

**Shedd Free Library  
Board of Trustees Meeting  
Wednesday, November 4, 2020  
12:00 pm, Library**

The meeting was called to order at 12 noon by Chair, Peggy Carney. Also present were Karen Drew, James Bruno, Heidi Butcher and Becky Dulac.

**Treasurers Report:** none today

**Budget:** Trustees reviewed the 2021 budget sheets as prepared at our last meeting requesting the same amount as last year and including 3% salary increase. Peggy moved that we accept the 2021 budget as prepared, Karen seconded and all approved.

**Librarian's Report:** see attached

- James reported that the Library is now open
- There will be no Tiffany's in Washington this year as there is no craft fair
- James reported that the lamppost outside the Library is loose. Peggy will send an email to Deb requesting that someone take a look at it.
- James is working on the Town Report

**Items not covered in Librarian's Report:**

- Front door drip, still an issue, no response yet.
- Generator: Estimates to hook up the generator donated by town were reviewed: \$2100 Electrician, \$400 propane, a 4 foot long trench that would be needed to be dug for hook up. Trustees made the decision to hold off on this project for now.
- Trust Fund: Peggy had checked with Arline France and was told that we are not allowed to use the principle in any trust account only the interest. Karen will request the Trust Fund interest payment in December.
- James, Notary certification: James will not be able to obtain this until he is allowed to go before a judge (Covid precaution)
- Water shut off: Peggy and her husband did it, going forward it will be the custodian's job.
- Furnace cleaning coming up, Peggy wants to be there.
- Contact list will be updated, Peggy will check to see if updated copy is in computer records. Heidi's name, as Alternate Trustee, will be added to the Town of Washington's website.

**Non Public Session  
Board of Trustees, SFL**

**Members Present:** Peggy Carney, Chair  
Karen Drew, Treasurer  
Becky Dulac, Secretary  
Heidi Butcher, Alternate Trustee  
James Bruno, Librarian

**Motion to enter Nonpublic Session** by Peggy seconded by Karen

**Specific Statutory Reason** cited as the foundation for the nonpublic session:

    X     RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

<b>Roll Call Vote</b> to enter nonpublic session:	Peggy	Y
	Karen	Y
	Becky	Y

**Entered nonpublic session** at 12:30 p.m.

Note: Under RSA 91-A:3, III Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

**Motion made to seal these minutes:** If so motion made by Karen seconded by Peggy because it is determined that divulgence of this information likely would     X     Render a proposed action ineffective

<b>Roll Call to seal minutes:</b>	Becky Dulac	Y
	Peggy Carney	Y
	Karen Drew	Y

**Motion Passed**

**Motion made to leave nonpublic session** and return to public session by Becky seconded by Karen.

**Motion Passed**

**Public Session reconvened** at 12:37 p.m.

Next meeting: TBD, possibly December

Meeting adjourned: 12:42p.m.

Respectfully submitted,  
Becky Dulac, Secretary SFL