

**Shedd Free Library
Board of Trustees Meeting
November 17, 2022**

The meeting was called to order at 9:05am by Chair Peggy Carney. Also present were Lynn Hendrickson, Becky Dulac, Rudy Galdonik, James Bruno and Heidi Butcher.

Treasurer's Report:

Lynn distributed the Profit and Loss Budget vs. Actual for the period January 1 through November 16, 2022. She reported we have \$16,730.21 in checking and \$29,680.03 in savings. At this point we have a slight surplus in budget and upon discussion two solutions to address this were decided. A motion was made by Peggy and seconded by Lynn that we reduce our requested 2023 budget by \$1,000. The motion passed unanimously. Secondly a motion was made by Peggy and seconded by Heidi that we give the town the \$1,000 generously donated to the library by the Green Family towards the painting of the cupola. The motion passed unanimously.

James requested a new artificial Christmas tree for the Library as our old one has deteriorated. The Trustees agreed to the expenditure but first Peggy will check if a surplus tree she has will meet our needs (specifically ceiling height.)

Director's Report:

James and Sue would like to set up a table at the upcoming Holiday Bazaar November 26th at the elementary school on behalf of the SFL. They plan to sell used books, CDs, as well as donated craft items. They would also sell raffle tickets for a large gift basket generously donated by a patron. The Trustees agreed to this if logistics can be worked out.

James said in the past the SFL had family passes for day use at Pillsbury State Park. He'd like to offer this again next spring when the park reopens. Peggy suggested he contact our State Representative Judy Aron to see if she could assist with this. James will follow up.

James and Sue would like to pursue some type of charitable holiday drive and will explore that for next year (in conjunction with the town or county social services, or local churches.) In the meantime they will

again purchase books requested by local children (titles are provided by the Washington Congregational Church's charity drive.)

We are trying to get a key to the storage shed on the newly acquired property so that we can store our patio furniture for the winter.

James would like a front desk gate to block off the office area from the entrance. Peggy will pursue.

The ongoing book sale table set up in the Library is working well and helping to make a dent in the boxes of donated books we've received since last summer's successful book sale.

Facilities:

Peggy has suggested a Learning or Smart thermostat might be a good option for the library. She is familiar with the Nest and after much discussion it was agreed that this might be wise. The thermostat would detect days when the library is open (through movement) and days we are closed and in addition can be adjusted via app should the need arise. To avoid hiring an electrician Heidi suggested we contact Hilltop Heating before our next service appointment and see if they can purchase and install on their next visit. We are due for service late spring and James will follow up with them prior.

In addition to digging the foundation for the new handicap entrance the town crew also created a nice hard pack temporary sidewalk from the new parking lot. The Trustees and staff are very appreciative as this will be very helpful to patrons and staff.

We have accepted the offer of a stand alone generator from the town but upon discussion it was decided that we would like the town to store the generator over the winter and we can discuss location and installation (Trustees will cover associated installation costs) in the spring when construction will be taking place.

It was agreed to purchase a table for the book sale if a table Lynn has offered is too large.

**Nonpublic Session Minutes:
Board of Trustees, Shedd Free Library**

Members Present: Peggy Carney, Chair,
Lynn Hendrickson, Treasurer
Heidi Butcher, Secretary
Becky Dulac, Alternate
Rudy Galdonik, Alternate

Motion to enter Nonpublic Session made by Peggy, seconded by Lynn

Specific Statutory Reason cited as the foundation for the nonpublic session:

 X RSA 91-A:3, II (a) *The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Roll call vote to enter nonpublic session:	Peggy	Y
	Lynn	Y
	Heidi	Y
	Becky	Y
	Rudy	Y

Entered Nonpublic session at 9:55am

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to seal these minutes: If so motion made by Peggy, seconded by Lynn because it is determined that divulgence of this information likely would

 X Affect adversely the reputation of any person other than a member of this board.

Roll call to seal minutes: Peggy Y
 Lynn Y
 Heidi Y
 Becky Y
 Rudy Y

Motion: Passed

Motion to leave nonpublic session and return to public session at 10:35am by Peggy, seconded by Lynn.

Next Meeting Date: Wednesday, March 2, 2023 9:00am, location TBD

Respectfully submitted,
Heidi Butcher
Secretary

Library Director's Report
November 17th, 2022

Craft Fair Revisited

- We were wondering if we could set up a table at the Craft Fair where we sell Annie Hannah's baskets and pictures, and maybe a few boxes or books and CDs that I could transport on my own. If yes, we'll need to contact Mrs. Denslow, see if we can still get a table, and also have a box of change available.

Concrete slab

- The concrete slab has been poured!
- I spoke with Allan Dube, and he told me that they have received the window for the vestibule and ordered the door.

New Christmas Tree

- We would like to get a new fake Christmas tree to replace the one that fell apart last year. The last one lasted for at least fifteen years, so it should be pretty much a onetime purchase under \$100

Passes to Pillsbury?

- While in California, I was told that by purchasing a library card, you get a free pass to all the state parks. I think it would be great if we could somehow offer free passes to Pillsbury. This wouldn't be through the library card, maybe, but just by making passes like the ones we used to get to museums. It's always bugged me that locals have to pay to get into Pillsbury in the summers; it didn't used to be that way.

Books for Church Christmas Collection

- Every year, usually the first or second week in December, we purchase books for the church's present drive. Do we want to do something like that in town? A collection of some kind in addition to the church?

Stain the Tables

- I still have it on my to-do list to fix up the outdoor tables and chairs. When I'm done, should I cover them, or do we want to put the tables and chairs in the outdoor garage?
- Do we have a key yet?

Front Desk Gate

- Are we still going to have a little fold-up gate beside the front desk?
- I think we should. Sometimes people like to step into the office to talk to use and I'd rather they keep from going behind the counter