

**Shedd Free Library
Board of Trustees Meeting
December 7, 2021
Library**

The meeting was called to order at 9:00 am by Chair Peggy Carney. Also present were Lynn Hendrickson, Heidi Butcher, Rudy Galdonik, James Bruno, Sue Toczko and Becky Dulac (via telephone.)

Treasurer's Report:

Lynn distributed the Profit and Loss Budget vs. Actual worksheet for the period January 1 through December 6, 2021. She reported we have \$12,687.59 in checking and \$23,982.97 in savings.

Relevant to budget, Peggy discussed talks with Selectmen regarding increased sum requested for next year. The Selectmen were unaware the Friends of the Library had been disbanded (an additional source of funding in previous years.) Lynn asked for a copy of the proposed budget which Peggy will provide.

In addition Peggy discussed pay raises with the selectmen and is still awaiting a response.

Parking Lot Plan:

The proposed parking lot plan submitted by Anthony Costello, P.E. was discussed and there was universal agreement that 5 spaces is not enough, particularly if one is dedicated handicap and one is dedicated for the Library Director. In addition Sue would need a space thereby leaving only 2 spots for patrons. There is an area on the plan labeled "Future Parking for Town Garden." Heidi suggested since the parking lot will be developed by Ed Thayer's department (and not contracted outside) the entire parking area be constructed at the same time thus creating ample parking. The board appreciates that the original plan preserved the fruit trees but feels increased parking takes precedent over the trees.

Chimney Leaks:

Peggy has contacted a mason to come and inspect area of interior leaking on ceiling and wall at the sight of both chimneys (on north and south interior facades.) He has not yet come out but this will need attention as the wall is starting to buckle and peel.

Paperwork to be filed at town office for SFL BOD Secretary:

Heidi will fill out required paperwork in January so that she can be on the ballot for town meeting in anticipation of becoming secretary. Becky will remain on the board as an alternate. The board thanks her for her excellent work these last several years.

Librarian's Report: (see attached)

James distributed his report and the following were discussed:

Of the two lampposts in the front of the library, one is out and one is "wobbly" and in need of attention. James will contact Deb in town office and request assistance with these and also help in contacting the electrician with whom he has been unable to connect. The electrician is needed to move the interior outlets; critical to moving the computer area in advance of anticipated new handicap entrance.

The book club will restart in January and James is hopeful there will be sufficient interest.

It was agreed the library will change Thursday hours to 10:00 am to 4:00 pm beginning December 30th. Historically no one comes into the building in the evening hours particularly in the winter months and the hope is the revised hours will be beneficial to town residents.

The library will be closed on Thursday December 23rd in anticipation of the holiday.

Masks are required in the SFL as the pandemic continues to be a factor. James and Sue will provide masks to any patron who does not have one.

Other Business:

Rudy is investigating the Mooseplate program with the NH Division of Historic Resources. Her contact at the state has indicated that our cupola renovation would likely qualify for a grant based upon our status as an historic town building. Rudy will pursue the application program and report back to the board.

Meeting Adjourned: at 10:00 am. No new meeting date was set as we will wait to see our needs as we begin 2022.

Respectfully submitted,
Heidi Butcher, Trustee/Alternate

Library Director's Report

December 7th, 2021

* It's been a quiet few weeks with not much to report

Schedule of Events (Backroom Remodel)

- Still no word from Kevin Electric
- Once we have Kevin Electric install a few new outlets, Allan can rewire building
- Once Allan rewires the building, we can move the computers
- Once the computers are out of the way, we can move shelves
- Before we move shelves, though, the ones bolted down must have the bolts removed

Books for Church Christmas Collection – Taken Care of

- I purchased thirteen books this year (a fraction of last year's number)
- Nine have already arrived, the rest this week—then we can wrap them

Change of Hours?

- We discussed switching the hours on Thursday from 1-7 to 10-4
- Can we do this/possibly set a start and end date?

Extending Christmas

- Any chance we could close Thursday, December 23rd?
- We are open 1-7 that day and I guarantee we will have no one in the building
- If need be, I'm happy to stay a few hours late on Tuesday, the 21st

Book Order

- We will likely do a big book order before the month is through