

Town of Washington
Board of Selectmen
MINUTES
October 8, 2009

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Rich Cook and Ken Eastman
Visitors: Bob Fraser, Al Krygeris

2.0 MINUTES

Eastman motioned that the Selectmen's minutes of October 1, 2009 be accepted as written. Cook seconded the motion. All voted in favor.

Important Dates -

October 14th – Park and Rec 6:00PM at Town Hall

October 16th – Flu Clinic 6-7PM at Town Hall

October 20th – All Boards Meeting 6:30PM at Town Hall

October 21st – Conservation Commission 7PM at Town Hall

October 26th – Cemetery Committee 7PM at Town Hall

October 27th – Municipal Task Force Meeting 9AM at Town Hall

October 28th – Board of Adjustment 7:30PM at Town Hall

October 31st – Trick-or-treating will be held from 4-9PM

Did You Know?

Town Employees, their families and guests are invited to participate in the Manchester Monarch's (hockey game) Park & Recreation event on November 7, 2009 @7PM the cost of the tickets are \$11.00 and you must provide your own transportation. We have secured 40 tickets at this time. If you are interested in participating please reserve your tickets early by calling Michelle Dagesse at 495-3661 or email at selectmen@washingtongh.org

Some pots and pans have been taken from Camp Morgan Lodge and the Lodge has been left untidy. A reminder that the building must be left in the condition it was rented or a portion of the security fee may be kept for additional custodial costs.

3.0 BUILDING AND PARKING PERMITS

3.1 Janet and Martin Putnam, TM# 24-019, Valley Road, provided the Selectmen with a building permit for a previously constructed 10 x 8 bathroom. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the building permit. Eastman seconded the motion. All voted in favor, permit #2359 was approved.

3.2 Harold Heselton, TM#24-016, Valley Road provided the Selectmen with a building permit for a previously constructed 10 x 12 stove room and a 7'6" x 14' deck. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the building permit. Cook seconded the motion. All voted in favor, permit #2358 was approved.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

- 4.1 (Ref 8.2 of last week's minutes) The property owner phoned to inquire on the reason for his dock to be removed from the water as he had not done it in the past. Dagesse advised that the Selectmen had spoken with NH DES who advised them of the regulation. Dagesse provided the property owner with the phone number and contact name at the Department of Environmental Services.
- 4.2 Jim Crandall dropped off a letter for the Selectmen. (See 7.8)
- 4.3 Harold Heselton dropped off a building permit application for a previously constructed addition/deck. (See 3.2)
- 4.4 Martin Putnam dropped off a building permit application for a previously constructed bathroom. (See 3.1)
- 4.5 John Rigby phoned to inquire on the process to extend his current building permit. Dagesse advised him of the process. Roger Cullen, Mr. Rigby's contractor had asked about the building permit extension. Eaton had informed Cullen.
- 4.6 Ron Jager and Carolyn Russell requested the Selectmen's signature on the LCHIP planning grant application for the Meeting House. The Selectmen signed the paperwork.
- 4.7 Attorney John Washburn phoned the Selectmen's Office inquiring on a recently sent letter to the Selectmen. The letter addressed the Slaves of the Immaculate Heart of Mary's request to the Selectmen for an abatement for their 2008 taxes. Dagesse advised Mr. Washburn that the Selectmen had discussed the request with the Assessor's and letter would be sent out within the next few weeks.
- 4.8 Charley Eastman phoned the Selectmen to point out that some of the equipment (such as pots and pans) needed to be labeled and that renters are fined for not leaving the building in the condition that it was found.
- 4.9 The Selectmen, Ed Thayer, Lynn Cook, Nan Schwartz, Tom Marshall and Dennis Kelly spoke regarding a recent request to the Planning Board for a change of road classification issue. Thayer said that the property in question has two options for creating a driveway and/or using a currently existing Class VI Road. Eastman said that there is a moratorium on building on Class VI roads. Eaton said that the property does have 600' of road frontage on Lempster Mountain Road. Cook asked the question, does the Town approve a driveway off a Class VI road? Thayer said that we approve driveway permits for logging operations and these permits do not need to be temporary. Thayer informed those in attendance that he can bring a letter before the Board of Selectmen requesting permission to upgrade the road, which is a cost to the Town. Schwartz said that this makes an easier decision to have him gain access to the property through Lempster Mountain Road. Thayer said that his opinion is to have the property owner use the existing Class VI road. A consensus was made to have the proposed property owner come back before the Planning Board who will suggest on a driveway application off Lempster Mountain Road as there is a moratorium on building on Class VI roads.
- 4.10 Dennis Kelly spoke with the Selectmen regarding the status of the Municipal Building Task Force Committee and comments made by the Selectmen regarding the speed of their work. Kelly requested that the Selectmen also distinguish the difference between a citizen commenting to the Selectmen and a Municipal Building Task Force Member.

- 4.11** (Ref. 7.17) Johanna Young, Lindley Rankine, Bob Fraser, Al Krygeris and Melissa Cole spoke with the Selectmen regarding the recent proposal from Bruss Construction. Cole advised that many of the energy auditors are booking now into the beginning of next year. Cole advised that GDS an energy auditor would be visiting the Town buildings on Wednesday to review the energy needs and provide a quote. Cole advised that Bruss Construction said that they would like to move forward with energy audit of the Old Schoolhouse with a deferred payment. Young asked how long would the payment be deferred. Cole answered that they did not specify.
- 4.12** Sandy Robinson phoned (Ref. 4.9 of this week) expressing her concerns with building on Class VI roads.
- 4.13** Randy Wilson approached Eaton regarding a temporary building for the winter. Wilson asked if any permit was needed. The Selectmen agreed that no permit was needed.

