

Town of Washington

Board of Selectmen

Meeting Minutes

April 26, 2018, Selectmen Meeting 7:00 pm at Temporary Office Trailer

ASSEMBLY

MEMBERS: Al Krygeris, Tom Marshall, Jed Schwartz

1.0 Visitors: Lolly Gilbert, Shelly Dozois, Bruce Putnam, Dan Lavoie, Bruce Carpenter, Chief DeFosse, June Manning, Janice Philbrick, Monica Wood.

2.0 Minutes: Marshall moved to approve the meeting minutes of April 19, 2018, Schwartz second all voted in favor.

IMPORTANT DATES:

**April 28, 2018, Drug Take-back, 10:00am -2:00pm at the Police Department**

**May 1, 2018, Tuesday, Planning Board Meeting at 6:30 at the Town Hall**

**May 03, 2018, Selectmen office hours 9-4, evening meeting 7:00 pm at the Town Hall**

**May 09, 2018, Park & Rec meeting, 6:00 pm at the Town Hall**

**May 16, 2018, Conservation Commission, 7:00 pm at the Town Hall**

**DID YOU KNOW!!**

**The weight limit restriction will be removed on Monday, April 30, 2018**

Wanted: Gardeners! The Washington community garden is looking for a few good gardeners! Space is available in the garden behind town hall. A great way to grow some fresh produce and friendships by meeting with other community gardeners! Call or e-mail Arin for more information: [Arin.mills@gsinet.net](mailto:Arin.mills@gsinet.net) 495-1392

## REQUEST FOR PROPOSAL

The Town of Washington is seeking a qualified, insured contractor to provide the following services:

Construction of a 26' wide x 40' long pole barn for salt storage at the Washington Public Works Facility. Pole barn will be constructed around two 8' wide x 9' tall by 40' long shipping containers. All exterior roofing, trim and siding will be painted green with fasteners to match.

**Contractor Responsibilities:** Framing, roofing, siding, trim, interior rough cut hemlock sheathing, diagonal bracing, rubber roofing membrane, truss installation and coating of truss gussets to include all corrosion proof fasteners, Truss engineering to meet current BOCA code

**Town Responsibilities:** All site work, permitting, purchase and placement of containers, paving, bucket truck and laborer to operate for truss installation, electrical, concrete blocks and installation

### Building Construction:

- 16 ea - 8"x8"x 18' Pressure treated Posts placed 8' on center at grade throughout. Bolted to the side of the container with 1/2" Galvanized bolts, nuts, and washers in a minimum of four locations per post. Add extra post spaced 4' in from each corner for extra stability on gable ends
- 21 ea - Pre-engineered trusses placed on 2' centers throughout to include bracing on the bottom chord and hurricane clips with proper fasteners. Trusses shall meet all current BOCA codes for wind, live and snow loads.
- 2" x 12" headers attached to inner and outer top sides of 8" posts to form plate to anchor trusses and provide support to attach 2"x8" shed roof rafters over containers
- End Wall Framing - 2"x6" framing 2' on center with girts 2' on center for metal sheathing. Bottom plate to be mechanically fastened concrete and to be pressure treated where in contact with concrete block wall
- Metal painted roofing screwed to 2"x4" perlins 2' on center throughout trusses with matching ridge cap and eve trim
- Metal siding with eave trim rear - stud wall to be constructed on top of 8' tall. Concrete block wall placed by town front - gable and end stud walls to extend in 8' from outside edge to cover the top of the container
- 10' tall interior side walls to be 3"x6" x 8' horizontal rough cut hemlock screwed to 8" pressure treated posts.

- 10' tall Interior Rear wall to be 3"x6" x 10' vertical rough cut hemlock rear wall screwed to 2"x4" pressure treated horizontal Girts. Girts to be 2' on center and anchored to the rear concrete back wall with galvanized mechanical fasters
- Shed roof over containers - 2"x 8" x 14' Rafters spaced 2' on center attached to a 2" x 10" Pressure treated top plate anchored to outside edge top of the container. Roofing to extend 8" beyond the edge of the container, 2"x4" perlins placed 2' on center for roofing screws
- Rolled rubber roofing membrane placed between container walls and wood framing and on the rear end concrete wall. This will provide a barrier between metal container and salt stockpile

All proposals shall be delivered or mailed to the Selectmen's Office in a sealed envelope Labeled "Salt Shed Proposal" no later than May 24, 2018, before 12:00 noon. Included in the proposal shall be contractor's proof of insurance. For questions regarding project contact Ed Thayer at 603-495-3641

Completion of Project is to be no later than September 15, 2018

Town of Washington Office of Selectmen

7 Halfmoon Pond Rd.

Washington, NH 03280

603-495-3661

### 3.0 BUILDING PERMITS:

3.1 Gerald Sampson Tm # 16/105 requesting a building permit to construct a 1020 sq. ft home. Tabled, DeFosse to contact the property owner to confirm the property side lot line.

3.2 David Barkie Tm # 24/108, requesting a building permit to construct a 26 X 26' sq. ft. 2 bedroom home. Marshall moved to deny the building permit due to setbacks, recommending set-back variance will require consultation with ZBA. DeFosse to send a denial letter.

3.3 Gary Mahaffy Tm. # 14/129 requesting a building permit to construct a 10' X 10' roof on an existing deck, Tabled

#### 4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Geoff Lemay, (Milestone) Ed Hayes, (GM), discussed the meeting house project. The project is winding down; the major items left would be the handicap ramp and the bulkhead.

4.2 Jim Crandall discussed the scope of work for re-designing the driveway behind the town hall. Jim requested permission to reach out to landowners with regards to finishing grade for the meeting house.

