

Town of Washington

Board of Selectmen

Meeting Minutes

May 03, 2018, Selectmen Meeting 7:00 pm at the Town Hall

ASSEMBLY

MEMBERS: Al Krygeris, Tom Marshall, Jed Schwartz

1.0 Visitors: Dan Lavoie, Bruce Putnam, Chief DeFosse, Deputy Chief Atkins, Dennis Kelley

2.0 Minutes: Marshall moved to approve the meeting minutes of April 26, 2018, Schwartz second all voted in favor.

IMPORTANT DATES:

May 09, 2018, Park & Rec meeting, 6:00 pm at the Town Hall

May 10, 2018, Selectmen office hours 9-4, evening meeting 7:00 pm at the Town Hall

May 16, 2018, Conservation Commission, 7:00 pm at the Town Hall

DID YOU KNOW!!

The Department of Public works is accepting bids for a 5 to 7 yard 6 wheel dump truck body. Contact Ed Thayer at the Highway Department at 603-495-3641. The town has the right to refuse any and all bids.

Wanted: Gardeners! The Washington community garden is looking for a few good gardeners! Space is available in the garden behind town hall. A great way to grow some fresh produce and friendships by meeting with other community gardeners! Call or e-mail Arin for more information: Arin.mills@gsinet.net 495-1392

REQUEST FOR PROPOSAL

The Town of Washington is seeking a qualified, insured contractor to provide the following services:

Construction of a 26' wide x 40' long pole barn for salt storage at the Washington Public Works Facility. Pole barn will be constructed around two 8' wide x 9' tall by 40' long shipping containers. All exterior roofing, trim and siding will be painted green with fasteners to match.

Contractor Responsibilities: Framing, roofing, siding, trim, interior rough cut hemlock sheathing, diagonal bracing, rubber roofing membrane, truss installation and coating of truss gussets to include all corrosion proof fasteners, Truss engineering to meet current BOCA code

Town Responsibilities: All site work, permitting, purchase and placement of containers, paving, bucket truck and laborer to operate for truss installation, electrical, concrete blocks and installation

Building Construction:

- 16 ea - 8"x8"x 18' Pressure treated Posts placed 8' on center at grade throughout. Bolted to the side of the container with 1/2" Galvanized bolts, nuts, and washers in a minimum of four locations per post. Add extra post spaced 4' in from each corner for extra stability on gable ends
- 21 ea - Pre-engineered trusses placed on 2' centers throughout to include bracing on the bottom chord and hurricane clips with proper fasteners. Trusses shall meet all current BOCA codes for wind, live and snow loads.
- 2" x 12" headers attached to inner and outer top sides of 8" posts to form plate to anchor trusses and provide support to attach 2"x8" shed roof rafters over containers
- End Wall Framing - 2"x6" framing 2' on center with girts 2' on center for metal sheathing. Bottom plate to be mechanically fastened concrete and to be pressure treated where in contact with concrete block wall
- Metal painted roofing screwed to 2"x4" perlins 2' on center throughout trusses with matching ridge cap and eve trim
- Metal siding with eave trim rear - stud wall to be constructed on top of 8' tall. Concrete block wall placed by town front - gable and end stud walls to extend in 8' from outside edge to cover the top of the container
- 10' tall interior side walls to be 3"x6" x 8' horizontal rough cut hemlock screwed to 8" pressure treated posts.
- 10' tall Interior Rear wall to be 3"x6" x 10' vertical rough cut hemlock rear wall screwed to 2"x4" pressure treated horizontal Girts. Girts to be 2' on center and anchored to the rear concrete back wall with galvanized mechanical fasters

- Shed roof over containers - 2"x 8" x14' Rafters spaced 2' on center attached to a 2" x 10" Pressure treated top plate anchored to outside edge top of the container. Roofing to extend 8" beyond the edge of the container, 2"x4" perlins placed 2' on center for roofing screws
- Rolled rubber roofing membrane placed between container walls and wood framing and on the rear end concrete wall. This will provide a barrier between metal container and salt stockpile

All proposals shall be delivered or mailed to the Selectmen's Office in a sealed envelope Labeled "Salt Shed Proposal" no later than May 24, 2018, before 12:00 noon. Included in the proposal shall be contractor's proof of insurance. For questions regarding project contact Ed Thayer at 603-495-3641

Completion of Project is to be no later than September 15, 2018

Town of Washington Office of Selectmen

7 Halfmoon Pond Rd.

Washington, NH 03280

603-495-3661

3.0 BUILDING PERMITS:

3.1 Gerald Sampson Tm # 16/105 requesting a building permit to construct a 1020 sq. ft home. Marshall, Krygeris, and Schwartz inspecting finding that all setbacks are in compliance. Marshall moved to approve the building permit and Krygeris second all voted in favor.

3.2 Gary Mahaffy Tm. # 14/129 requesting a building permit to construct a 10' X 10' roof on an existing deck. Marshall, Krygeris, and Schwartz inspected finding all setbacks are in compliance. Marshall moved to approve the building permit Schwartz second all voted in favor.

3.3 Phil, Brenda Calciano, Tm # 25/99 requesting a building permit to construct a 4 X 11' deck with roofing overhang. Marshall, Krygeris, and Schwartz inspected finding all setbacks are in compliance. Marshall moved to approve the building permit Krygeris second all voted in favor.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Frank Lemay, Geoff Lemay, (Milestone) met to discuss the completion of the meeting house. Jean Kluk discussed cost for potentially fundraising to complete the second floor of the meeting house. Geoff to reach out to contractors for estimates

4.2 May 1, 2018, the selectmen met with town council for a site visit on Valley Road.

4.3 Jeff Reardon from Davis & Towle, spoke with the select board with being able to be reconsidered as the Agent for the Town of Washington. The selectmen agreed upon the next annual renewal they will reach out for bids.

