

Town of Washington
Board of Selectmen
MINUTES
October 22, 2009

1.0 ASSEMBLY

1.1 Meeting called to order at 7:00PM.

1.2 Members: Guy Eaton, Rich Cook and Ken Eastman
Visitors: Beverly Rodeschin, Skip Moore, Colleen Duggan, Herb Killam

2.0 MINUTES

Cook motioned that the Selectmen's minutes of October 15, 2009 be accepted as written. Eastman seconded the motion. All voted in favor.

Important Dates -

October 24th – Pumpkin Carving Contest and Haunted Hayride 6:00PM at the Washington General Store

October 26th – Municipal Task Force Meeting 9AM at Town Hall

October 26th – Cemetery Committee 7PM at Town Hall

October 27th – All Boards Meeting 6:30PM at Town Hall

October 28th – Board of Adjustment 6:30PM at Town Hall

October 31st – Trick-or-treating will be held from 4-9PM

November 3rd – Planning Board Meeting 7:00PM at Town Hall

November 3rd – Library Trustees Meeting 3-5PM at the Library (Anyone wishing to attend but has difficulty accessing the library, please call the library at 495-3592 in advance and we will relocate the meeting to Town Hall)

November 9th – Park and Recreation Commission 6:00PM at Town Hall

November 16th – The Energy Committee will be hosting a movie in the lower level in the Washington Congregational Church, "Solar Energy" 7PM

Did You Know?

If you would like to run for State Representative you may register at the Town Clerk's Office next week.

That the Town Hall has free magazines and books that you may take for your enjoyment.

That Saturday November 7th the Washington Snow Riders will be hosting a OHRV Snowmobile Safety Course New Hampshire Fish and Game Department. You must be 12 years old or older. 8:00AM -4:00PM at Camp Morgan Lodge, Washington, **NH. Pre-Registration is required.** Call Kevin or Pam at (603)495-0178.

Town Employees, their families and guests are invited to participate in the Manchester Monarch's (hockey game) Park & Recreation event on November 7, 2009 @7PM the cost of the tickets are \$11.00 and you must provide your own transportation. We have secured 40 tickets at this time. If you are interested in participating please reserve your tickets early by calling Michelle Dagesse at 495-3661 or email at selectmen@washingtongh.org

A grant is available to the Town of Washington through the Nixle program. (See attachment)

3.0 BUILDING AND PARKING PERMITS

- 3.1 Celeste Terwilliger, TM#14-084, Jefferson Drive; proposed to construct a roof on an existing deck for the purpose of installing solar panels. Eaton had inspected and found that all of the setbacks were in accordance with the Land Use Ordinance. Eaton motioned to approve the permit application. Cook seconded the motion. All voted in favor permit #2359 was approved.
- 3.2 John and Holly Rigby, TM#15-110, Millen Pond Road; requested the Selectmen extend permit #2265 for one year. Eaton motioned to approve the extension request. Cook seconded the motion. All voted in favor, permit#2265 was extended for one additional year.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY

- 4.1 Bob Fraser requested applications for the rental of Camp Morgan Lodge on behalf of the Washington Senior Group and the Washington Congregational Church for 2010 scheduling. Dagesse provided him with the requested applications. (See 9.1)
- 4.2 Elizabeth Johnson phoned to inquire on the process to extend a building. Dagesse advised.
- 4.3 Jim Crandall dropped off a letter from the Washington Historical Society requesting an appropriation be included in the 2010 Town budget for the purpose to foster and promote public knowledge of local, state and national history. (See 7.11) The Selectmen forwarded the request to the Park and Recreation Commission.
- 4.4 Carolyn Russell and Ron Jager spoke with the Selectmen regarding the LCHIP grant process
- 4.5 Peter Hartshorn, a representative of Granite State Communication, provided rates for the Town phones.
- 4.6 Adam Kimball phoned regarding Town setback requirements and building within the shoreland setbacks. Eaton advised Kimball to contact NHDES.
- 4.7 Steve Bailey phoned to advise that he would be providing a building permit for a client.
- 4.8 The Selectmen, Assessors, Treasurer and Finance Director met with Sandra Rourke from DRA to set the tax rate. The tax rate is not official at this time and will be published when finalized.

