

**Town of Washington  
Select Board**

**Meeting Minutes**

April 11, 2024, Select Board Meeting at 7:00 pm at the Town Hall.

**ASSEMBLY**

**MEMBERS:** Don Revane, Chair, Gary Kendall, Mark Florence

**1.0 Visitors:** Shawn Atkins

**2.0 Minutes:** Kendall moved to approve March 28, 2024 minutes, Revane second; all voted in favor.

**IMPORTANT DATES:**

April 18, 2024, Select Board meeting 9:00 am–4:00 pm, Town Hall; 7:00 pm evening meeting, Town Hall.

April 24, 2024, Zoning Board of Adjustment meeting, 7:00 pm Town Hall

**DID YOU KNOW?**

**➤ Notice**

**The month of April is time to get your dog(s) licensed**

**Town Clerk Hours: Thursdays – 1:00 pm to 7:00 pm**

**Friday- 9:00 am to 3:00 pm**

**Last Saturday of the month, 9:00 am to 12:00 pm**

**The town is seeking members for the Zoning Board of Adjustment and  
Conservation Commission.**

**Contact Deb DeFosse @ 603-495-3661 for additional information.**

### **3.0 BUILDING PERMITS:**

3.1 Robert and Martha Wyand request a Land Use Compliance Permit for Construction to remove the existing three-season cottage and reconstruct a four-bedroom, 2.5-bath home with two two-car detached garage. Tabled for inspection

3.2 John Tuohy Tm. # 29-1 requesting a Land Use Compliance Permit for Construction to construct a 24 X 30' garage and a 3 X 5' tool shed. Tabled for inspection

### **4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:**

4.1 Peggy Carney, Kim Kapetyn (Library Trustee), and Lynn Hendrickson (alternate) reviewed the auto door quote, the new railing for the library, asking about wine being served after hours during book club discussion, and completion of the vestibule.

The select board will work on additional quotes for the auto door and for the trustees to install the railing. Town ordinances only allow two buildings to have byob, Town Hall and Camp Morgan; completion for the vestibule will be completed once the weather breaks.

4.2 David Chevront and Kevin Russell discussed the King Street property.

4.3 John Piatt, Martha Richardson, Scott Chausee, and Steve Wilkie (Nova) reviewed the steps needed to authorize ATVs on Class V and VI roads.

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### **5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:**

5.1 Ed Thayer (DPW)

5.1.1 Submitted a Catch Basin quote and updated the board with the Department of Environmental wetlands permit for culvert repair on Valley Road.

5.1.2 Sent out the RFP for road paving. Bids due back by May 9, 2024 7:00 pm

5.1.3 The board approved the cutting-edges for plows.

5.2 Shawn Atkins (fire chief)

5.2.1 Submitted March service calls, this week's calls, and March meeting minutes.

5.2.2 Submitted a quote for hose ladder nozzle testing. Revane approved the expenditure of \$ 3,721.73, and Kendall second all voted in favor.

5.2.3 Truck maintenance cleanup. Met with the school regarding drills. Retention concerns for per-diem/rescue.

5.3 Ryan Murdough (police chief) discussed police procedures.

## **6.0 PUBLIC:**

## **7.0 COMMUNICATIONS RECEIVED:**

7.1 ENE SYSTEMS, Mechanical Support Agreement (service plan for town's boilers). Florence moved to approve the Mechanical Support Agreement and for Revane to sign on behalf of the board. Kendall second all voted in favor.

7.2 NH Department of Environmental Services, Re: Shoreland Impact Permit 2024-00502, Arboreal Oasis LLC, C/O Albert Stabile Tm. # 10-03.

7.3 JSJ Auctions, Re: State of NH Surplus Property Action.

7.4 Memo of Understanding Winter Maintenance between the Town of Washington and the Town of Marlow. The select board reviewed and signed (MUO), and DeFosse will send it to the Town of Marlow for review.

7.5 Aaron Zipper CC the selectmen on his email sent to [Upton@dwmlaw.com](mailto:Upton@dwmlaw.com)

7.6 Thank you letters from Southwestern Community Service and West Central Behavioral Health for the generous financial support.

7.7 NH Department of Environmental Services, Re: Approval for Construction of Individual Sewage Disposal System (ISDS). Edmund Greene, Ashuelot Drive, Tm. # 10-58.

7.8 Eversource Vegetation Management Tree Removal Request Form. Re: dead ash townland on Millen Pond Rd. Kendall moved to approve the tree removal and for Revane to sign on behalf of the board. Florence second. All voted in favor.

7.9 United States Census Bureau, Re: Boundary and Annexation Survey.

7.10 Mark Florence (select board) provided a copy of a deed to Leandra and Johnson (now MacDonald) regarding Gleason Rd.

## **8.0 OLD BUSINESS:**

8.1 Reviewed the town's (ARPA funds) expenditures and current balance.

## **9.0 NEW BUSINESS:**

9.1 Florence moved to approve the expenditure of \$1,676.52 from the Town Building Capital Reserve Fund. Kendall second all voted in favor.

## **10.0 EXPENDITURES:**

10.1 The Select Board authorized payroll checks for \$9,573.39 and vendor checks for \$ 389,77.38 for April 05, 2024, and authorized payroll checks for \$ 9,677.16 and vendor checks for \$25,565.23 for April 12, 2024.

## **11.0 ADJOURNMENT:**

11.1 Revane moved to adjourn at 7:59 pm, Kendall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse