

Town of Washington
Board of Selectmen
MINUTES
August 13, 2009

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Rich Cook and Ken Eastman
Visitors: Jim Berry, Greg Lofgren, Shawn Atkins

2.0 MINUTES

Eastman motioned that the Selectmen's minutes of August 6, 2009 be accepted as written. Cook seconded the motion. All voted in favor.

Important Dates -

August 19th – Conservation Commission 7PM at Town Hall

August 26th – Board of Adjustment 7PM at Town Hall

August 27th – Public Hearing 6:30PM at Town Hall

August 29th - Town Open House at the Montfort Retreat, 11-4PM

August 31st – Cemetery Trustees 7PM at Town Hall

September 1st – Planning Board 7PM at Town Hall

September 6th – Pancake Breakfast 8AM at the Center Station

Did You Know?

That Washington has its very own Food Pantry located in the privacy of the new Welfare Office in Town Hall? If you, or someone you know, could use some help in meeting food and household needs, you are encouraged to check out our Food Pantry. For private, confidential access to the Food Pantry, call Carolyn Russell at 495-0262 for an appointment.

All propane tanks must be screened by August 31, 2009 in order to avoid a fine.

3.0 BUILDING AND PARKING PERMITS

3.1 Michael Clark: TM#08-007, Halfmoon Pond Road; proposed to construct a 10 x 14 addition to an existing shed. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the building permit application. Cook seconded the motion. All voted in favor, permit #2347 was approved.

3.2 Allan and Laurie Dube: TM#09-039, Lovell Mountain Road; proposed to construct a 10 x 10 chicken coop and a 18 x 36 greenhouse addition. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the application. Eastman seconded the motion. All voted in favor, permit #2348 was approved.

4.0

APPOINTMENTS DURING THE DAY AND PREVIOUSLY

4.1 Mike Clark requested a building permit application. Dagesse provided him with the application.

4.2 Vickie Davis from the Upper Valley Lake Sunapee Regional Planning Commission phoned to request the assessed value of the beach house in Lake Ashuelot Estates. Dagesse provided her with the information.

4.3 Tim Callendar requested to take distance beach shots for inclusion of the Millen Pond Newsletter.

4.4 A concerned citizen asked Eaton about the screening of propane tanks, it was noted that several in the center of Town had not been done. A reminder letter will be sent to residents.

4.5 Mary Ann Turner phoned to voice her concern regarding the condition of Marlow Road. (See 5.2.3)

4.6 Patricia Lablanc asked if she needed to provide a driveway permit for her Mill Street property. Dagesse advised.

4.7 Mike Lavelle from Certified Computer Solutions, LLC spoke with the Selectmen regarding the Town's computers and software. He reviewed all of the equipment within the Town Hall, Public Works Department and the Library. He will provide a quote for the Selectmen's review.

5.0

DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Chief Marshall:

5.1.1. Provided the police logs.

5.1.2. Dropped off a copy of a letter from the State of New Hampshire Department of Safety providing a certificate of completion of the Advanced Professional Series in Emergency Management from the Emergency Management Institute.

5.1.3. A copy of a letter from Cappy deMontigny thanking Chief Marshall for his kindness.

5.2 Ed Thayer:

5.2.1. Advised the Selectmen the Public Works Department had hauled the material out of the Purling Beck Road property. (Ref 5.2.7. of last week's minutes)

5.2.2. Requested the Selectmen's signature on the 2008 EMPG Application for the grant approval from Homeland Security to purchase and install generators at the Town Hall and the Fire Station and to conduct hazardous tree removal town-wide. The Selectmen signed the paperwork.

5.2.3. Advised that the Public Works Department had done work on Marlow Road today.

5.3 Jim Berry:

5.3.1. Advised that the water test for Highland Lake came back within normal range in reference to 6.1. He provided the invoices to Dagesse.

6.0 PUBLIC APPOINTMENTS

- 6.1** (Ref 5.3.4 of last week's minutes) Greg Lofgren provided the Selectmen with a copy of a septic plan and he advised the Selectmen that he has a contractor lined up to do the work. Lofgren apologized to the Selectmen for the delay in the paperwork. Lofgren advised the Selectmen that the plan has been sent to the State on Wednesday. The Selectmen and Lofgren spoke regarding the remaining deadlines to repair his septic system.
- 6.2** Atkins asked the Selectmen regarding the rules with an incinerating toilet and electricity for building a camp. Eaton advised Atkins of the regulations.

7.0 COMMUNICATIONS RECEIVED

- 7.1** A copy of the New Hampshire Revised Statutes Chapters 360-382. – Filed
- 7.2** Email from NRRA advising of the 6th Annual Cook-Out scheduled for Wednesday, September 9th at 12PM. – Forward to Thayer
- 7.3** A copy of the Municipal Law lecture Series provided by the New Hampshire Local Government Center. – Filed
- 7.4** Letter from the Town of Windsor requesting a written agreement between the Town of Washington and the Town of Windsor for the SmartBoard for their files. – Secretary to obtain the agreement and forward to Windsor.
- 7.4** Email from Sue Blothenburg, Community Relations Manager, PSNH requesting the Selectmen's signature on the Smart Start Qualification for the conversion of the streetlights. – The Selectmen signed the paperwork.
- 7.5** A copy of the 2009/2010 New Hampshire Municipal Officials Directory. – Filed
- 7.6** Registration forms for upcoming seminars to be held at the Technology Transfer Center at UNH. – Forward to Thayer
- 7.7** Email from Ed Davis forwarding his concerns with the application from the Slaves of the Immaculate Heart of Mary for a dock permit on Ashuelot Pond. – Filed
- 7.8** Email from Bob Thompspon, Commissioner of the APDVD advising that the top gate of the dam has been closed. – Filed
- 7.9** Letter from CASA requesting to be included in the 2010 Town budget. – Filed
- 7.10** A copy of the Universal Waste Brochure for Towns from Vicki Davis, planner for the Upper Valley Lake Sunapee Regional Planning Commission. – Filed
- 7.11** Email from regarding a new publication Compass Newspaper advising of an open meeting on Wednesday, August 12th 6PM. – Public reading file
- 7.12** Information from EOP advising of the Annual Fall Planning & Zoning Conference. – Filed
- 7.13** Letter from the State of New Hampshire Department of Transportation advising of a driveway permit for Bradford Springs Road. – Filed
- 7.14** Email from the Department of Transportation is currently preparing a Transportation Enhancement grant regarding historic highway bridge inventory, and requesting a letter of support for the grant proposal to demonstrate public support for the project. – Forward to Thayer
- 7.15** Results from DES of the Mill Pond and Millen Pond. – Forward invoices to Dagesse

- 7.16 Letter from Joseph Scott to the Washington Public Works Director regarding concerns of dying maple trees. – Thayer to respond
- 7.17 A copy of a change order form from SEA Consults, Inc. for the Halfmoon Pond Road Bridge project. – Filed
- 7.18 A copy of a letter from John Washburn Attorney at Law to the Board of Assessors, regarding the Slaves of the Immaculate Heart of Mary of Saint Benedict request for reconsideration of denial of exemption of parcel TM#18-013. – Filed
- 7.19 Letter from NHDES requesting additional information for a shoreland application to TM#15-079, Millen Pond Road. – Filed
- 7.20 Letter from NHDES regarding a wetland bureau complaint for a 23 Walnut Circle property, TM#12-085- Filed

8.0 UNFINISHED BUSINESS

- 8.1 Cook spoke with Bill Barton (Ref 7.1.2. of last week’s minutes). Cook inspected the boat and found that it would not be suitable for the young campers. The Selectmen thank Mr. Barton for his offer.
- 8.2 The Selectmen discussed work to be done on the basement of Camp Morgan Lodge.

9.0 NEW BUSINESS

- 9.1 A letter was sent to a Washington Drive property for building without a permit.
 - 9.2 A letter was sent to a North main Street property owner for building without a permit.
 - 9.3 A Forest Road property owner was sent a letter advising that his camp must have a 911# assigned. Cook and Eastman to assign next week.
- 8:05PM Eaton motioned to move to a non-public session due to a welfare issue. Cook seconded the motion. All voted in favor.
- 8:12PM Eaton motioned to revert to a public session and to seal the minutes due to a welfare issue. Cook seconded the motion. All voted in favor.

10.0 DISBURSEMENTS APPROVED

- 10.1 The Board approved cheques for payroll of \$12,830.48 and vendors \$18,464.72 the week of August 14, 2009.

11.0 ADJOURNMENT

- 11.1 There being no further business before the Board; Eastman motioned for adjournment. Cook seconded the motion. All voted in favor. The meeting was adjourned at 8:25PM

Respectfully,

Michelle Dagesse

Secretary for the Board of Selectmen