

DRAFT

Town of Washington  
Board of Selectmen

Meeting Minutes

November 04, 2021, Selectmen Meeting 7:00 pm at the Town Hall.

ASSEMBLY

**MEMBERS:** Tom Marshall, Don Revane, Allan Dube

1.0 **Visitors:** Andrew Hatch

2.0 **Minutes:** Dube moved to approve October 28, 2021 minutes, Marshall second all voted in favor.

**IMPORTANT DATES:**

**November 9, 2021 (Tuesday) Planning Board**, Public Hearing at 6:30 PM at Town Hall, Second Floor: pertaining to an application to construct a commercial storage building in town.

**November 10, 2021, Park & Rec** meeting 6:00 pm Town Hall.

**November 11, 2021, Selectmen** meeting 9:00 am – 4:00 pm at the Town Hall; 7:00 pm evening meeting, Town Hall.

**November 17, 2021, Conservation Commission** meeting 7:00 pm Town Hall.

**DID YOU KNOW!**

**We are going PAPERLESS!**

If you would like to receive your tax bill thru email and not have to  
worry about getting a paper one in the mail,

**PLEASE give us your email address.**

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Once we enter your email address, you will get a confirmation email. Just click on it and accept it to verify and you are done. BUT please note once you set up the email you will NO LONGER get a paper tax bill. You can cancel this at any time and go back to paper!

Thanks for your cooperation.

This will save over \$2,000.00 a year on postage alone!

Thanks again,

Sandy & Meghan

[603-495-3667](tel:603-495-3667) / [seccard@washingtongov.org](mailto:seccard@washingtongov.org) / [mrobicheau@washingtongov.org](mailto:mrobicheau@washingtongov.org)

### **COVID -19 VACCINE**

**For information and scheduling a time and place to get vaccinated for COVID-19**  
**Please visit the website below for New Hampshire Residents: <https://www.vaccines.nh.gov>**

**To all residents and visitors from the Selectmen: Masks are required in all Washington public buildings.**

NH <https://www.nh.gov/covid19/resources-guidance>

EVERSOURCE, d/b/a PSNH would like residents to know that there have been “scam” calls made by people claiming to be calling from Eversource and wanting account information. Please hang up on such calls and contact Eversource if you have any questions related to your account.

**Town’s ordinance 85-25 prohibits parking in front of Town buildings on the common.** The select board will be experimenting with alternatives to blocking off traffic from parking in front of the Town Hall. Please be aware parking is located on the sides of the building and down below.

Thanking you in advance for your cooperation.

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### **3.0 BUILDING PERMITS:**

3.1 Michael Alleano, Tm. # 14-322 requesting a building permit to construct a 12 x30' outbuilding. Don Revane voted to approve. Dube seconded. All voted in favor.

3.2 Bruce Parker, Tm. # 7-40 requesting a building permit to construct a 12 X 16' storage shed. Tom Marshall voted to approve. Dube seconded. All voted in favor.

3.3 Robert Guerin, Tm #7-6 requesting a building permit for a 20 x 27' addition to a garage. Dube voted to approve. Revane seconded. All voted in favor.

### **4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:**

4.1 Jim Crandall, Nan Schwartz, (vision committee), Anthony Costello, P.E. Discussed the plan for area surrounding Old School House (Police Department).

4.2 Jean Kluk, (representing Washington Congregational Church) regarding breakdown of electric bill.

4.3 Meeting with Ed Thayer and potential part-time transfer station employee.

### **5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:**

5.1 Ed Thayer, Highway Department, met with the Selectmen and reviewed employee needs, equipment, and building maintenance issues. Various budget items were discussed.

5.2 Shawn Atkins reviewed activity sheet with Selectmen. A procedure will be formally established outlining guidelines for releasing requested information. Town attorney will review procedure to verify legality and completeness. Chief Atkins signed his section of a Certificate of Occupancy. There was also a discussion about stipends and the requirements for receipt of stipends. The stipend list was reviewed and will be finalized in the coming week. Additionally, water testing was discussed.

5.3 The Selectmen appointed Ralph Marinaccio as an alternate on the ZBA for the Adam and Pamela Kimball case.

### **6.0 Public**

6.1 Andrew Hatch discussed a variety of logistics issues with the selectmen.

## **7.0 COMMUNICATION RECEIVED:**

7.1 Town of Hillsborough Planning Board, Re: Public Notice site plan review application has been submitted by Vertex Towrs LLC, construction of a new telecommunication facility.

7.2 The Senate of the State of New Hampshire, Re: Cares Act Funding. Forward to Treasurer.

7.3 Shawn Atkins, submitted his weekly admin activity sheet.

7.4 Email communication from Jean Kluk to Don Revane regarding electrical charges, generator usage.

7.5 Upper Valley Lake Sunapee Regional Planning Commission, Re: Planning Service Agreement, 2022 Household Hazardous Waste Collection.

7.6 Mike Grunwald, (Senior Luncheon) provided the Senior Activities Monthly Financial log 2021.

7.7 North South Construction Group, LLC provided a closed bid for the Old School House Renovation.

7.8 Laucy A. (Beebe) Green, Letter gifting two wall maps to the Town of Washington, Topographical Map of the County of Sullivan New Hampshire, and Colton's Map of the United States of America. This donation to the Town is made without restrictions.

7.9 State of New Hampshire. Board of tax and Land Appeals. Eversource Energy v. Town of Washington, Docket # 30270-20PT. Forward to assessing for review.

7.10 Town of Hillsborough, Zoning Board of Adjustment, Re: legal/Public Notice, application for a variance from 229-75 B " Use District" to allow a Telecommunication facility.

7.11 Police Department submitted schedules for November and December.

7.12 Terra-Maps sent a contract for map services. Contract will not be renewed.

7.13 DES sent correspondence NHDES File #2021-03343: rejected shoreland permit.

7.14 Correspondence from attorney regarding contacting town property owner.

## **8.0 OLD BUSINESS:**

## **9.0 NEW BUSINESS:**

9.1 Dube moved to approve the Planning Service Agreement (See 7.5) and for Revane to sign on behalf of the board, Marshall second all voted in favor.

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**10.0 EXPENDITURES:**

10.1 The Selectmen authorized payroll checks for \$ 8,353.34 and vendor checks for \$ 177,246.73 for the week of November 5, 2021.

**11.0 ADJOURNMENT:**

11.1 Revane moved to adjourn at 8:50 pm and Marshall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse/Kristine Chidester