4.4 Property owner, provided a sign proposal acquiring a used mobile home on town property. DeFosse forward to town's attorney for review.

4.5 Citizen phoned regarding the property that the town has decided to discuss further to collect one's personal items.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Bruce Carpenter (GM Fire/Rescue Project)

5.1.1 Updated the selectmen with the progress of the fire/rescue project. The interior and exterior lighting will not be on all night. Will be controlled by motion detectors.

5.2 Bruce Carpenter (Health Officer)

5.2.1 The selectmen discussed the site visit on Valley Road, asking Bruce to visit the site regarding the septic.

5.3 Ed Thayer

5.3.1 Discussed a property on East Washington Rd. driveway and culvert. Selectmen inspected DeFosse to forward a letter of compliance.

5.3.2 Discussed a procedure of disposing of town property.

5.4 Lynda Roy

5.4.1 Asking the selectmen to move the Forestry Account to the Trust Fund, to avoid monthly charges due to having no activity. Selectmen will review with Trustees.

5.5 Chief DeFosse

5.5.1 Discussed apparatus repairs may need to send out for repair. Marshall explained to look at your repair budget and if one feels it will be going over you need to reach out to the selectmen for resolution on the expenditure first.

5.5.2 Discussed the status of the fire/rescue project.

5.6 Deputy Atkins

5.6.1 Discussed the protocol of hiring per-diem along with possible change with the per-diem hours, maybe change a shift to a Saturday. Marshall explained once the department interviews the possible new hire all paperwork would come to the selectmen to be reviewed by the board, then the selectmen will vote to hire. The town voted for the per-diem shift Monday – Friday at town meeting this would have to be brought back up at the next town meeting to add Saturdays to the schedule. Shawn also asked about plans to add keyless entry to the F/R building, Tom asked Shawn to talk to Bruce about acquiring programmable keypads.

6.0 PUBLIC:

6.1. Dan Lavoie, asked how one could read the weekly minutes? DeFosse explained that one could sign up on the Town's website and Marshall explained the minutes are available for review here at the Town Hall.

6.2 Dan Lavoie, enquired about meeting minutes, suggesting we place the address as well for building permits. Marshall expressed one can look it up by tax map and DeFosse explained that the tax map is also available on the town website on the assessor's page.

6.3 Dan Lavoie asking for an update on the site visit on Valley Rd. Marshall explained they met with town council confirming nothing has been done that was court ordered. They had taken pictures sent to the town council and moving forward with continued litigation. Once the litigation is final one can come and request the case.

7.0 COMMUNICATIONS RECEIVED

7.1 New Hampshire Department of Revenue Administration provided an Inventory of property transfer PA-34 form. Forward to assessors for recording.

7.2 New Hampshire Municipal Association Legislative Bulletin # 19, placed in the public reading file.

7.3 State of New Hampshire Department of Revenue Administration, provided the completed equalized values for the Town of Washington.

7.4 Washington, N.H. Cemetery Trustees corresponded to the selectmen the information one would need to be able to ask the Trustees of Trust Funds later this year. Forward to Ed Thayer for review.

7.5 Elaine Kay- Chairman Shedd Free Library Trustees, asking the selectmen to approve and appoint Al Bruno as an alternate trustee.

7.6 Elaine Kay, Chairman Shedd Free Library Trustees provided proposals for re-painting the library fence. Tabled for further information.

7.7 Milestone provided the meeting minutes from April 26, 2018.

7.8 Email from Jim Grenier (State Representative) for the selectmen's review Re: SB 193 Testimony

7.9 New Hampshire Department of Revenue Administration finalized MS-232-R Appropriation.

7.10 Southwestern Community Services thanking the citizens of Washington donation.

7.11 New Hampshire Department Environmental Services, Re: Robinson Pond Dam # D245009, Washington.

8.0 OLD BUSINESS:

9.0 NEW BUSINESS:

9.1 Marshall moved to approve the cost of the new graphics for the ambulance and authorized Chief DeFosse to setup scheduling to prepare and apply graphics with Paint & Place. Krygeris second two voted in favor, Schwartz recused himself from the vote.

9.2

Nonpublic Session Minutes

Select Board, Town of Washington, NH

Members Present: Tom Marshall, Chair
Al Krygeris, Selectman
Jed Schwartz, Selectman

Motion to enter Nonpublic Session made by Williams seconded by Krygeris

Specific Statutory Reason cited as foundation for the nonpublic session:

X RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Roll Call vote to enter nonpublic session:	Marshall	Y
	Krygeris	Y
	Schwartz	Y

Entered nonpublic session at 8:08 p.m.

Note: Under RSA 91-A:3, III. *Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

Motion made to seal these minutes, motioned made by Krygeris, seconded by Marshall, because it is determined that divulgence of this information likely would...

X Affect adversely the reputation of any person other than a member of this board

Roll Call Vote to seal minutes:	Marshall	Y
	Krygeris	Y
	Schwartz	Y

Motion: PASSED

Motion to leave nonpublic session and return to public session by Schwartz, seconded by Krygeris.

Motion: PASSED

Public session reconvened at 9:03 p.m.

These minutes recorded by: Deb DeFosse

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks in the amount of \$ 9,224.31 and vendor checks in the amount of \$ 7,629.72 for the week of May 4, 2018.

11.0 ADJOURNMENT

11.1 Marshall moved to adjourn at 9:11 pm and Krygeris second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse

Trail Version