

Town of Washington
Board of Selectmen
MINUTES
January 22, 2009

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Rich Cook and Ken Eastman

Visitors: Ed Thayer, Bob Wright, John Pasieka, Bob Hofstetter, Chief Marshall, Chief Moser, Jim Berry and Janice Philbrick

2.0 MINUTES

Cook motioned that the Selectmen's minutes of January 15, 2009 be accepted as written. Eastman seconded the motion. All voted in favor.

Important Dates -

January 31st- Washington Congregational Church will be holding a Spaghetti Dinner at Camp Morgan Lodge 5:30PM (just one sitting)

February 3rd- Planning Board 7PM at Town Hall

February 7th – Budget Hearing 2PM at Town Hall

February 11th – Park and Rec 6PM at Town Hall

Did You Know? Town wide Office vacancies sign ups will be open from January 21st-30th. Please see the Town Clerk at Town Hall.

3.0 BUILDING AND PARKING PERMITS

3.1 Charles Mercier: TM20-121-5, Nuthatch Way proposed to construct a 30 x 40 4 bedroom new home. Eaton to inspect next week.

3.2 Ravenbrook Associates: TM#12-181-01, proposed to construct a 24 x 36 log home with a 12 x 36 porch and 10 x 12 deck. The permit application was for a previously approved permit which had expired. Eaton motioned to approve the permit. Cook seconded the motion. All voted in favor. The permit was approved.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

4.1 Christine Hurd phoned to request and application for the use of Camp Morgan Lodge. The secretary forwarded the application.

4.2. Ron Jager discussed the meeting held last night of the Future of the Meeting House and the Selectmen's position on a warrant article for the architect's drawings of \$95,000.00. The Selectmen will meet with Mr. Monahan to get a full detail what is provided for these monies. The secretary will coordinate the meeting for next Thursday.

4.3 Steve Hanssen requested that a letter and a copy of the Land Use Ordinance be forwarded to a local contractor referencing building regulations. The secretary has sent the requested letter.

- 4.4 Ken Tanner phoned to request a subdivision application from the Planning Board. The secretary forwarded the application.
- 4.5 Peter Mellen phoned to request the cost of a minor subdivision application. The secretary provided him with the costs.
- 4.6 Carl Mercieri requested information regarding the building permit process. The secretary provided him the information.
- 4.7 Kurt Leischner discussed with Eaton a penalty charge of \$8.40 he had received for his property taxes. Eaton spoke with Janice Philbrick regarding the penalty. Philbrick advised that she could only forgive \$5.00 worth of interest legally. (See 5.3.1.)
- 4.8 Jim Gaskell discussed cleaning the storage area at Camp Morgan Lodge. From this conversation Eastman suggested the kitchen at Camp Morgan Lodge have a scrub down.
- 4.9 Dennis Kelly dropped off a report from the Building Task Force for the inclusion in Town Report.
- 4.10 Larry Gaskell requested on behalf of the Washington Snow Riders the use of Camp Morgan Lodge for January 24, 2009. The Selectmen approved the additional use of the lodge.

5.0

DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Chief Marshall:

- 5.1.1. Dropped off the police logs.
- 5.1.2. Requested a Town phone book. He was provided the phone book.
- 5.1.3. Dropped off a questionnaire from NH Public Radio

5.2 Ingrid Halverson:

- 5.2.1. Reported to the Selectmen that she had replaced the lights outside the Police Department as requested.
- 5.2.2. Reported that she had purchased the brooms as requested last week.

5.3 Janice Philbrick:

- 5.3.1. Discussed with the Selectmen regarding 4.7. Eaton motioned to waive the \$8.40 penalty. Cook seconded the motion. All voted in favor.

6.0 PUBLIC APPOINTMENTS

- 6.1 The Selectmen Ed Thayer, Bob Hofstetter, John Pasieka, Chief Moser, Chief Marshall, Jim Berry and Janice Philbrick met to discuss the recent activities of the Emergency Operation Center. Thayer said information from Homeland Security said that we were the only county that preplanned for the ice storm. Which benefited our Town greatly and the air of caution should be taken. Thayer stated that the EOC operated and ran smoothly and the main EOC director should not be a Department Head. Thayer said that the Town should have one person that can run the EOC. Thayer said that he would like to be involved but does not feel the Emergency Management Director should only run the position. Bob Hofstetter said that he felt the Emergency Management Director can be a Department Head but that he needs people to run the EOC.

Hofstetter said that Thayer has such a great background and most emergencies have to do with public works. Chief Marshall the Emergency Management Director should not be in the field. Thayer said overall the system ran smoothly. Eaton said we learned from the 1998 ice storm. Thayer said that he would not do much differently. The shelter ran smoothly and was mainly used for townspeople to get water and warm up. Eastman said that we had several people ask about a shower. This would be a great idea for the proposed bathroom in the basement of Camp Morgan Lodge. Philbrick provided a checklist that Eastman had created in opening the shelter and suggested that it be included in the Emergency Management Handbook. Hofstetter suggested that the checklist be placed in the beginning of the handbook. Thayer suggested it be included in Section 6. Chief Marshall said that he thought everything ran smoothly and we were prepared. Hofstetter the circuits at the Fire Station need to be addressed. Hofstetter asked about a disaster trunk with office supplies. Hofstetter suggested thank you letters. Hofstetter said he created a list of cautions for the use of generators Hofstetter said we should keep the line and male and female plugs on hand. Thayer said by purchasing the generators we are able to power up Town buildings. Chief Marshall said he did not feel that the Town should not be in the business of hooking up generators for townspeople. Thayer said all of the Town generators are here to power up Town buildings. Hofstetter said about the television at the EOC, someone needs to look into making sure that the television gets a signal after the February changeover. Jim Berry said that he felt everything went smoothly and everyone on the emergency list got a well check call or a visit. The pre-meeting made the difference. Philbrick said that Tim Emperor and she worked together and realized that there were a lot of residents that did not fill out an emergency request that do need to be checked on. Philbrick is correcting the issue with compiling a list of elderly residents that need to be checked. Thayer suggested Philbrick keep updating the handbook. Philbrick informed the group that the Town of Stoddard has asked for Philbrick and Berry to come over and review their emergency management. John Pasieka suggested that the Town purchase light sticks to check if the wires were live or not. Pasieka said that he would find the cost of the sticks. Pasieka suggested a PSNH training session. Thayer briefed everyone on the FEMA meeting he and Hofstetter attended last week. Eastman asked if the resource list came in handy. Thayer said yes. Chief Marshall asked if Thayer needed the photos taken for FEMA. Thayer said yes. Chief Moser said that we will be getting a lot of brush permits in the spring. Chief Marshall suggested an informational session at Camp Morgan Lodge for February/March to inform residents of debris removal. John Pasieka is in the process of an updated fuel assessment. Thayer asked if anyone has spoken with the Forestry Committee to see if an assessment can be done in the spring. John Pasieka will speak with Tom Taylor regarding the issue. Eastman suggested that an emergency box be created for the shelter. The Selectmen commended everyone for the great job done and thank everyone for their contributions.

7.0 COMMUNICATIONS RECEIVED

- 7.1 2009 Spring Program Schedule for NHTI Concord's Community College. – Forward to Dagesse
- 7.2 A copy of a letter from the Board of Adjustment to Mike Morin- Filed
- 7.3 Letter from Local Government Center advising that they rescind their due increase and bill as the same amount as 2008. – Filed
- 7.4 A letter from the US Congress House of Representatives regarding possible economic stimulus packages. – Filed
- 7.5 Email from Andrew Pillsbury advising of a special Park & Rec night for the Manchester Monarchs. – Forward to the Park & Rec Commission.
- 7.6 Email from New Hampshire Retirement System forwarding House Bill 401 and 289. – Filed
- 7.7 Email from Tower Publishing Co. advising that the 2009 New Hampshire Register will be available in March. – Filed
- 7.8 Legislative Bulletin, Bulletin #3 2009 Session. – Public reading file
- 7.9 Letter from State of New Hampshire Highway Safety Agency forwarding Financial Assistance for Cities and Towns. – Forward to Chief Marshall
- 7.10 A copy of Full Circle, January/February 2009. – Forward to Thayer
- 7.11 Email forwarded from the Washington Police Department regarding cell phone plans for the Police Department and the Rescue Squad. – Filed
- 7.12 Email from NHMA advising the Legislative Bulletin #3 is available online. – Public reading file
- 7.13 A copy of Website Compass. – Filed
- 7.14 A copy of Road Business. – Forward to Thayer
- 7.15 A copy of the Washington Energy Committee minutes from January 8, 2009. – Filed
- 7.16 State of New Hampshire Executive Council, January 14, 2009. – Public reading file
- 7.17 A copy of Basic Financial Policies: A Guide for New Hampshire Cities and Towns. – Forward to Dagesse
- 7.18` Email from Diane Coute requesting copies of meeting minutes. – Secretary forwarded the minutes.
- 7.19 Letter from State of New Hampshire Department of Health and Human Services requesting a “point-in- time” count of the homeless. – Secretary to complete

8.0 UNFINISHED BUSINESS

- 8.1 The Selectmen attended the Future of the Town Hall Public Hearing on January 21, 2009. The hearing was held to review the proposed plans and to get a proposed budget for the project. (See attachment)
- 8.2 Eastman updated the Selectmen on the Camp Morgan Lodge project all of the windows except for the picture window have been installed and the siding is progressing well.

9.0 NEW BUSINESS

- 9.1** An application for the use of Camp Morgan Lodge from Nancy Costello for February 23, 2009. Eaton motioned to approve the application. Cook seconded the motion. All voted in favor.
- 9.2** An application for the use of Camp Morgan Lodge from James Gaskell for March 14, 2009. Eastman motioned to approve the application. Cook seconded the motion. All voted in favor.

10.0 DISBURSEMENTS APPROVED

- 10.1** The Board approved cheques for payroll of \$7,154.23 and vendors \$40,125.33 for the week of January 24, 2009.

11.0 ADJOURNMENT

- 11.1** There being no further business before the Board; Eastman motioned for adjournment Cook seconded the motion. All voted in favor. The meeting was adjourned 9:17PM

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen