

Town of Washington  
Board of Selectmen  
MINUTES  
February 12, 2009

**1.0 ASSEMBLY**

**1.1** Meeting called to order at 7:00PM.

**1.2** Members: Guy Eaton, Rich Cook and Ken Eastman  
Visitors: Bill Cole,

**2.0 MINUTES**

Eastman motioned that the Selectmen's minutes of February 5, 2009 be accepted as written.  
Cook seconded the motion. All voted in favor.

**Important Dates -**

**February 18<sup>th</sup>** – Conservation Commission 7PM at Town Hall

**February 21st and 22<sup>nd</sup>** – Washington Fire Department Fishing Derby at Camp Morgan Lodge (registrations at 5:00AM)

**February 22<sup>nd</sup>** – Snow Riders Groomer's Rodeo 10AM-2PM at Eccardt's Farm

**February 24<sup>th</sup>** – Forestry Committee 4PM at the Town Hall

**February 28<sup>th</sup>** – Meet the Candidates Night 7PM at Town Hall

**March 1<sup>st</sup>** – Meeting House/Round Table Meeting, Come in and share your thoughts on the proposal for the Town Hall. – 2-4PM

**March 7<sup>th</sup>** - School Meeting 2PM at the Washington Elementary School

**March 10<sup>th</sup>** – Town Meeting 9AM at Camp Morgan Lodge

**Did You Know? The Town Warrant and Budget will be on the Town website in the documents section for early review.**

**3.0 BUILDING AND PARKING PERMITS**

**3.1 Carl Mercieri: TM#20-121, 59 Nuthatch Way**, provided the Selectmen a building permit application for the previously constructed wrap around deck, balcony and entry. Eaton motioned to approve the permit. Cook seconded the motion. All voted in favor. The permit was approved.

**3.2 Eccardt Farm Inc.: TM# 09-024, 2766 East Washington Road**, proposed to construct a 16 x 14 single story portable farmstand. Eaton inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Cook seconded the motion. All voted in favor.

**4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY**

**4.1** Application for the use of Camp Morgan Lodge from Tyler & Debbie Libby. (See 9.2)

**4.2** Thayer requested that the roof of Camp Morgan Lodge be shoveled. Eaton approved the shoveling. He contacted a contractor to complete the work.

**4.3** Tom Taylor requested that the Forestry Committee meeting be scheduled for February 24<sup>th</sup>. See Important Dates.

**5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS**

**5.1 Chief Marshall:**

**5.1.1.** Dropped off the police logs.

**5.1.2.** (See 5.2.1.)

**5.2 Ed Thayer**

**5.2.1.** Chief Marshall, Thayer and the Selectmen reviewed the speed limit on East Washington Road at the approach of the narrow bridge over Woodard Brook. This bridge is currently posted at 25MPH and

if the Town raised the speed limit to 30MPH the Town would assume responsibility. The Selectmen agreed to leave the bridge at the 25MPH as been previously set.

**5.2.2** Discussed a proposal from a concord area recycling company proposing single stream recycling. This would require a ten year contract and a possible start up fee. The complex is not built yet but are looking for municipality participation.

**5.2.3.** Updated the Selectmen on the status of the FEMA paperwork. He said that they have been completed and submitted and that he should hear back within the next few weeks.

**5.2.4.** Advised that loggers are operating on Halfmoon Pond Road and King Street. He requested that the loggers not operate when the roads are soft.

**5.2.5.** Advised that the Town of Warner received money from Homeland Security for installing an EOC in their Town Hall. Thayer suggested we keep this in mind.

### **5.3 Jim Russell and Arline France:**

**5.3.1.** Provided the Selectmen with the year-end performance report of funds held in trust. Russell advised that the rates of return dropped dramatically during the year from a high of almost 5% in December, 2007 to 1% a year later. The year's return of our investment averaged 2.49%, which compares extremely favorably to the returns published by the Wall Street Journal in their quarterly mutual fund reports. Russell stated that the principal is untouched.

**5.3.2.** France requested the Selectmen signed the corporate authorization resolution for the trust funds. Eaton signed the paperwork.

### **5.4 Carolyn Russell and Ron Jager:**

**5.4.1.** Discussed the proposed plans for the Town Hall and scheduled a round-table meeting. See important dates.

**5.4.2.** Russell advised the Selectmen that she would be attending a workshop on grants next week.

**5.4.3.** Eastman spoke with Russell regarding fundraising for the proposed Town Hall project.

### **5.5. Nan Schwartz:**

**5.5.1.** Requested that the Selectmen reconsider waiting until after Town Meeting to write a letter of support for the building charrette application. Schwartz stated that there is a February 28, 2009 deadline. The Selectmen provided a letter of support.

### **5.6 Sandra Poole**

**5.6.1.** Requested the Selectmen forward a letter to the State advising that Sandra Poole is an appointed municipal agent for the Town of Washington. A letter was sent from the Selectmen's Office.

**5.6.2.** Sandy Poole requested the Selectmen review the ballot for Town Meeting. The Selectmen approved the ballot.

## **6.0 PUBLIC APPOINTMENTS**

**6.1** The Selectmen and Bill Cole spoke regarding a proposed design for a security and privacy project for Town Hall. Cole reviewed the floor plan with the Selectmen and will return with more information. The Selectmen will review the proposed floor plan with the Town employees.

## **7.0 COMMUNICATIONS RECEIVED**

**7.1** Email from Sullivan County NH Delegation forwarding the agenda for the Full Delegation Meeting scheduled for Wednesday, February 25, 2009. – Public reading file

**7.2** Letter from Billy Ann and Len Hutchins thanking Officer Corrigan for his assistance. – Filed. The Selectmen thank Corrigan for a job well done.

**7.3** Letter from Highland Lake Unified Association requesting participation in the Lake Host Program. – Filed

- 7.4 Email Sullivan County advising Commissioners Meeting Minutes for their January meetings are available on their website. – Public reading file
- 7.5 Letter from the Town of Jaffrey thanking the Town of Washington Public Works Department for the assistance they offered during the recent ice storm. – Filed
- 7.6 News Release for Executive Council District Two, dated February 4, 2009. – Public reading file
- 7.7 Brochure from NRR regarding Earth Day 2009 Backyard Composting Campaign. – Forward to Thayer
- 7.8 Letter from NRR advising of the 28<sup>th</sup> Annual Recycling Conference & Expo to be held June 8<sup>th</sup> and 9<sup>th</sup> at the Radisson Manchester Hotel. – Forward to Thayer
- 7.9 A copy of New Hampshire Community Forestry Advisory Council, January 2009. –Public reading file
- 7.10 A copy of the Legislative Bulletin, Bulletin #6. – Public reading file. Eastman to review.
- 7.11 Letter from LGC regarding LifeResources Member Assistance Program. – Forward to Dagesse
- 7.12 Letter from Sullivan County Hospice requesting \$250.00 from the Town of Washington for 2009. – Forward to Dagesse
- 7.13 A copy of The Source, Winter 2009. – Forward to Conservation Commission
- 7.14 Letter from Manchester Community College advising of a Road Construction and Safety Workshop. – Forward to Thayer
- 7.15 Registration form from DES for an upcoming Small Public Water Systems Operator Training Seminar. – Forward to Halverson.
- 7.16 Letter from LGC advising of the rate for the Town’s 2009 property-liability rates. – Forward to Dagesse
- 7.17 Letter from Scott Veale restating his complaint of equipment that had been towed during the recent ice storm. – The Selectmen will send a letter to Mr. Veale next week.
- 7.18 Letter from the New Hampshire DOT advising of a driveway permit application for Bryan Comeau, on Rte 31. – Filed
- 7.19 Email from the Washington Police Department advising that he had seen a great small police station design in Alstead.- Filed
- 7.20 Email from the Washington Police Department advising the Selectmen that he had met with Dough Graham from DOT and he is in agreeable to reposting the East Washington Road speed posting.- See 5.2.1.

**8.0 UNFINISHED BUSINESS**

- 8.1 The Selectmen held the Town Budget Hearing this past Saturday with 13 townspeople attending.

**9.0 NEW BUSINESS**

- 9.1 The Selectmen would like to congratulate Maggie Atkins, Elizabeth Rivest and Lillie Denslow as the Student of the Month. A big thanks to the lunch sponsor Steve & Gail Terani.
- 9.2 Eaton motioned to approve the application of Tyler & Debbie Libby for July 18, 2009 pending insurance binder. Eastman seconded the motion. All voted in favor.
- 9.3 The Selectmen signed the warrant and it will be posted on Friday.
- 9.4 The Selectmen attended the School Budget Hearing on Tuesday night. (See attachment)

**10.0 DISBURSEMENTS APPROVED**

- 10.1 The Board approved cheques for payroll of \$6,669.13 and vendors \$19,941.82 for the week of February 13, 2009.

**11.0 ADJOURNMENT**

- 11.1 There being no further business before the Board; Cook motioned for adjournment Eastman seconded the motion. All voted in favor. The meeting was adjourned 8:51PM

Respectfully,

Michelle Dagesse  
Secretary for the Board of Selectmen

THE STATE OF NEW HAMPSHIRE  
WASHINGTON SCHOOL DISTRICT  
SCHOOL WARRANT

To the inhabitants of the School District in the town of Washington qualified to vote in District affairs:

You are hereby notified to meet at the Washington Elementary School in said District on Saturday the 7th day of March 2009 at two o'clock in the afternoon to act upon the following:

**ARTICLE 1.** To choose by nonpartisan ballot the following School District officials:

Two School Board Members for a	3-year term
One Moderator for a	1-year term
One Clerk for a	1-year term
One Treasurer for a	1-year term

**ARTICLE 2.** To hear the reports of agents, auditors and committees or officers chosen and to pass any vote relating thereto?

**ARTICLE 3.** To determine and appoint the salaries of the School Board, and fix the compensation for any other officers or agents of the District as follows:

School Board Chair	\$750
School Board Members:	\$500
School District Clerk:	\$75
School District Treasurer:	\$500
School District Moderator:	\$100

**ARTICLE 4.** To see if the Washington School District will vote to raise and appropriate for the support of schools, the payment of salaries of School District employees, and for the payment of statutory obligations of the District, the sum of two million six hundred and seventy thousand eight hundred eighty-nine dollars (\$2,672,889) or take any other action in relation thereto? *(This article is estimated to add \$9.30 to the combined local and state school tax to the tax rate in 2010. This represents an estimated \$1.00 increase in the tax rate. This article does not include the budget of the School Administrative Unit.)*

**ARTICLE 5.** Shall the voters of the Washington School District adopt a school administrative unit budget of \$942,519 for the forthcoming fiscal year in which \$130,035 is assigned to the school budget of this school district? This year's adjusted budget of \$932,461, with \$128,583 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. *(This article is estimated to add \$.45 to the combined local and state school tax to the tax rate in 2010, a \$0 increase.)*

**ARTICLE 6.** To see if the Washington School District will accept and appropriate funds from state and federal aid for the support of school projects as follows: for food service, twenty thousand and fifteen dollars (\$20,815) and for Federal and State projects, sixty-four thousand six hundred and thirteen dollars(\$64,613)? **These appropriations have offsetting revenues from school lunch sales and state and federal revenues and do not affect the tax rate.**

**ARTICLE 7.** To transact any other business that may legally come before said meeting.

Given under our hands at said Washington on this 10th day of February 2009.

\_\_\_\_\_  
JOHN CORRIGAN

\_\_\_\_\_  
AL BRUNO  
\_\_\_\_\_

SUE HOFSTETTER

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JOHN HYLAND

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JUNE MANNING  
School Board

True Copy Attest:

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JOHN CORRIGAN

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AL BRUNO

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SUE HOFSTETTER

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JOHN HYLAND

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JUNE MANNING  
School Board

**WASHINGTON SCHOOL DISTRICT  
PROPOSED 2009-2010 SCHOOL YEAR BUDGET**

<i>Revenues</i>	<i>FY2008</i>	<i>FY2009 BUDGETED</i>	<i>FY2010</i>	<i>Change</i>
			<i>PROPOSED BUDGET</i>	
Local Tax Revenue	1,505,318	1,807,380	2,077,353	269,973
Statewide Property Tax	647,221	556,512	564,313	7,801
State Foundation Grant	82,136	82,136	94,456	12,320
State Building Aid	20,803	19,688	19,503	(185)
Catastrophic Aid	-	-	35,299	35,299
Interest Income	18,037	12,000	12,000	-
Medicaid Revenue	1,365	-	-	-
Miscellaneous Income	-	-	-	-
Tuition Revenue	-	-	-	-
Fund Balance	-	200,236	-	(200,236)
<b>Grand Total</b>	<b>2,274,880</b>	<b>2,677,952</b>	<b>2,802,924</b>	<b>124,972</b>

<i>Expenditures</i>	<i>FY2008 Expended</i>	<i>FY2009 Budgeted</i>	<i>FY 2010</i>	<i>\$Change</i>
			<i>Proposed Budget</i>	
<b>Regular Education</b>				
Salaries	239,104	271,398	224,075	-47,323
Support Staff Wages	49,754	43,812	46,541	2,729
Substitutes	55	2,000	2,000	0
Health Insurance	49,225	74,492	61,243	-13,249
Dental Insurance	4,946	6,816	5,110	-1,706
Life Insurance	573	720	576	-144
Long Term Disability	658	794	688	-106
NH Retirement	11,528	14,919	14,080	-839
FICA	22,102	28,766	20,187	-8,579
Repairs & Maintenance	1,535	6,285	4,500	-1,785
Tuition	1,271,017	1,486,451	1,613,686	127,235
Postage	311	475	450	-25
Books	112	2,000	2,000	0
Supplies	12,417	11,827	9,512	-2,315
Equipment	10,941	6,250	6,000	-250
Dues & Fees	0	0	0	0
Miscellaneous	645	1,385	1,385	0
<b>Regular Education Total</b>	<b>1,674,921</b>	<b>1,958,390</b>	<b>2,012,034</b>	<b>53,643</b>
<b>Special Education</b>				
Salaries	59,026	62,705	57,832	-4,873
Support Staff Wages	12,941	14,433	17,603	3,170
Summer School	1,320	1,400	1,500	100
Health Insurance	0	0	6,730	6,730
Dental Insurance	0	0	0	0
Life Insurance	143	213	144	-69
Long Term Disability	184	213	197	-17
NH Retirement	3,486	3,637	4,025	388
FICA	5,606	5,901	5,771	-130
Professional Services	0	0	0	0
Tuition	36,087	32,965	37,004	4,039
Supplies	300	300	300	0
<b>Special Education Total</b>	<b>119,093</b>	<b>121,766</b>	<b>131,105</b>	<b>9,339</b>

**WASHINGTON SCHOOL DISTRICT  
PROPOSED 2009-2010 SCHOOL YEAR BUDGET**

<b>Expenditures</b>	<b>FY2008</b>	<b>FY2009</b>	<b>FY 2010</b>	
	<b>Expended</b>	<b>Budgeted</b>	<b>Proposed Budget</b>	<b>\$Change</b>
District Treasurer Total	958	950	950	0
Election Services				
Professional Services	294	500	500	0
Printing	124	150	150	0
Election Services Total	418	650	650	0
Maintenance				
Salaries	29,663	30,652	31,884	1,232
Health Insurance	6,072	6,900	6,730	-170
Dental Insurance	473	486	503	17
Life Insurance	58	58	58	0
Long Term Disability	97	104	108	4
NH Retirement	2,587	2,679	2,898	219
FICA	2,269	2,345	2,439	94
Repairs & Maintenance	13,573	21,000	15,000	-6,000
Professional Services	600	1,575	800	-775
Electricity	15,350	14,950	18,500	3,550
Gas Utility	25,572	19,950	24,750	4,800
Snow Plowing	800	1,000	1,000	0
Supplies	2,931	4,200	3,360	-840
Telephone	1,436	1,690	1,725	35
Equipment	0	0	0	0
Property & Liability Insurance	3,892	4,250	4,250	0
Maintenance Total	105,374	111,838	114,005	2,167
Office Of Principal				
Salaries	43,534	47,005	49,489	2,484
Long Term Disability	0	84	84	0
NH Retirement	1,444	1,501	1,975	474
FICA	3,331	3,275	3,817	542
Supplies	0	900	900	0
Office Of Principal Total	48,308	52,764	56,264	3,500
School Board				
Salaries	2,500	0	2,500	2,500
Professional Services	0	3,040	540	-2,500
Dues & Fees	2,741	2,776	2,326	-450
Miscellaneous	2,115	2,500	2,500	0
School Board Total	7,356	8,316	7,866	-450
Transportation To & From School	102,395	111,300	112,740	1,440
Special Ed Transportation	0	0	69,238	69,238
Field Trips	1,224	3,000	3,000	0
Transfer To Food Service Fund	12,977	12,386	12,218	-168
Transfer to Trust Funds	40,000	10,000	0	-10,000
Debt Interest	31,321	28,161	24,908	-3,253
Debt Principal	75,000	75,000	75,000	0
<b>Grand Total</b>	<b>2,374,409</b>	<b>2,676,436</b>	<b>2,802,924</b>	<b>126,487</b>

