

**Shedd Free Library
Board of Trustee's Meeting
Tuesday, May 4, 2021
Town Hall- 9:00 am**

The meeting was called to order at 9:00 am by Chair Peggy Carney. Also present were Lynn Hendrickson, Heidi Butcher, Elaine Kay, James Bruno and Becky Dulac.

Treasurer's Report:

- Lynn reported that we have \$3,214.72 in checking and \$41,569.62 in savings.
- Lynn also handed out a Profit and Loss Budget vs. Actual spreadsheet, which was discussed.

Tree Issue:

- The tree branch which had been hanging over the property adjacent to the library has been taken down by the town.

Pledge Drive:

- Peggy posted a pledge reminder letter at the Town Hall and Post office, Heidi and Becky have had it posted to lake association memberships. Peggy will also post on LAE sites. The letter states the end of May as a deadline for pledges.
- James reported that we have raised \$35,835.00 and we still need to raise \$1,665.00. He also reported that we have received 160 total pledges and not more that \$30 in the last week.

Book Sale:

- Elaine and Heidi are co-chairing the book sale this July. Heidi will take over in the future.
- The sale is set for Saturday, July 3rd at the library, Snowmobiler's lunch wagon will be set up on the ball field by school again this year.
- Peggy will check with the Church to see if they are having their flea market on the Town Green that day.
- The town's Old Home Days celebration is planned for Saturday, July 31st. There was discussion as to whether or not we should plan another book sale, possible raffle and notecard sale for that date. Decision will be made later.

Summer Hours:

- Peggy made the motion that we start summer hours (opening Wednesdays 10:00-1:00) on Wednesday, June 16th and ending Wednesday, September 15th. Lynn seconded, all approved. Motion passed.

Printer Issues:

- Resolved, both printers working.

Librarian's Report:

- James reported that Sue's husband is not doing well and he doesn't think she will be able to return anytime soon. He said that unless we want to take a break from Biblionix we should have someone else in the library. Inter Library loan is now taking much of his time. Trustees agreed that James should speak with someone he believes might be interested in substituting in Sue's absence.
- James reported that maintenance is on track and he will turn the outside faucet on. Priscilla will do the front step pots and Becky will look into doing the Pergola pots.
- Friends of the Library is being dissolved, money in the account will be held for a hopeful resumption of the Friends in the future.
- Summertime passes: Since the Friends have handled the passes in the past, it was decided that James would monitor requests this summer.
- Disruptive patrons: in the event of a disruption James will call the police.

Other: Alternate Trustee, Rudy Galdonik, a town resident on Washington Drive, is interested in becoming an Alternate Trustee. Elaine will find the letter to be sent to the Selectman for her approval.

Next Meeting: June 1, 2021, Town Hall, 9:00 am
Meeting adjourned: 10:05

Respectfully Submitted,
Becky Dulac, Secretary SFL

Librarian's Report:

SHEDD FREE LIBRARY AGENDA

May 4th, 2021

Census Report

April	Tuesday	Thursday	Saturday
		4/1: 10	4/3: 12
	4/6: 9	4/8: 14	4/10: 11
	4/13: 16	4/15: 12	4/17: Snow Day
	4/20: 11	4/22: 9	4/24: 8
	4/27: 19	4/29: 17	

Topics of Note



What to do about Sue?

- Sue's husband isn't doing well. She originally said she will be taking the week off but I believe with her husband in the state that he's currently in that she won't be returning anytime soon.
- I have been fine working alone this week but between InterLibrary Loan and Biblionix, we should probably have someone else (unless we want to take a Biblionix break)



Pledge List

- Current Numbers: We have raised **\$35,835.00**/We still need to raise **\$1,665.00**
- We have received 160 total pledges
- We have received 45 checks in total and one postal money order
- We have not received more than \$30 in pledges in the last few weeks
- I've stopped posting about our pledge drive on Facebook because when I do, people argue against it more than they argue for it



Attendance has been rising

- More and more people have been coming in, probably now that they are vaccinated
- We're also getting more kids in the library
- The other day we had 19+ people in the library over the course of the day. (Back in February-March we were getting 6 or 7 people at most.)



Maintenance on Track

- I've set out the patio furniture/removed storm window and changed front door screen. I brought the air conditioners upstairs for Kris (they're sitting in the back room). Noah has removed the wooden bush covers from outside. I've checked the maintenance list and I believe the only thing that needs to be done is *turn on the outside faucets*. (The hose is already heaped outside.) And maybe have Kris clean the windows.



Summer time hours (Wednesdays 10-1)?



The Friends of the Library



Summertime passes

- Only one person (our custodian) has asked for them in over a year
- If yes to passes, who handles that now that the Friends are gone?
- Also, their Santander Bank bill—does that now go to Lynn?