

Town of Washington  
Board of Selectmen  
MINUTES  
March 26, 2009

**1.0 ASSEMBLY**

- 1.1** Meeting called to order at 7:00PM.  
**1.2** Members: Guy Eaton, Rich Cook and Ken Eastman  
Visitors: Bill Cole, Phil Barker, Chief Marshall

**2.0 MINUTES**

Cook motioned that the Selectmen's minutes of March 19, 2009 be accepted as written. Eastman seconded the motion. All voted in favor.

**Important Dates -**

**March 29<sup>th</sup>** - Washington Rescue Squad hosting CPR/AED CLASS 10am.- 4pm. Place to be determined. Please email Denise Hanscom @ [dhkth@gsinet.net](mailto:dhkth@gsinet.net). if you are interested or if more information is needed

**April 7<sup>th</sup>** – Planning Board (Public Hearing) and Meeting 7PM at Town Hall

**April 8<sup>th</sup>** – Park and Rec 6:00PM at Town Hall

**April 9<sup>th</sup>** – The Board of Selectmen will be holding a Public Hearing for the proposed interior work to create a new Welfare Office in the Main Room at Town Hall- 6:30PM at Town Hall

**April 11<sup>th</sup>** – Easter Egg Hunt 10AM at Town Hall

**April 15<sup>th</sup>** – Conservation Commission 7PM at Town Hall

**April 21<sup>st</sup>** – Forestry Committee 4PM at Town Hall

**Did You Know?** With spring comes your chance to get involved in reptile and amphibian conservation by taking part in the Reptile and Amphibian Reporting Program (RAARP). RAARP is a volunteer-based activity, part of the New Hampshire Fish and Game Department's Nongame and Endangered Wildlife Program, in which people report sightings of reptiles and amphibians to help biologists determine the distribution of species in New Hampshire. All observations, from spotted salamanders to spotted turtles, will help! For information and online licenses, visit <http://www.wildlife.state.nh.us>

**3.0 BUILDING AND PARKING PERMITS**

**3.1 None.**

**4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY**

**4.1** Jim Berry advised the Selectmen that he would be interested in serving on the Cemetery Trustees. (See 9.3)

**4.2** Steve Hanssen dropped off an invoice for materials to be used on the Camp Morgan docks. The Selectmen approved the invoice and forwarded to the bookkeeper.

**4.3** Sandy Robinson dropped off a letter from the Conservation Commission to the Selectmen. (See 7.4) and researched DES dock applications.

**4.4** Ray Clark requested a building permit application. The secretary provided the requested application.

**4.5** Bob Fraser requested an application for the use of Camp Morgan Lodge on behalf of the senior group. The secretary provided him the application.

**4.6** Jed Schwartz phoned to ask how long a building permit is good for. Cook advised that a building permit for two years.

**4.7** (Ref 9.2 of last week's minutes) The resident called and advised that she would be forwarding a building permit for the shed.

**4.8** Cook spoke with Ron Roy regarding locks for the map drawers that were moved to the outer room. Roy installed the lock bars today.

**4.9** Jim Gaskell dropped off information regarding appointing a Cemetery Trustee.

**4.10** The Windsor Board of Selectmen secretary phoned to ask when the Selectmen meet to schedule an appointment between the Selectmen.

## **5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS**

### **5.1. Chief Marshall:**

**5.1.1.** Provided the logs.

**5.1.2.** Asked if on April 9<sup>th</sup> he, Nancy Tanner and representative of the explorer scouts can meet with the Selectmen regarding establishing an explorer post in the Town.

### **5.2 Ed Thayer:**

**5.2.1.** Advised that the Class VI roads have been posted today.

### **5.3 Ingrid Halverson:**

**5.3.1.** Asked if the location of the food pantry items that are being stored on the second floor of Town Hall and the upcoming Easter Egg Hunt would be a conflict. The secretary will speak with Russell and assist with any need to move the items.

### **5.4 Carolyn Russell and Ron Jager:**

**5.4.1.** Spoke with the Selectmen regarding possible available funds for architectural planning grants and structural grants. They will be pursuing these grants to keep the Future of the Town Hall going. Jager stated that he would be attending the next Planning Board meeting.

## **6.0 PUBLIC APPOINTMENTS**

**6.1** Bill Cole provided the Selectmen with a proposal for the door work to be done at Town Hall. Cole explained the scope of work to be done. The proposal included the wall work for the proposed welfare office. Eastman asked for the price of purchasing a new Dutch-type door. Cole stated that those doors would be \$800.00 a piece. Eastman asked about the door buzzers. Cole explained that the remotes would be battery controlled like a garage door opener. Eastman asked if the work on the interior door between the Selectmen's Office and the main Town Office is included in the proposal. Cole stated that yes it is included. Eastman asked that Cole preserve the current doors when they are removed for the new doors. Cole agreed they would be coming out to be saved. Cole explained the process of securing the Town Hall during the exterior door repairs. Eaton motioned to approve the bid. Cook seconded the motion. All voted in favor. The Selectmen forwarded the quote to the bookkeeper for payment of materials. Cole stated that he would be available in the next few weeks to re-install the weathervane atop the old schoolhouse.

**6.2** Phil Barker asked the Selectmen if they had been approached by anyone to serve on the Cemetery Committee. Eaton stated that the Selectmen would be appointing Jim Berry later in the Selectmen's Meeting. Eaton advised Barker that he had attempted to contact Laurie Killam to see if she was still interested in be an active member of the Cemetery Trustees. Barker stated that Killam only attended one meeting this past year.

Barker asked about a Town bid sale on all Town owned property. Eaton stated that the Town has not had a bid sale in recent years on the request of the Conservation Commission. Barker said that someone had shown interest in purchasing the land and this would allow the property to be placed back on the tax role. Eaton stated that the parcel in question would be offered to an abutter if the Town had a bid sale since the property is less than a .5 acre, TM#16-025. Barker stated that he can see the Town saving the larger properties but the smaller lots could be sold and merged to make larger building lots.

## **7.0 COMMUNICATIONS RECEIVED**

- 7.1 A copy of SPACE (Statewide Program of Action to Conserve Our Environment). - Forward to the Conservation Commission
- 7.2 Email from the Census Bureau advising that the census employees will be out verifying addresses and physical location beginning in late April through early July 2009. – Posted
- 7.3 A copy of the SAU#34 School Board Agenda – Posted
- 7.4 Letter from the Washington Conservation Commission to the Board of Selectmen and Planning Board advising of their position supporting the use of our historic Town Hall and School House as town offices. – Filed
- 7.5 Invoice from Peter France for the repair of the Schoolhouse Weathervane. – Forward to the bookkeeper.
- 7.6 A copy of the Funding Notes for the Town Hall/Meetinghouse – March 2009. – See 5.4.1.
- 7.7 Email from Carolyn Russell requesting the Selectmen’s authorization to accept three donations for the Washington Food Pantry. – See 9.1
- 7.8 Email from Works In Progress, Inc. asking if the Halfmoon Pond Road Bridge contract has been awarded to Hansen Construction. – Secretary to respond
- 7.9 Email from NRRA advising of compost bin sale. – Forward to Thayer
- 7.10 Email from NHMA advising of NH Recovery How the Federal Stimulus Affects Businesses, Schools, Municipalities, and Non-Profit. – Public reading file
- 7.11 Invoice from Kase Printing, Inc. for the printing of Town Report. –Forward to the bookkeeper
- 7.12 Notice for the 3<sup>rd</sup> Annual 5K Walk to Benefit Turning Points Network. – Posted
- 7.13 A copy of Benefits Bulletin, Spring 2009. – Forward to bookkeeper
- 7.14 Brochure from Chadwick’s Lawn Service, LLC. – Filed
- 7.15 A copy of Legislative Bulletin, #12. – Public reading file
- 7.16 A copy of a letter from NHDES to Ronald Ciotti regarding his Shoreland Permit application requesting additional information. – Filed
- 7.17 Memorandum from New Hampshire Community Development Finance Authority advising of availability of CDBG Planning Grant Funds with an application deadline of April 30,2009. – Filed
- 7.18 Information from the US Department of Transportation Federal Highway Administration history of excellence. – Forward to Thayer
- 7.19 Letter from Judd Gregg to Chairman Eaton congratulating him on his re-election.

## **8.0 UNFINISHED BUSINESS**

- 8.1 Bob Fraser contacted Eastman regarding attending a meeting about cell towers in Antrim on April 17<sup>th</sup>.
- 8.2 Eastman to coordinate work to be done at Camp Morgan Lodge. Double panic bars will be installed on the doors facing the lake.
- 8.3 Eastman to coordinate the shelf over the stove to be removed for fire protection.

## **9.0 NEW BUSINESS**

- 9.1 Eaton motioned to approve the three welfare donations that Russell had received. Cook seconded the motion. All voted in favor (See 7.7)
- 9.2 The Selectmen scheduled a Public Hearing for the work to be done inside the Town Hall for the proposed Welfare Office. (See important dates)
- 9.3 Eaton motioned that James Berry be appointed as a Cemetery Trustee. Cook seconded the motion. All voted in favor.

## **10.0 DISBURSEMENTS APPROVED**

- 10.1 The Board approved cheques for payroll of \$18,573.00 and vendors \$19,159.22 for the week of

March 27, 2009.

**11.0 ADJOURNMENT**

**11.1** There being no further business before the Board; Eastman motioned for adjournment. Cook seconded the motion. All voted in favor. The meeting was adjourned 8:36PM

Respectfully,

Michelle Dagesse  
Secretary for the Board of Selectmen