

**Shedd Free Library
Board of Trustees Meeting
October 31, 2023**

The meeting was called to order by Chair Peggy Carney. Also present were Lynn Hendrickson, Becky Dulac, Heidi Butcher and Donna Stone.

Donna has made great progress with our new online system Libib and anticipates doing a soft launch in the near future to see how it is received and work out any issues before going public. While the new system will allow patrons to reserve books the traditional check out/due date cards will still be used as well.

Peggy met with the Selectmen and the mold abatement will be scheduled soon to address the issue in the basement. Donna asked that she be given enough lead time to sort through and label what can be kept and what can be discarded.

We again discussed the parking lot lights as this is a necessary safety feature for any events taking place in the evening at the library. We would like to have the same lights that are across the street in the Wayside Park as they have the right aesthetic.

The town crew will finish grading around the new access ramp and as the grading will be flush with the ramp the Selectmen feel a railing isn't necessary. We may have to reassess this as we go along based on patron feedback. The Selectmen told Peggy the cost of the automatic door openers will be \$1600 per door. There are 2 doors. The Trustees agreed this was the best option and will cover the cost.

Selectmen also have received a quote on the interior finish work of the new vestibule. There is money left from the original \$15,000.00 appropriation that should cover it.

A brief discussion was held regarding end of year reviews for staff and formats to be used.

The meeting was adjourned at 10:50 am. The next meeting date TBD.

Respectfully submitted,
Heidi Butcher
Secretary