

Shedd Free Library
Board of Trustee's Meeting
August 17, 2021
Upstairs Town Hall

The meeting was called to order at 9:00 am by Chair Peggy Carney. Also present were Heidi Butcher, Sue Toczho, James Bruno, Lynn Hendrickson, Becky Dulac and Priscilla Iosch.

Priscilla from Friends:

Priscilla had been invited by Peggy to speak about the transfer/use of funds of the now defunct Friends of the Library. Priscilla had done all the filing the State required and explained that the balance in the Friends books of \$2,350.81 had been split into two even checks of \$ 1,175.40 to be used for library media materials (books, Ebooks, visuals etc.) and library programming(summer, holiday, HS and elementary students). Priscilla gave the checks to Lynn for deposit.

Treasurer's Report:

- Lynn handed out Profit & Loss Budget vs. Actual sheets (on budget to date) and a sheet recording Land Acquisition donations.
- Lynn reported that we have \$14,016.98 in checking and \$21,073.94 in savings.

Wayside Park Fund: Peggy moved that we transfer our control of the Wayside Park Fund to the Parks and Rec Commission. Lynn seconded and all voted in favor.

Book Sale: Peggy reported that the book sale was a big success, we made \$1,137.00.

- Future Book Sale ideas: Heidi reported that she can get banana boxes with handle grips good for sorting and storing books as they are donated. She suggested sorting books by authors and showed how these boxes can be used at the sale to keep books in- spine out for selling. It was decided this was a good idea and we should start collecting and sorting now.
- Raffle next year, undecided.

Computers: Alan (Computer consultant) came and spoke with Sue about office computers. He said we definitely need new computers at the front desk and that there are also some wiring problems. He thinks it will be around \$5,000 but will come back with a written proposal. Peggy will contact him and make an appointment for him to come and help us solve our Tech Soup issue.

Pledge Drive:

- Lynn reported that she has given the town a check for \$58,565- that includes the \$38,565 raised in pledges and the \$20,000 the library pledged. The Library had given the town a check for \$5000 earlier to secure the land from being put back on the market before town meeting.

- James reported that we still have 19 pledges (totaling \$2,315.00) that have not been collected.
- It was decided that Heidi and Becky will write a reminder letter to people who have not sent pledge in yet.
- Peggy reported that Anthony Costello, an engineer in town with experience planning handicapped access to Town Hall and Fire Station, wants to come look at land and property with the Trustees and Ed Thayer. Peggy will schedule a time.

Librarian's Report: see attached

- James reported that he will be starting up the Book Discussion group again. He will post on Facebook and be in touch with the old regulars. Peggy said we will need to monitor Covid cases.
- There was discussion of bringing Noah the listening dog back, he was a hit during the Book Sale.
- Summer Reading Program going well, 4 bikes to give away, ends the last week in August.
- Library open hours on Wednesday ends September 15th.

Other:

- **Alarm:** Peggy got a late night call from police chief to look at it, there had been an incident report. Deb will call Capital Alarm and request a replacement system- too many of these "incident reports" when there is no observable incident.
- **Missing Books:** Sue has a list and Peggy will get the list and send out letters requesting books back.
- **Scrap Books:** It was decided to donate them to the Historical Society with a request that we be able to display them if we have another Old Home Day.
- **Clean Basement:** need to do in the future, what to do with the props from the Friends Tiffany in Washington Jewelry sale at the Christmas Fair was discussed.
- **Museum Tickets:** done by the Friends in the past. Peggy will contact Priscilla and see how it was done in the past and get an idea of cost. Decided to wait until next year to buy.

Next Meeting: September 21st, 9:00 am, Library

Meeting adjourned 10:15

**Respectfully submitted,
Becky Dulac, Secretary SFL**

Library Director's Report

August 17th, 2021

Topics of Discussion



Book Discussions?



Story Hour?



Pledge Checks

- Still missing 19 checks (totaling \$2,315.00)
- We are expecting one to come in soon; a patron never received our mailing sheet and her email bounces back immediately



Summer Reading Program

- It's going well
- It will end the last week of August
- We have 4 bikes to give away



Library Open Wednesdays

- When does that end? –I can't remember what we decided



Biblionix

- Biographies are done and I'm slowly making my way through the children's section
- I cannot work at Biblionix for more than a solid hour without my computer malfunctioning