

Town of Washington  
Board of Selectmen  
MINUTES  
April 16, 2009

**1.0 ASSEMBLY**

- 1.1** Meeting called to order at 7:00PM.  
**1.2** Members: Guy Eaton, Rich Cook and Ken Eastman  
Visitors: Jim Berry, Larry and Barbara Gaskell

**2.0 MINUTES**

Cook motioned that the Selectmen's minutes of April 9, 2009 be accepted as written. Eastman seconded the motion. All voted in favor.

**Important Dates -**

- April 21<sup>st</sup>** – Forestry Committee 4PM at Town Hall  
**April 27<sup>th</sup>** – Cemetery Trustees 7PM at Town Hall  
**April 27<sup>th</sup>** – Municipal Task Force Meeting 9AM at Town Hall  
**April 30<sup>th</sup>** – Public Hearing to Revise the Recycling Ordinance 1989-5-1, 6:30PM at Town Hall  
**May 5<sup>th</sup>** – Planning Board, Public Hearing at 7PM with the regular meeting to follow at Town Hall

**Did You Know?** That April is the month to register your dogs. The Town Clerk is open Thursdays from 3-8PM and Fridays 9-3PM. They are also open on the last Saturday of the month from 9-12PM.

**3.0 BUILDING AND PARKING PERMITS**

**None.**

**4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY**

- 4.1** Bob Fraser and Ken Eastman reviewed a draft letter regarding a cell phone tower. The final draft was provided to the secretary to forward to an AT&T representative.  
**4.2** Cindy Hogan phoned to request an application for the rental of Camp Morgan Lodge. The secretary faxed her an application.  
**4.3** Steve Hanssen requested an application for the use of Camp Morgan Lodge. The secretary provided him the application. (See 9.1)  
**4.4** Frank Musmanno requested a letter of receipt from the Town to DES for his Shoreland Permit Application. The secretary provided him with the requested letter.  
**4.5** Jeff Blecharzyk from DES phoned to request information on a Highland Haven Road property. The secretary provided the requested information.  
**4.6** Pam Vaillancourt requested a 911# application. She was provided the application. Eaton established the 911# as 1105 South Main Street.  
**4.7** Tom Taylor discussed requirements for an occupancy permit and a business permit for the Montfort Retreat. Eastman provided Taylor the information.  
**4.8** Barbara Daley requested an application for the use of Camp Morgan Lodge. The secretary provided the application. (See 9.2)  
**4.9** Scott Dumeny invited the Selectmen to attend a fire extinguisher training course that will be held on April 27<sup>th</sup> at 7:00PM at the Center Station. Dumeny stated that the Selectmen may be interested in having a Town sponsored training in the summer. Eaton and Cook will attend the training course.

**4.10** Larry and Barbara Gaskell requested an application for the use of Camp Morgan Lodge. The secretary provided the application.

**4.11** Cook stated that a concerned resident requested that Town residents receive a discount admission since the Town provides emergency services to Pillsbury State Park. Cook to research.

**4.12** Bob Blackwell phoned to inquire on his tax status. He was forwarded to the Tax Collector.

## **5.0**

### **DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS**

#### **5.1. Chief Marshall:**

**5.1.1.** Provided the logs.

#### **5.2 Ed Thayer:**

**5.2.1.** Advised that the limited weight road sign on King Street has been moved back to the driveway intersection of the Slaves of the Immaculate Heart of Mary, due to improved road conditions.

**5.2.2.** Requested the Selectmen's signature on the Scope of Services for the 2009 Update of hazard Mitigation Plan for the Town of Washington. The Selectmen signed the paperwork and the secretary forwarded the paperwork.

**5.2.3.** Provided the Selectmen with the contracts for the Halfmoon Pond Bridge Project for review and signature. The Selectmen signed the contract and they were returned.

**5.2.4.** Provided the Selectmen bid packages to remove the debris from the Town roads and another for removal of brush from the Town properties. The work to be done is from the recent ice storm. The bid packages will be available at Town Hall, Friday April 17, 2009 at 9:00AM. There is a scheduled inspection of the work to be done on April 21<sup>st</sup> at 9:00AM, Camp Morgan Beach parking lot. Bids are due at the Town Hall on April 30<sup>th</sup> at 3:00PM.

**5.2.5.** Thayer discussed the possibility of re-establishing comp time for the Public Works Department employees. The Selectmen agreed with the request. The secretary will update the Employee Handbook.

#### **5.3 Jim Berry:**

**5.3.1.** Advised the Selectmen of a property owner on Valley Road that has a septic problem. He requested that the Selectmen send a letter to the resident. The secretary will forward a letter to the resident.

**5.3.2.** Spoke with the Selectmen regarding residents properties that are not properly posting their 911#'s. The Selectmen will refer the issue to the Police Department.

**5.3.3.** Requested the Selectmen send a letter to a resident regarding his rental property on South Main Street due to the health hazard. The Selectmen agreed to send a letter requesting the property owner remove the trash and debris from his yard.

**5.3.4.** Advised that he would be posting EEE and West Nile information on May 1<sup>st</sup>.

## **6.0**

### **PUBLIC APPOINTMENTS**

#### **6.1**

## **7.0 COMMUNICATIONS RECEIVED**

**7.1** Registration from Primex for the 2009 Annual conference. – Filed

**7.2** Notice from the Town of New Boston Zoning Board of Adjustment regarding a cell phone tower – Filed

**7.3** A copy of Legislative Bulletin, #15. – Public reading file

**7.4** A copy Road Business. – Forward to Thayer

**7.5** Registration from NRRA's 28<sup>th</sup> Annual Recycling Conference & Expo scheduled for June 8<sup>th</sup> & 9<sup>th</sup>, 2009. – Forward to Thayer

**8.0 UNFINISHED BUSINESS**

- 8.1 Eaton spoke with Lori Killam to see if she would like to continue as a member of the Cemetery Trustee. Killam stated that she would. Eaton advised Killam of the upcoming meeting.
- 8.2 Eastman updated the Selectmen on the status of the office work to be done inside the Town Hall for the Welfare Office.
- 8.3 The secretary will contact the Planning Board to schedule a meeting for next Thursdays Selectmen’s Meeting at 8:00PM to work on the development of a questionnaire to send to townspeople for their thoughts on the Town buildings.

**9.0 NEW BUSINESS**

- 9.1 Eaton motioned to approve the application of Steve Hanssen, for a concert to be provided by the Saint Benedict’s Marching Band, for the rental of Camp Morgan Lodge for May 23, 2009. Eastman seconded the motion. All voted in favor, the application was approved.
- 9.2 Eaton motioned to approve the application for the use of Camp Morgan Lodge from Barbara Daley for February 12-14<sup>th</sup> 2010. Eastman seconded the motion. All voted in favor.

**10.0 DISBURSEMENTS APPROVED**

- 10.1 The Board approved cheques for payroll of \$8,605.65 and vendors \$234,543.46 for the week of April 17, 2009.

**11.0 ADJOURNMENT**

- 11.1 There being no further business before the Board; Cook motioned for adjournment. Eaton seconded the motion. All voted in favor. The meeting was adjourned 8:21PM

Respectfully,

Michelle Dagesse  
Secretary for the Board of Selectmen