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Chief Marshall

- 5.1.1.** Dropped off the police logs.
- 5.1.2.** Dropped off the quote for the 2010 dispatch services. – Filed for budget
- 5.1.3.** Dropped off a memorandum from the Washington Police Department regarding a salary survey for the 2010 budget.
- 5.1.4.** Discussed a more user-friendly police logs.

5.2 Carolyn Russell:

- 5.2.1.** Discussed welfare lien issues with the Selectmen.

5.3 Assessors:

- 5.3.1.** Provided the Selectmen with a copy of a letter from the Board of Assessors to Attorney John Washburn in reference to agenda item 4.7.

5.4. Trustees of the Trust Funds: (Arline France and Jim Russell)

- 5.4.1.** Provided the Selectmen with the Town of Washington investment performance report for the first three quarters of 2009. – Filed

PUBLIC APPOINTMENTS

- 6.1** Bob Fraser reported that two of the outlets keep popping at Camp Morgan Lodge. Fraser said that the outlet should be placed on its own circuit. The Selectmen requested that Fraser Electric repair the circuit.
- 6.2** Al Krygeris provided the Selectmen with a handout (BTU Grant) with the square foot energy use for the Town buildings.

7.0 COMMUNICATIONS RECEIVED

- 7.1** Email from Sullivan County Board of Commissioners advising of an upcoming meeting scheduled for October 22nd, 3PM at the Sullivan County Health Care, 5 Nursing Home Drive, Unity, NH- Public reading file
- 7.2** Email from Sullivan County Commissioners advising that meeting minutes have been posted to their website. – Public reading file
- 7.3** Information on the upcoming 68th Annual Conference scheduled for November 18-20, 2009. – Filed

- 7.4 Information on the upcoming 2009 Annual meeting of the New Hampshire Preservation Alliance. – Filed
- 7.5 Registration form for the LGC seminar on Preparing for a Successful Town Meeting. – Eastman and Cook to attend
- 7.6 Public Notice from Upper Valley Lake Sunapee Regional Planning Commission for their upcoming meeting scheduled for the October 14th meeting to be held in Lebanon at 3:45PM. – Public reading file
- 7.7 A copy of the Washington Police Department's September 2009 activity log. – Attached/ public reading file
- 7.8 Letter from the Washington Historical Society advising the Selectmen of their support in the preservation of the Town Hall and offering any assistance that they may provide. - Filed
- 7.9 Forward Agenda for the October 7, 2009 meeting and copies of meeting minutes from August 2009 and September 2009. – Public reading file
- 7.10 Letter from the Town's attorney advising of the fee increase for 2010. – Filed for budgeting
- 7.11 Letter from Sullivan County Nutrition Services requesting support for the 2010 fiscal year. – File for budgeting
- 7.12 Email from Mary Ann Turner forwarding a letter from Tom Cross regarding a request for an abatement for the Ashuelot Pond Association (APA) waterfront property owners. – Dagesse to respond
- 7.13 Email from Frank Brown, an APA property owner requesting an abatement for the period of time his property does not have water access. – Dagesse to respond
- 7.14 Letter from the State of New Hampshire Department of Transportation advising the Town that the partial reimbursement for the Halfmoon Pond Road Bridge project will be arriving within the next few weeks. – Filed
- 7.15 Email from Sandy Robinson forwarding her concerns with Old Burbank Road and possibly changing road status. – Filed (See 4.12)
- 7.16 Letter from Richard M. Monahan forwarding the Selectmen a proposal for work to be done at Camp Morgan Lodge to serve the Town's emergency shelter needs. – Eastman to contact Monahan
- 7.17 Email from Melissa Cole advising another energy auditor will be visiting the Town buildings to provide a quote for an energy audit. Cole advised that Bruss Construction (Ref 8.1 last week's minutes) will be providing her with funding opportunities available to the Town. She will forward to Selectmen. – See 4.11
- 7.18 Letter from Aetna Foundation requesting information for a recently request for a volunteer grant. – Dagesse to complete
- 7.19 Letter from University of New Hampshire Cooperative Extension for a Sullivan County Conservation District Agricultural Plastics Survey. – Forward to Thayer
- 7.20 Letter from the State Department of Environmental Services regarding a wetlands file#2009-02019, 54 Birch Point Way, TM#24-091. – Filed
- 7.21 Letter from Warrenstreet Architects advising of their new website. – Filed
- 7.22 Email from Ken Eastman forwarding a proposed agenda item for the October Planning Board meeting. – Filed
- 7.23 Email from Nan Schwartz forwarding her opinions from the last Planning Board meeting. – Filed

8.0 UNFINISHED BUSINESS

8.1

9.0 NEW BUSINESS

- 9.1 The Selectmen would like to congratulate the Students of the month for September
Cole Johnson. Melody Kelly and Hanna Hurd. A big thanks goes out to the lunch sponsors are Kim and Miranda Feighery.
- 9.2 Dagesse has begun sending out budget/Town report requests and will be coordinating the Department Heads to meet with the Selectmen to review.

10.0 DISBURSEMENTS APPROVED

- 10.1 The Board approved cheques for payroll of \$6,302.20 and vendors \$11,884.94 the week of October 9, 2009

11.0 ADJOURNMENT

- 11.1 There being no further business before the Board; Eastman motioned for adjournment.
Cook seconded the motion. All voted in favor. The meeting was adjourned at 8:30PM

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen