

Town of Washington
Board of Selectmen
MINUTES
July 23, 2009

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Rich Cook and Ken Eastman

Visitors: Bob Fraser, Jeanette Fraser, Rosie Downey, Gail Bedard and Jane Etheridge

2.0 MINUTES

Cook motioned that the Selectmen's minutes of July 16, 2009 be accepted as written.

Eastman seconded the motion. All voted in favor.

Important Dates -

July 25th – Park and Recreation Commission will be painting the bandstand deck 9:00AM. Volunteers are welcome!

July 25th – Municipal Task Force Public Hearing 10:00AM at Town Hall

July 27th – Energy Committee will be showing “Six Degrees Could Change the World”, followed by discussion. Come see the DVD, Share your views about our changing weather: over popcorn and iced tea, 7 p.m. at the Washington Congregational Church

July 27th – Cemetery Committee 7PM at Town Hall

July 29th – Board of Adjustment 7:00PM at Town Hall

July 30th – There will be a hearing regarding the Deep Draw Down request on behalf of the APDVD, Town Hall at 6:30PM

August 1st – The Washington Historical Society will be hosting an Old-Fashioned Supper at Camp Morgan Lodge, seatings will be at 5:00 and 6:30PM, tickets \$7.00 for adults and \$2.00 for children 5 and under, tickets available at the Washington General Store for reservations call 495-3416

August 2nd – Windham Community Swing Band at Camp Morgan 3:00PM, bring a lawn chair or a blanket

August 2nd – Fire Department Chicken Barbeque, 12-2PM at the Center Station

August 4th – Planning Board 7PM at Town Hall

August 12th - Park and Rec 6PM at Town Hall

August 13th – Energy Committee 7PM at Town Hall

August 29th - Town Open House at the Montfort Retreat, 11-4PM

Did You Know?

That Washington has its very own Food Pantry located in the privacy of the new Welfare Office in Town Hall? If you, or someone you know, could use some help in meeting food and household needs, you are encouraged to check out our Food Pantry. For private, confidential access to the Food Pantry, call Carolyn Russell at 495-0262 for an appointment.

Please be advised that the temporary bridge (for the Halfmoon Pond Bridge Project) will be placed on Friday July 24th late morning to early afternoon

Park and Recreation Commission is looking for people to donate canoes, kayaks, sailboats and miscellaneous boating equipment. Please contact Michelle Dagesse at the Town Hall Monday – Friday from 9-3PM at 603-495-3661 or by email at selectmen@washingtongh.org

7:09PM Eaton motioned to move to a non-public session due to an insurance issue. Cook seconded the motion. All voted in favor.

7:33PM Eaton motioned to revert to a public session and to seal the minutes due to an insurance issue. Cook seconded the motion. All voted in favor.

3.0 BUILDING AND PARKING PERMITS

- 3.1 **Paul and Rebecca Dulac: TM# 15-079, Millen Pond Road**, proposed to construct a 2005 square foot new home. Eaton had inspected and found that the proposed construction does not conform with the frontline/ROW setback requirement. Eaton motioned to deny the permit and refer the Dulac's to the Board of Adjustment. Cook seconded the motion. All voted in favor.
- 3.2 **Bob and Brenda Gilliland: TM#16-093, East Washington Road**, requested that the Selectmen amend building permit # 2214 be amended to include a 10 x 12 farmers' porch off the rear of the home. Eaton motioned to approve the amendment request. Eastman seconded the motion. All voted in favor.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

- 4.1 Marion Crowley phoned to inquire on the requirements of screening her propane tank. Dagesse advised her on what needed to be done. Crowley said she would complete as soon as possible.
- 4.2 Joe Crowell requested a copy of the letter sent from the Selectmen's Office in reference to 5.2.1. of last week's minutes.
- 4.3 David Wynne phoned to get information regarding one of his abutters requesting a variance for construction. Dagesse provided Wynne with the requested information as well as a current address form.
- 4.4 Bob Fraser requested a letter from the Selectmen addressed to PSNH to allow the Town's energy use for the past couple of years to be provided to Fraser. Fraser is requesting this information as a member of the Washington Energy Committee. (See 9.4)
- 4.5 Joe Lucas phoned to advise the Selectmen that he has screened his propane tank.
- 4.6 Michael Clark voiced his concern regarding the status of the Halfmoon Pond Road Bridge project (ref 5.1.2.) and the condition of the road were Halfmoon Pond Road annex reaches Route 31 and Faxon Hill Road. The Selectmen will discuss with the Public Works Director.
- 4.7 Tom Taylor came in to discuss the proposed logging on Huntley Mountain Road. (ref 7.2 of this week's minutes). Taylor and the Selectmen discussed the purpose of the logging operation is to cross Huntley Mountain Road to get to Marlow.
- 4.8 Brenda Gilliland phoned to ask if a building permit was needed to screen in her existing porch. Dagesse reviewed her building permit application and found no porch on the original building permit application. Gilliland advised that her contractor was to include the porch on her original permit. (See 3.2.) Eaton advised that there was no need for an additional building permit to place the screens on the farmers' porch. Gilliland asked if the Town had an ordinance against clotheslines. Dagesse advised that there was no such ordinance and she could hang a clothesline.
- 4.9 MaryAnn Turner requested an updated Town Information sheet. Dagesse provided her the requested information and emailed her a copy as well.
- 4.10 John Pasieka requested an application for the use of Camp Morgan Lodge. (See 9.3)
- 4.11 Larry Dagesse requested a building permit application and a copy of an expired building permit. He was provided the requested information.
- 4.12 Lynn Cook advised the Selectmen that there was a washout on Valley Road. (See 5.2.3.)