5.0 DEPARTMENT HEAD AND EMPLOYEE APPOINTMENTS

5.1 Chief Marshall

- 5.1.1. Dropped off logs.

5.2 Ingrid Halverson:

- 5.2.1. Dropped off Camp Morgan Lodge Use Inspection Check-off Sheets for the recent rentals. She advised that the renters have not been completing the forms as requested.

5.3 Ed Thayer:

- 5.3.1. Requested the Selectmen's permission to pursue the purchase of 1987 tanker truck from the Town of Marlow. The intention is to replace tanker 3. Cook motioned to approve the request. Eaton seconded the motion. Eastman said to hold the line and abstained.
- 5.3.2. Reported that the Halfmoon Pond Road Bridge should be opened to traffic by Friday.
- 5.3.3. Requested the Selectmen approve the purchase of conduit to be installed between the Town Hall and the Old Schoolhouse for the generator project. Cook motioned to approve the request. Eaton seconded the motion. Eastman abstained.
- 5.3.4. Suggested the LAE Road Committee should ask questions at a public meeting of Department Heads about road conditions.
- 5.3.5. Advised that the street signs on Sweeney Road and Chestnut Road are missing. These roads are private and the responsibility of the property owners. Dagesse to send letters advising of the need for new street signs.
- 5.3.6. Advised that installation of the Washington Drive culvert project should begin about November 5th

5.4 Sandy Poole:

- 5.4.1. Discussed with the Selectmen's the dates she needs to be available at Town Hall for special election sign-ups.

Public Appointments:

- 6.1 Beverly Rodeschin spoke with the Selectmen regarding the need for a special election to replace Tony Maiola, who has resigned. Requested that the Selectmen send a letter to the Secretary of State with their approval of the request. Rodeschin explained to the Selectmen the process and the potential costs to the Town. Eaton motioned to approve the special election and will forward the approval to the Secretary of State. Cook seconded the motion. All voted in favor. Rodeschin provided the Selectmen with a name of a contact person at AT&T regarding a cell phone tower, in the Town of Washington. Rodeschin will get in contact with the representative and forward them to the Selectmen.
- 6.2 Colleen Duggan asked Eastman which contractor did the weather-stripping at the Washington Congregational Church. Eastman advised Duggan and suggested that she call Charley Eastman for any additional information. Duggan provided the Selectmen with a proposal for work to be done on the interior portion of the windows at the Shedd Free Library. Duggan requested that the Town pay for the work to be done. Eaton advised that there is just over \$300.00 remaining in the library repair line. Duggan will bring the information back to the Trustees of the Shedd Free Library.
- 6.3 Larry Gaskell, representing the Washington Snow Riders, phoned to request the use of Camp Morgan Lodge for December 8, 2009. Dagesse added the date to their yearly rental request.
- 6.4 Skip Moore requested that the Selectmen place a precautionary 25MPH sign on Valley Road. The Selectmen agreed to Moore's request and will speak with Thayer regarding placing the sign.

7.0 COMMUNICATIONS RECEIVED

- 7.1 Catalog from LGC for the 2009 Fall publications. – Filed
- 7.2 Copy of Supply Lines with the Source – Filed
- 7.3 Email from Melissa Cole forwarding emails between her and Bruss Construction in regards to energy audit funding. – Filed
- 7.4 Email from LGC responding to recent statement in the news regarding a case before the New Hampshire Supreme Court. – Filed
- 7.5 Letter from the Conservation Commission regarding the Town's initiative to protect the Town Forests through conservation easement. – The Selectmen agreed and Cook will seek recommendation from the Forestry Committee and will discuss with the Conservation Commission
- 7.6 Letter from West Central Behavioral Health requesting an appropriation be included in the 2010 budget. – Filed for 2010 budget
- 7.7 Letter from Highland Lake Unified Association regarding a recent fishing tournament and reported that no weeds or exotics were discovered. – Filed
- 7.8 Charter renewal paperwork for the Town of Washington Explorer Post. – Forward to Chief Marshall
- 7.9 Email from Ashuelot Pond Association regarding fire protection and fire hydrant for Ashuelot Pond. – Forward to Chief Moser
- 7.10 Quote from GDS Associates for performing an energy audit for the Town buildings. – Filed
- 7.11 Letter from the Washington Historical Society with a request to be included in the 2010 budget. – Forwarded to the Park and Recreation Commission
- 7.12 Email advising of the Energy in the Northeast Conference. – Filed
- 7.13 Email from Mary Ann Turner requesting an abatement application so that she may distribute it to
APA individuals. – Dagesse forwarded the requested application.
- 7.14 Email from Bob Thompson, APDVD Commissioner, forwarding the APA appeal to NH DES. – Filed
- 7.15 2009 Wage, Salary & Benefit Survey from New Hampshire Local Government Center. – Filed
- 7.16 Public Notice from Upper Valley Lake Sunapee Regional Planning commission advising of an upcoming Personnel Committee Meeting scheduled for October 26th at 4:00PM. – Public reading file
- 7.17 Letter from Southwestern Community Services requesting an appropriation be included in the 2010 town budget. – Filed for 2010 budget
- 7.18 Letter from Primex forwarding the Workers' Compensation Member Contribution Summary for 2010. – Filed for 2010 budget
- 7.19 Letter from Primex forwarding the unemployment compensation calculation for 2010. – Filed for 2010 budget
- 7.20 Registration information for the 2009 New Hampshire Joint Water and Watershed Conference –Forward to Conservation Commission
- 7.21 Information from LGC for the 2010 health insurance quotes. – Filed for 2010 budget
- 7.22 Information from Primex advising the Town of their services. – Filed
- 7.23 Letter from Upper Valley Lake Sunapee Regional Planning Commission advising of a new river management-planning project on the Ashuelot River. The ARLAC is undertaking the development of an implementation plan for the 2006 Ashuelot River Corridor Management Plan. – Anyone interest in participating in the

- Ashuelot River Corridor Management Plan please contact the Selectmen's Office.
- 7.24 Letter from LGC advising that open enrollment (for insurance) period has begun. – Filed
 - 7.25 A copy of a letter from NHDES to John Pasioka regarding Millen Lake Dam and new statutory penalty provisions. – Filed
 - 7.26 Email from APDVD Commissioner in response to the APA appeal sent to NHDES. – See 7.14
 - 7.27 Email from Johanna Young forwarding information to the Selectmen regarding the Municipal Energy Assistance Program that the Town was accepted to participate in. – Filed
 - 7.28 Thank you letter from DRA Property Appraisal Division, Equalization Bureau. – Filed
 - 7.29 News Release for Executive Council District Two, dated October 21, 2009 – Public reading file
 - 7.30 Email forwarded from Melissa Cole with information from the Office of Energy and Planning. – Filed

8.0 UNFINISHED BUSINESS

8.1 Melissa Cole spoke with the Selectmen regarding the GDS quote received. (See 7.10) Cole and the Selectmen discussed the differences in the quotes and the pros and cons of each. Cole recommended that the Town move forward with Bruss Construction. Bruss Construction agreed to move forward with the energy audit on the Old Schoolhouse and bill the Town at a later date. The Selectmen are awaiting information from the Municipal Energy Assistance Program. (See 7.28)

9.0 NEW BUSINESS

9.1 Eaton motioned to approve the application of the Washington Congregational Church for the use of Camp Morgan Lodge on November 26 & 27, 2010 for the Christmas Craft Fair. Cook seconded the motion. All voted in favor.

10.0 DISBURSEMENTS APPROVED

10.1 The Board approved cheques for payroll of \$7,687.40 and vendors \$204,335.81 the week of October 23, 2009

11.0 ADJOURNMENT

11.1 There being no further business before the Board; Cook motioned for adjournment.

Eastman seconded the motion. All voted in favor. The meeting was adjourned at 9:15PM

Respectfully,

Michelle Dagesse
Secretary for the Board of Selectmen