

**Shedd Free Library  
Board of Trustees Meeting  
September 27, 2022**

The meeting was called to order at 9:05 am by Chair Peggy Carney. Also present were Lynn Hendrickson, Rudy Galdonik, James Bruno, Heidi Butcher and Sue Toczko.

**Budget:**

Budget discussions for 2023 began with analysis of a generator available to the library from the town. It was unanimously agreed this would be a valuable asset and Trustees will cover the cost of electric and propane connections.

Individual line items from the 2022 budget were discussed and after a thorough review the proposed 2023 budget will be presented to the town.

A question arose regarding the State of NH Library System subscription, James will inquire.

**Treasurer's Report:**

Lynn distributed the Profit and Loss vs. Actual worksheet for the period January 1 through September 26, 2022. She reported we have \$19,176.84 in checking and \$29,677.55 in savings.

**Handicap Entrance:**

Work has nearly been completed on the new parking lot but we are awaiting a start date on the construction of new entrance. Discussions focused on exterior door options and parking lot safety lighting.

**Librarian's Report (see attached):**

After careful review James proposed that Wednesday summer hours be eliminated and Saturday hours be extended from 10-1 to 10-4. He stated that many times on a Wednesday there haven't been any patrons and with so many seasonal residents being weekends only extended Saturday hours would be helpful. Many times at 1:00 pm closing time on a summer Saturday there are still quite a few patrons in the library. This was agreed to unanimously.

James will research the specific printer he needs for library use so that we can resolve printer issues.

As our supply runs low we will soon need new library cards. James and Sue will research our needs and determine a new design and format.

A local artist resident continues to generously give her creations to the library for fund raising use. It was agreed these are wonderful for the summer raffle at the book sale and we will hold onto them until then.

Book donations continue to build up and it was agreed that the Trustees will offer a table of used books year round with seasonal selections as well as general interest books. This will be in addition to the large book sale in early summer. Heidi Butcher and Becky Dulac will coordinate.

The next meeting was scheduled for Thursday, November 17th at 9:00 am at the library. The meeting was adjourned at 11:10 am.

Respectfully submitted,  
Heidi Butcher  
Secretary SFL Board of Trustees

---

## **Library Director's Report**

### **9/27/2022**

#### ***Summer Hours Next Year***

- Possibly eliminate Wednesdays (I had mentioned doing this back in May)
- Add extra "summer hours" onto Saturdays
- We get tons of people on Saturdays in the summer, and not a whole bunch on Wednesdays. There have been Wednesdays where, like last year, not a single soul comes in, whereas on Saturdays, the number of people coming in is in the thirties.
- Working an extra day when people don't come in has felt like a 14-week waste.
- People typically work during the week in summer, so they come in for long periods of time on Saturdays to read in the cold air or work on the puzzle. We've also been getting kids in who like to sit in the cold and play quietly on the

computer. It would be really great if we could extend the time next year instead of adding a day when we generally don't get people.

- If people can't make it on the weekend, that is what Tuesday/Thursdays are for; I don't believe Wednesdays are anything but a waste.
- I would really like to see this changed next summer.

### ***We desperately need a printer***

- I have to keep turning people away because the printer is always malfunctioning.
- Now when you change the ink (this is the third time in a row it has happened) the system changes so that it prints in "envelope" only, so you have to do a full system reset. But when you do a system reset, it shuts down the Wi-Fi connection and it refuses to restore.
- That is where we are at currently. Our Wi-Fi connection is fine, but the printer doesn't seem to know it.
- Unfortunately, the folks who said they'd donate a thousand dollars towards getting a new printer have not been seen or heard from since they first came in.

### ***Extend Hours on Thursdays by 1 hour (Work 10-5)***

- (If Town Hall would give us the extra hour, it would be nice to be consistent in the two longer days that we are open.)

### ***Annie Hannah's Framed Collages (Pricing)***

- Annie has once again donated things for us to raffle.
- Do we want to raffle them or sell them?

### ***Printing New Library Cards***

- We are almost out of the library cards that Jo Ellen's grandson designed. I would really like for us to design new ones as these are very flimsy and bland, and they only lasted use three years.
- The good news about this, however, is that we've had tons of library sign ups lately.

### ***Possibly A Second Book Sale This Winter***

- I sent out a brief email the other day mentioning doing another book sale because of the abundance of books in the basement already. They have been sorted; however, we could probably sort some of the sci-fi books into more boxes as there are a lot.
- The library used to do a Christmas book sale. We could try doing this again.