\*Includes Proposed SAU Budget

**WASHINGTON SCHOOL DISTRICT  
PROPOSED 2009-2010 SCHOOL YEAR BUDGET**

<b>Expenditures</b>	<b>FY2008 Expended</b>	<b>FY2009 Budgeted</b>	<b>FY 2010 Proposed Budget</b>	<b>\$Change</b>
Guidance				
Professional Services	0	750	750	0
Supplies	613	800	1,460	660
<b>Guidance Total</b>	<b>613</b>	<b>1,550</b>	<b>2,210</b>	<b>660</b>
Nursing Services				
Salaries	3,108	4,116	3,388	-728
FICA	238	315	259	-56
Professional Services	0	0	0	0
Supplies	266	300	300	0
<b>Nursing Services Total</b>	<b>3,611</b>	<b>4,731</b>	<b>3,947</b>	<b>-784</b>
Speech/Language Services				
Professional Services	11,505	12,888	12,888	0
Supplies	300	350	900	550
<b>Speech/Language Services Total</b>	<b>11,805</b>	<b>13,238</b>	<b>13,788</b>	<b>550</b>
Psychological Services				
Professional Services	6,486	6,250	6,250	0
Travel	0	0	500	500
<b>Psychological Services Total</b>	<b>6,486</b>	<b>6,250</b>	<b>6,750</b>	<b>500</b>
Occ & Phys Therapy				
Professional Services	8,585	6,650	6,650	0
Supplies	87	450	450	0
<b>Occ &amp; Phys Therapy Total</b>	<b>8,672</b>	<b>7,100</b>	<b>7,100</b>	<b>0</b>
School Library and Technology				
Support Staff Wages	0	0	2,000	2,000
FICA	0	0	153	153
Books	682	800	800	0
<b>School Library and Technology Total</b>	<b>682</b>	<b>800</b>	<b>2,953</b>	<b>2,153</b>
Staff Development				
Books	0	250	250	0
Training/Tuition Reimb	1,001	3,000	2,500	-500
<b>Staff Development Total</b>	<b>1,001</b>	<b>3,250</b>	<b>2,750</b>	<b>-500</b>
Administration				
SAU Services	112,288	132,562	130,035	-2,527
Advertising	721	2,000	1,000	-1,000
Legal And Audit Fees	6,428	6,825	8,400	1,575
Unemployment Compensation	247	508	618	110
Workers Compensation	2,455	2,725	3,019	294
Employee Background Checks	55	300	300	0
<b>Administration Total</b>	<b>122,194</b>	<b>144,920</b>	<b>143,372</b>	<b>-1,549</b>
District Secy/Clerk				
Professional Services	0	75	75	0
<b>District Secy/Clerk Total</b>	<b>0</b>	<b>75</b>	<b>75</b>	<b>0</b>
District Treasurer				
Salaries	500	0	500	500
FICA	38	0	0	0
Professional Services	0	500	0	-500
Supplies	420	450	450	0

