

Town of Washington  
Board of Selectmen  
MINUTES  
July 16, 2009

**1.0 ASSEMBLY**

**1.1** Meeting called to order at 7:00PM.

**1.2** Members: Guy Eaton, Rich Cook and Ken Eastman

Visitors: Jim Berry, Janice Philbrick, Carolyn Russell and Jim Russell

**2.0 MINUTES**

Cook motioned that the Selectmen's minutes of July 9, 2009 be accepted as written.

Eastman seconded the motion. All voted in favor.

**Important Dates -**

**July 21<sup>st</sup>** – Forestry Committee 4PM at Town Hall

**July 22<sup>nd</sup>** – Board of Trustees of the Shedd Free Library 5PM at Town hall

**July 25<sup>th</sup>** – Park and Recreation Commission will be painting the bandstand deck 9:00AM. Volunteers are welcome!

**July 25<sup>th</sup>** – Municipal Task Force Public Hearing 10:00AM at Town Hall

**July 27<sup>th</sup>** – Cemetery Committee 7PM at Town Hall

**July 29<sup>th</sup>** – Board of Adjustment 7:30PM at Town Hall

**August 2<sup>nd</sup>** – Windham Community Swing Band at Camp Morgan 3:00PM, bring a lawn chair or a blanket

**August 4<sup>th</sup>** – Planning Board 7PM at Town Hall

**August 12<sup>th</sup>** - Park and Rec 6PM at Town Hall

**August 13<sup>th</sup>** – Energy Committee 7PM at Town Hall

**August 29<sup>th</sup>** - Open House at the Montfort Retreat, Time TBA

**Did You Know?**

The Farmers' Market has started again. Saturdays from 10-12PM on the Town Common until October. Vendors welcome.

Park and Rec is looking for people to donate canoes, kayaks, sailboats and miscellaneous boating equipment. Please contact Michelle Dagesse at the Town Hall Monday – Friday from 9-3PM at 603-495-3661 or by email at [selectmen@washingtontnh.org](mailto:selectmen@washingtontnh.org)

That the Town food pantry currently is need of canned meats (small hams, chicken/turkey breast, spam), canned stews, canned peas, carrots, mixed vegetables, asparagus, creamed corn, coffee, and tea bags. Irving gift cards in \$25.00 increments are great as well.

**3.0 BUILDING AND PARKING PERMITS**

- 3.1 Craig Gebo: TM#12-203, Washington Drive**, provided the Selectmen with a building permit for a previously constructed 8 x 12 deck. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approved the permit. Cook seconded the motion. All voted in favor, permit # 2339 was approved.
- 3.2 John Morss: TM#12-106, Washington Drive**, proposed to construct a 6 x 20 deck to replace an existing deck. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Cook motioned to approve the permit application. Eastman seconded the motion. All voted in favor, permit #2342 was approved.
- 3.3 Gordon Davis: TM#14-283, Lincoln Drive**, proposed to construct a 14 x 16 storage shed. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the building permit application. Eastman seconded the motion. All voted in favor, permit #2341 was approved.
- 3.4 Richard B. Bulman: TM#12-130, Washington Drive**, provided the Selectmen with a building permit for a previously constructed 8 x 11 deck with stairs. Eaton had inspected and found that all of the

setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the permit. Cook seconded the motion. All voted in favor, permit #2340 was issued.

- 3.5 **Lola Allen: TM#25-002, Valley Road**, proposed to construct a 12 x 12 bedroom addition. Eaton inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the permit. Cook seconded the motion. All voted in favor, permit #2343 was issued.

#### **4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY**

**4.1** John Burgess phoned to ask about a letter he received regarding screening his propane tank. Burgess advised that he tank had been screened in the fall.

**4.2** Louis Bodak phoned to ask what needed to be done to screen a propane tank. Bodak requested that a Selectmen visit his property to advise him of what needed to be done. Eaton visited the property and informed Bodak what he needed to do. Bodak complained about property owners on Valley Road who have junkyards. Eaton spoke with Chief Marshall. Chief Marshall will visit the properties.

**4.3** Kim Wright phoned to ask about screening her propane tank. She advised that she would complete as soon as possible.

**4.4** Roger Cullen requested an occupancy permit inspection. Dagesse coordinated the inspection with Chief Moser, Jim Berry and the Selectmen.

**4.5** Richard Bulman phoned regarding a letter he received from the Selectmen for building without a permit. Dagesse advised Bulman that his previous building permit had expired and a new permit must be completed. Dagesse assisted Bulman with the application. (See 3.4)

**4.6** Joe Batcha requested to review the National Flood Insurance Maps. He was provided the documents for review.

**4.7** Bob Thompson requested an application for the use of Camp Morgan Lodge. He was provided the application. (See 9.1)

**4.8** Denise Hanscom requested the use of Camp Morgan Lodge. (See 9.2)

**4.9** Wayne Brush requested a building permit application. He was forwarded an application.

**4.10** Jonathan Shapleigh, a representative of Laconia Savings Bank dropped off information on their services. Dagesse filed the information.

**4.11** Vickie Davis requested assistance with getting copies of tax cards for the Hazard Mitigation Meeting tonight. Dagesse and Cook assisted Davis.

**4.12** Bob Reynolds inquired on screening his propane tank. Cook advised.

**4.13** Mark Morrissette asked about the procedure for screening his propane tank. The Selectmen advised Morrissette.

**4.14** Tom Cross phoned Eastman to discuss his concern about the logging trucks using Huntley Mountain Road and the condition of the road after the logging is complete. He also stated that he has an approved dock permit for his property in Lake Ashuelot Estates.

**4.15** Laurie Wyrenbeck phoned to inquire on the status of her pistol permit. Dagesse provided her with the permit.

**4.16** A resident requested Eaton pass onto the Police Department a vacant house check.

**4.17** Bill Cole phoned to inquire when Camp Morgan Lodge was available to schedule repairs at the lodge.

#### **5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS**

##### **5.1 Chief Marshall:**

**5.1.1.** Provided the police logs.

**5.1.2.** Eaton asked him about Wyrenbeck's pistol permit. Chief Marshall referred Eaton to Dagesse. (See 4.15)

**5.1.3.** Eaton advised Chief Marshall of a resident's request for a vacant house check. (Ref 4.16)

## **5.2 Jim Berry:**

**5.2.1.** Eaton and Berry inspected a Valley Road property regarding a leach field that had failed. Berry had posted the beach for no swimming. Berry asked the property owner pump the system, cover the hole with a sand clay mix to prevent the seepage and provide a copy of a plan for the new leach field. Berry informed the Selectmen that the property owner has not complied with his request until today when a load of sand-clay had been dropped at the property. Eaton said a load had been dropped. The next step is to have the septic system pumped and a new leach field plan comes next. The Selectmen will send a letter to the property owner advising that the property must comply by July 30<sup>th</sup>.

**5.2.2.** Performed an Occupancy Permit inspection for an Ashuelot Drive property. (See 4.4)

## **6.0 PUBLIC APPOINTMENTS**

- 6.1** Jim Russell, as Trustees of the Trust Fund representative, provided the Selectmen with a copy of the Town investments for the second quarter, 2009. Russell explained the rates. Eastman asked what effect would this have on the Town's investment. Russell explained the process.
- 6.2** Carolyn Russell provided the Selectmen with a copy of a letter regarding issues she had with a recent Board of Adjustment Meeting. Russell requested that the Selectmen remind Board Members to recuse themselves if they have a personal vested interest in a case.

## **7.0 COMMUNICATIONS RECEIVED**

- 7.1** Registration forms for upcoming classes to be held at the New Hampshire Transfer Center New Hampshire LTAP at UNH. - Thayer
- 7.2** Invoice from the Town's attorney. – Forward to Dagesse
- 7.3** A copy of Security Camera Direct. – Filed
- 7.3** Letter from Sullivan County Nutrition Services inviting the Selectmen to the 4<sup>th</sup> Annual Senior Appreciation Bar-B-Que on Thursday, August 13, 2009. – Filed
- 7.4** Email from Sullivan County advising that the June 26<sup>th</sup> and June 12<sup>th</sup> Delegation Meeting Minutes have been posted to their website. – Public reading file
- 7.5** A copy of Clear Span. – Filed
- 7.6** Letter from Lake Ashuelot Estates, Inc. advising that LAE has request for a deep draw of Ashuelot Pond to DES. – Filed
- 7.7** A letter from Shechtman Halperin Savage, LLP advising the Selectmen of a foreclosure sale. - Filed
- 7.8** Email from Donna Almeida asking questions regarding a letter she received on screening her propane tank. – Dagesse responded.
- 7.9** Email from Johanna Young forwarding information on the Residential Renewable Energy Generation Incentive Program. – Public reading file
- 7.10** Email from LGC regarding proposed article 28-a lawsuit against the State. – Filed
- 7.11** Email from Councilor Shea forwarding information on Direct Loan Program Policy Guidelines for New Hampshire Health and Education Facilities Authority. – Filed
- 7.12** Email from Southern New Hampshire University advising of Professional Grant Development Workshops. – Filed
- 7.13** Letter from the State of New Hampshire DOT requesting an update of Town Officials for the State of New Hampshire Directory. – Dagesse to complete
- 7.14** Information from Thompson West advising that Zoning Bulletin is available for purchase. - Filed
- 7.15** Water test results from NHDES for Mill Pond and Millen Pond. – All tested in the acceptable ranges forward invoice to Dagesse.
- 7.16** Application from the Millen Lake Association for the use of Camp Morgan Lodge. – See 9.3
- 7.17** CIP from Planning Board to the Board of Selectmen. – Selectmen to review and complete

## **8.0 UNFINISHED BUSINESS**

- 8.1** Eastman and Chief Marshall attended the APA Annual Meeting. Eastman and Chief Marshall thank them for a great time. Eastman advised that he had updated those in attendance of the Town's business. Eastman said that

there were many compliments on the roads and questions about ice storm clean up and some logs left behind the boat launch. Chief Marshall issued 12 burn permits.

**9.0 NEW BUSINESS**

- 9.1 Eaton motioned to approve the application of the APDVD for the use of Camp Morgan Lodge on July 9, 2010. Cook seconded the motion. All voted in favor.
- 9.2 Eaton motioned to approve the application of Denise Hanscom for the use of Camp Morgan Lodge on July 20, 2009. Cook seconded the motion. All voted in favor.
- 9.3 The Selectmen request that all Board Members recuse themselves if a personal interest is on the agenda.
- 9.4 The Selectmen pass their sympathies along to Denise and Trafton Hanscom. We mourn the loss of Kevin Hanscom a long-time employee of the Town of Washington.

**10.0 DISBURSEMENTS APPROVED**

- 10.1 The Board approved cheques for payroll of \$12,991.23 and vendors \$4,607.92 for the week of July 17, 2009.

**11.0 ADJOURNMENT**

- 11.1 There being no further business before the Board; Cook motioned for adjournment. Eastman seconded the motion. All voted in favor. The meeting was adjourned at 8:56PM.

Respectfully,

Michelle Dagesse  
Secretary for the Board of Selectmen