

**Shedd Free Library
Board of Trustees Meeting
May 16, 2023**

The meeting was called to order at 3:00 pm by Chair Peggy Carney. Also present were Lynn Hendrickson, Becky Dulac, Rudy Galdonik, James Bruno, Sue Toczko and Heidi Butcher.

A motion was made by Peggy and seconded by Lynn to accept the minutes from our last meeting (3/7/23) and was approved unanimously.

Treasurer's report:

Lynn presented the SFL Profit & Loss vs. Actual report for the period January 1 through May 15, 2023. She reported that we received a generous donation from a patron towards the brick work on the new entrance. Lynn stated we continue to operate within budget (other than an increased cost in propane this past winter season which was expected.) She reported that we have \$9,323.91 in checking and \$40,057.89 in savings.

Aesthetics:

Becky will again do the plantings in the pots outside in the pergola area and requested funds to purchase appropriate annuals for our location. All approved.

New entrance /vestibule:

Peggy reported that the masonry work should be completed soon and that the new brick will be washed down so that it blends with the antique brickwork on the original building. The mason will be giving us a quote on a handicap ramp to the new door. The electrician will be installing the new exterior light. The interior of the entrance will still need to be completed and bead board seems to be the finish choice of both the Trustees and the Selectmen. After paying the masonry fees there should be enough left of the allocated funds to finish the project

Book Sale:

The used book sale will be held on Saturday, July 1 and Heidi will again organize the event. Our plan for now is to hold an indoor/outdoor sale (weather permitting) with sale tables organized inside the building and out on the patio. A central pay station will be set up as we did last year and paperbacks, hard cover and mixed media priced accordingly. Rudy will post signs advertising the sale. We have received box loads of used books for the event and as in previous years, books that remain unsold will be donated to a charitable organization.

Town of Washington Vision Committee:

Peggy received a call from a member of the committee requesting input from the SFL staff and Trustees on desired future land use. There are several potential uses for the property adjacent to the new parking lot and the Trustees will be interested to see how planned use progresses in the year(s) ahead.

Generator:

As the construction of the new entrance wraps up the Trustees will arrange to have the generator (donated by the town) installed somewhere on the north side of the library. The propane company and the electrician will advise on optimum locations, and Lynn will contact Ciardelli (our propane provider) and ask if someone can make a site inspection and offer advise.

Director's Report:

James and Sue attended the recent New Hampshire Library Trustees Association annual workshop in Concord, NH and reported on what they gleaned from the day. The focus of the various workshops was largely on inclusion and book challenges as well as social media presence for libraries. They both felt that while valuable many of the topics were geared towards larger suburban or urban libraries and they said it would be nice going forward if the NHLTA would include more topics relevant to small town libraries (of which there are many in New Hampshire.) Peggy suggested to James he voice that to the event organizers either directly or in a post conference survey.

James is organizing the summer reading program and will contact the Masons to see if the "win a bicycle" challenge will be offered again this year. He is having some issues with the timer on the exterior lights and will check with the electrician. He continues to look for Legos donations for the proposed Legos Club. Lastly Peggy suggested he start posting new titles and acquisition of the Library Facebook page.

The Board of Trustees will hold a work session on June 22 at 9:00 am to sort books for the book sale.

The date of the next Board of Trustees Meeting will be determined at a later date.

The meeting was adjourned at 4:25 pm.

Respectfully submitted,
Heidi Butcher
Secretary

Director's Report
May 16th, 2023

- **Summer is Coming**

- In the next few weeks, I will be taking out the summer stuff and installing the air conditioners. In the past, I believe I would have already had it done by now, but it hasn't really been warm enough yet to warrant the air conditioners going in just yet.

- **Book Discussions**

- Our book discussions have been well attended.
- Our next book discussion will be for Primary Storm, held on Tuesday, May 23rd.
- Beyond that, our next discussion will be June 27th for a book called The Paris Library.

- **Custodian**

- Lori is fully back at the library, and all is going well with her!

- **NHLTA Conference**

- Sue and I attended the NHLTA Conference last Tuesday at the Grappone Conference Center in Concord.
- We were two of 6 people in attendance who are considered library staff. The rest were either board members or members of Friends groups.
- While we were away, Bella worked for the full day.
- Bella will need to be paid.

- **Cleaning Up The Back**

- We have been weeding the books in the back half of the library and cleaning up the sections to get ready to upload everything to Biblionix.
- I set up a play tent in the back for the little kids to read in, in hopes of getting more little readers this summer.

- **Water Cooler**

- We had mentioned in the past getting a water cooler for people to get a drink when they come in. I completely forgot about this.
- We would like to do this now, especially with the warmer months coming.
- We got rid of the old one because it was rusting and there was no telling how long it was in the basement, or even why it was down there.

- **Summer Reading Program**

- I have not heard anything about the "win a bicycle from the masons" so I will reach out to them.
- Otherwise, our program will be set up the same way as last year.