4.3 Property owner asked what would happen if he merged one's lots on Valley Rd, would he be able to build a house and a garage on the merged lot. Marshall suggested starting with the planning board.

4.4 Citizen phoned asking about an inspection from the town for a property that would be demolished and needs a certificate stating there is no asbestos, the company that is going to be hired to remove debris would need a certificate. DeFosse spoke with the towns health officer and was advised they would have to call Department Environmental Services for such services. DeFosse provided the number to (DES).

4.5 Resident inquiring about a building permit if ones were renovating the windows and securing the existing structure. DeFosse explained as long as one is not adding on in anyway one would not need a building permit.

4.6 Elaine Kay (Library Trustee) discussed the library alarm, asking the select board for consideration for a portion of the painting of the library being covered from the town. Elaine will provide a letter to request funds to assist with the painting of the Library and had a brief discussion regarding the library sidewalk.

4.7 Jean Kluk updated the selectmen on the LCHIP Grant, and progress on the Meeting House Window and Door restoration project.

4.8 Property owner discussed the letter one had received in regards to his holding tank. The select board explained the Land Use Ordinance that holding tanks are not allowed. The property owner was unaware and just wants to make it right. **a licenced septic engineer to plan for a new septic system. The Selectmen gave the property owner one week to get proof to the board that the tank is pumped out on or before May 3, 2018 by a licenced septic service company.**

The select board suggested that he should reach out to a license septic installer. Health officer, Bruce Carpenter to send letter following up with dates to come compliant.

#### 5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Bruce Carpenter (Health Officer) / GM for the Fire/Rescue project

5.1.1 Discussed a property on Valley Road regarding outhouse.

5.1.2 Discussed the complaint he had received regarding outside lighting at the Fire Department. The select board will look into further

5.1.3 Discussed the purchase of the over head fans for the new fire department garage

5.1.4 Discussed the fire/rescue project.

## 5.2 Chief DeFosse

5.2.1 Updated the select board with the Graphics for the ambulance and explained the graphics will cost an additional \$ 1,000.00 over budget. Marshall wanted to know where will the extra money will come from? Chief explained the ambulance was under budget by 4,000.00 could we possibly use a portion of that fund. Jed suggested to reach out to Maine Line graphics in Hillsboro and was willing to assist the Chief to get an expedited bid for next week.

## 6.0 PUBLIC:

6.1 Dan Lavoie, asking the select board if there was a court order to clean up one's property. Marshall explained that they are currently on court proceedings and they have a site visit scheduled for May 1, 2018, with the town council. Dan asked the selectmen if he could get a copy of the court records. The select board agreed to ask town counsel what is appropriate. DeFosse explained that he could purchase the public record at the courthouse.

6.2 The Washington Auxillary out of concern for what was voted on within the department. The auxiliary asking for clarification about why the kitchen was voted down to relocate. Marshall explained the plan originally had the kitchen were the decon shower room is currently located and was asked by the fire department to be moved to were its currently installed and 98% complete. When the department came in suggesting moving the kitchen again it was too late, the cost would have been a loss to the taxpayers. If the department had come in sooner it could have been considered. The board suggested concentrating on the partial renovation of the old building at this time.

## 7.0 COMMUNICATIONS RECEIVED

7.1 NH Municipal Association Legislative Bulletin # 18, placed in the public reading file.

7.2 Bruce Carpenter emailed a cost to add 4 white 56" industrial fans for the fire department. Selectmen approved the expenditure of \$1,740.00

7.3 Fernald, Taft, Falby & Little, provided form PA-34 Property Transfer, forward to the assessors for recording.

7.4 Report from Eugene M. Van Loan III, who was appointed to oversee the Town's election. Eugene was pleased to report that he did not observe any violations of New Hampshire's election laws. Eugene had a few suggestions (concerning such things as the location of the ballot box, the configuration of the counting tables after the polls had been closed and a reminder to swear in all election officials.

7.5 Milestone provided a copy of the meeting minute's week of April 12, 2018.

7.6 Property Transfer Survey Tm. # 14/334, forward to assessors for recording.

7.7 E-mail's from a property owner regarding the notice of penalty and interest that one felt has been resolved. DeFosse to follow up with the steps that had to be taken by the assessors to clear charges and advise it has been corrected.

#### 8.0 OLD BUSINESS:

8.1 Schwartz addressed the board the legal technicality's that he read regarding the firehouse bond. Schwartz feels that they should reach out to Greg Im (bond Atty.) to see if the unexpected excess bond proceeds can be used to pay the principle of the fire bond. Schwartz with follow up with the bond attorney

#### 9.0 NEW BUSINESS:

9.1 Washington Lot Owners Association requesting the rental of Camp Morgan Lodge on June 16, 2018. Schwartz moved to approve the rental and for Marshall to sign on behalf of the board. Krygeris second all voted in favor.

9.2 Marshall moved to sign the 2018 MS-232 Appropriation Krygeris second all voted in favor. DeFosse to forward to the Department of Revenue.

9.3 Schwartz moved to sign the Capital Area Mutual Aid Fire Compact, requesting membership for the Washington Volunteer Fire Department to be a member department of the Capital Area Mutual Aid Fire Compact. Krygeris second all voted in favor. DeFosse to forward to Capital Area Mutual Aid

9.4 Krygeris moved to approve the Municipal Leasing Consultants proposal for the highway plow truck and for Marshall to sign on behalf of the select board. Schwartz second all voted in favor. DeFosse to complete the processing of necessary paperwork.

#### 10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks in the amount of \$13,393.12 and vendor checks in the amount of \$ 9,574.26 for the week of April 27, 2018.

#### 11.0 ADJOURNMENT

11.1 Marshall moved to adjourn at 8:36 pm and Krygeris second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse

Trail Version