

DRAFT

Town of Washington
Board of Selectmen

Meeting Minutes

December 2, 2021, Selectmen Meeting 7:00 pm at the Town Hall.

ASSEMBLY

MEMBERS: Tom Marshall, Don Revane, Allan Dube

1.0 **Visitors:** Guy Eaton, Kevin Lawrence. J.P. Carney, and Kathy, Scott Depot

2.0 **Minutes:** Dube moved to approve November 18, 2021 minutes, Marshall second all voted in favor.

IMPORTANT DATES:

December 7, 2021, Selectmen meeting 10:00 am Town Hall, budget work session.

December 7, 2021, Planning Board meeting 6:30 pm Town Hall, 2nd floor.

December 9, 2021, Selectmen meeting 9:00 am – 4:00 pm, Town Hall; 7:00 pm evening meeting, Town Hall

DID YOU KNOW!

HOLIDAY

HOME DECORATING CONTEST

We are off to a great start but always looking for more

JUDGING FROM THE **HOLLY JOLLY'S** WILL TAKE PLACE ON **FRIDAY, DECEMBER 17TH**. TOP PRIZE **\$75.00**, **2ND \$50.00**, AND **3RD \$ 25.00**. (ONE HONORABLE MENTION). PRIZES SPONSORED BY PARK & REC.

GET INTO THE HOLIDAY SPIRIT BY ENTERING YOUR HOME!

More info: ddefosse@washingtonnh.org

Christine Ashworth 495-1924

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We are going PAPERLESS!

If you would like to receive your tax bill thru email and not have to
worry about getting a paper one in the mail,

PLEASE give us your email address.

[603-495-3667](tel:603-495-3667) / seccard@washingtongh.org / mrobicheau@washingtongh.org

New Hampshire Food Bank

Tuesday, December 7th from 12:00 -2:00

(While supplies last)

Runnings, 403 Washington Street, Claremont

The NHG Food Bank will bring truckloads of food to distribute to families and individuals.

This is a drive-thru event. All items will be distributed to you in your vehicle.

COVID -19 VACCINE

For information and scheduling a time and place to get vaccinated for COVID-19

Please visit the website below for New Hampshire Residents: <https://www.vaccines.nh.gov>

**To all residents and visitors from the Selectmen: Masks appreciated in all
Washington public buildings.**

NH <https://www.nh.gov/covid19/resources-guidance>

Town's ordinance 85-25 prohibits parking in front of Town buildings on the common. The select board will be experimenting with alternatives to blocking off traffic from parking in front of the Town Hall. Please be aware parking is located on the sides of the building and down below.

Thanking you in advance for your cooperation.

3.0 BUILDING PERMITS:

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3.1 Eric, Wendy Mensh, Tm. # 24-59 requesting a building permit to rebuild the current building on the existing footprint. Tabled due to lack of information.

3.2 Mark Laprade, Tm. # 14-228 requesting a building permit to construct a 1400 sq. ft. home with a 1500 sq. ft. garage. Tabled due to lack of information.

3.3 L. H. Armstrong 1992 Rev.Trust requesting a building permit to construct a 22'4" X 27'one story addition to existing house and includes a deck. Marshall moved to approve the building permit Dube second all voted in favor. Permit # 71

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 The select board met on Tuesday, November 30, 2021, at 10:00 am to discuss the town's budget and reviewed requested budgets from department heads from the ensuing year.

4.2 Dave Barkie spoke to the Selectmen and submitted the requested paperwork to proceed with his building permit on TM 15-13. Mr. Barkie also requested the Selectmen look at other properties that may be in violation of the building code.

4.3 Aaron Weischler and Jed Schwartz met with Selectmen to discuss wetland requirements at Mill Pond, which is a pond restoration project that will also improve the wildlife habitat. With reference to Article 25 (2018 town report), the sum of \$7,000 was allocated for the project. In Article 34 (2019 town report), the sum of \$5,000 was allocated for the project. The Selectmen voted to spend the remainder of the allocation (\$4,000) to arrive at the estimated cost of material removal, approximate costs of completing the permitting process, and estimated future expenses of the project.

4.4 Noah Chidester discussed walkway/steps proposal for lower parking lot access to the Town Hall and the cemetery maintenance budget.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Met with Treasurer, Cynthia Dressel. Reviewed information on town bank account FDIC insurance. Also reviewed information on updated deposit system. All information will be presented by the bank in writing for Selectmen's review. Order placed for Town Emergency Supplies was discussed.

5.2 Shawn Atkins, Fire Chief, reviewed with the Selectmen the proposed budget to be presented at the 2022 Town Meeting.

5.3 Ed Thayer submitted a quote for 8 GPS warning signs to be placed on limited maintenance roads. . Selectmen approved purchase.

5.3.1 Ed Thayer presented letter to selectmen regarding road repair on Lempster Mtn. Rd. Trusted Rentals are responsible for completing repairs.

5.3.2 Documents were presented to the Selectmen authorizing the purchase of recycling equipment.

6.0 Public

6.1 Resident (J. P. Carney) from TM 12-153 came in to respond to Selectmen's request for information regarding change of use of property and size differential from building permit. The selectmen issued a cease and desist until a shoreline permit from the State is received and his revised building permit is re-submitted. A future meeting will be scheduled.

6.2 Guy Eaton reviewed hourly rates and number of hours for workers at Camp Morgan Lodge. Training for counselors and lifeguards was also discussed. Special projects (such as maintaining picnic tables and extra cleaning frequently required) were reviewed concerning budget impact. Rates for camp attendance was also discussed.

Guy also discussed the Wayside Park maintenance.

Guy is working to set up movie nights in the Town Hall (second floor) which requires licensing fee.

6.3 Kevin Lawrence discussed cemetery maintenance and rules for displaying flags in town. Also discussed cemetery budgeting for the ensuing year.

6.4 Scott and Kathy Depot discussed converting part of their garage/barn into living space. The Selectmen advised them to refer to LUO rules which require a "no fee" building permit which will be used for assessing reasons. A shed requires a building permit with a fee.

The selectmen also recommended that Mr. Depot look at the name on his wellhead and contact DES to get additional information on his well system.

7.0 COMMUNICATION RECEIVED:

7.1 Donation request from Clean Energy NH.

7.2 Atkins, (Fire Chief), provided his weekly worksheet.

7.3 New Hampshire Department of Revenue Administration, (PA-34) Inventory of Property Transfer. Tm. # 24-100, and 22-21.

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7.4 New Hampshire Department of Environmental Services, Re: Approval for Construction of Individual Sewage Disposal System (ISDS). Tm. # 15-13.

7.5 Southwestern Community Services is requesting \$653.00 from the Town of Washington in the ensuing year.

7.6 NH Division of Public Health Services, Re: water analysis fire department.

7.7 Crestwood Landscape provided the Town of Washington Parking and Town building Access Stairs Project Description.

7.8 State of New Hampshire, Executive Council Meeting Report from November 22, 2021.

7.9 Proposal from North-South Construction Group for insulating the interior and exterior walls of the new addition on the Washington Police Department. Selectmen approved.

7.10 NH Department of Environmental Services, Re: Approval for Construction of Individual Sewage Disposal System (ISDS).

7.11 NH Department of Environmental Services, Re: Reported alleged violation, Tm. # 24-58.

7.12 Property Transfer Survey, Tm. # 15-44.

7.13 Email response regarding one's building permit and the current septic system increase.

7.14 Correspondence received from Peggy Carney, (Library Trustee) in regards to A.C. Engineering & Consulting sketch based on the site walk for handicap access and parking.

7.15 Shoreland Application notice submitted to New Hampshire Department of Environmental Services.

7.16 Peabody Electric, LLC, quote on a 38K Kohler generator for Transfer Station buildings.

7.17 Aaron Weischler provided a completed Standard Dredge and Fill Wetlands Permit Application for signatures from the board and payment to submit to the State of New Hampshire. (Camp Morgan Lodge beach replenishment).

7.18 Town of Washington received a donation in the amount of \$30.00 for the Food Pantry. Selectmen voted to accept the donation.

8.0 OLD BUSINESS:

9.0 NEW BUSINESS:

9.1 Marshall moved to approve \$12,350.00 to be expended from the Recycling Revenue Fund, Dube second all voted in favor.

9.2 Revane moved to approve the Standard Dredge and Fill Wetlands Permit, (See 7.17) Marshall second all voted in favor.

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9.3 Marshall moved to approve the donation of \$30.00 to the Food Pantry Revane second all voted in favor.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 8,218.02 and vendor checks for \$ 798,562.02 for the week of December 3, 2021.

11.0 ADJOURNMENT:

11.1 Revane moved to adjourn at 8:26 pm and Marshall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse/Kristine Chidester