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Chief Marshall:

- 5.1.1. Provided the police logs.
- 5.1.2. Advised the Selectmen that he had spoken with the bridge contractor who advised the work would be done sometime late morning to early afternoon. (See 4.6)
- 5.1.3. Advised the Selectmen that he had gone to two properties on Valley Road as the Selectmen requested and the properties qualified as junkyards and the property owners will clean up the properties by August 31, 2009.

5.2 Ed Thayer:

5.2.1. Advised the Selectmen that the State of New Hampshire has approved disaster funds for the December 2008 ice storm. The Town is expecting \$14,000.00 for its share of expenses.

5.2.2. Updated the Selectmen on the status of the Halfmoon Pond Road Bridge project. (See Did You Know?)

5.2.3. Advised that he had filled a washout on Valley Road. (See 4.12)

5.3 Carolyn Russell:

5.3.1. Advised that the Shaw's Receipt Rewards Program can only accept reward points for the NH Food Bank through the computer. The Town Hall and Library will no longer be accepting receipts. You can register your Shaw's Reward Card for the program at www.shaws.com/neighborhoodrewards and then enter the NH Food Bank's ID number which is 49001018472.

6.0 PUBLIC APPOINTMENTS

6.1 The Selectmen, Bob Fraser, Jeanette Fraser, Jane Etheridge, Rosie Downey and Gail Bedard spoke with the Selectmen regarding the senior group. Jane Etheridge asked the Selectmen to review other Town's senior groups and to select a group of representatives to lead the senior group. The Selectmen will research the request and will advise them within a month.

7.0 COMMUNICATIONS RECEIVED

- 7.1** Letter from Lake Ashuelot Estates responding to a letter sent by the Selectmen's Office advising that the propane tank at the maintenance garage must be screened. – Dagesse to respond
- 7.2** Letter from the Washington Conservation Commission forwarding their opinion against the logging project taking place in Marlow. – Filed
- 7.3** Letter from Vivian Hunter advising the Selectmen that she has completed the screening of her propane tank. – Filed
- 7.3** A copy of letter from Local Government Center to Suzanne Rousseau. – Filed in the safe
- 7.4** Email from Todd Houston requesting information from the Selectmen on an abutter sale of Town owned property. – Dagesse advised Houston that the Selectmen approved the request from the Conservation Commission to continue the moratorium on the sale of Town owned lots.
- 7.5** Email from Ken Eastman regarding CIP request. – See 9.2
- 7.6** Application from the East Washington Baptist Church for the use of Town Hall. – See 9.5
- 7.7** Application from Lake Ashuelot Estates for the use of Camp Morgan Lodge. – See 9. 1
- 7.8** A copy of UNH Technology Center Technical Note. – Forward to Thayer
- 7.9** Letter from NHDES, Notice of Project Reclassification for the Washington Drive project. – Forward to Thayer and filed
- 7.10** Email from Vickie Davis forwarding dates for a bustrip to the Chittenden Facility outing. – Forward to Thayer
- 7.11** Email from the Sullivan County Delegation Executive Finance Committee meeting with be Monday, July 27, 2009 at 1:00PM. It will be held at the County's Newport Complex. – Public reading file
- 7.12** Information from Dennis Kelly forwarding information on the possibility of the Town moving towards going digital. –(See 9.2)
- 7.13** A copy of GAP (Governmental Accounting Partner) Link. – Forward to Dagesse
- 7.14** Email from Bob Thompson, Commissioner of the APDVD, forwarding a request to DES regarding the 2009 draw down. – Filed
- 7.15** Certified letter from the APDVD regarding a request to DES for a deep draw down. – See Important Dates
- 7.16** Letter from New England Systems and Solutions, LLC. – Forward to Dagesse
- 7.17** Letter from ZOLL Medical Corporation advising that the Town's AEDs need to have a software update. – Filed
- 7.18** Approval for Operation from DES to Gregory Vogt, TM#10-033. – Filed

8.0 UNFINISHED BUSINESS

- 8.1 Eastman, Chief Moser and Jim Berry provided a certificate of occupancy inspection for Gregory and Janis Vogt. Eastman motioned to approve the request and issue the Certificate of Occupancy. Cook seconded the motion. All voted in favor. (See 4.4 of last week's minutes).
- 8.2 The Selectmen, Dennis Kelly, Steve Hanssen and Jim Russell discussed the future of the Town buildings. The Municipal Task Force interviewed the Selectmen regarding their future office needs. There was much discussion on the economy and what direction the Town was moving in regarding its building needs.

9.0 NEW BUSINESS

- 9.1 Eaton motioned to approve the application of Lake Ashuelot Estates for the use of Camp Morgan Lodge on July 10, 2010. Cook seconded the motion. All voted in favor.
- 9.2 The Selectmen discussed requesting \$5,000.00 to place in the CIP for the Town to move to digitizing Town documents/procedures and equipment in the future.
- 9.3 Eaton motioned to approve the application of John Pasioka for the use of Camp Morgan Lodge on August 19, 2009. Cook seconded the motion. All voted in favor.
- 9.4 The Selectmen sent a letter to PSNH as requested in 4.4 of this week's minutes
- 9.5 Eaton motioned to approve the application of the East Washington Baptist Church for the use of Camp Morgan Lodge on July 3, 2010. Cook seconded the motion. All voted in favor.

10.0 DISBURSEMENTS APPROVED

- 10.1 The Board approved cheques for payroll of \$6104.80 and vendors \$221,548.93 for the week of July 24, 2009.

11.0 ADJOURNMENT

- 11.1 There being no further business before the Board; Eastman motioned for adjournment. Cook seconded the motion. All voted in favor. The meeting was adjourned at 9:05PM.

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen