

DRAFT

Town of Washington  
Board of Selectmen

Meeting Minutes

November 18, 2021, Selectmen Meeting 7:00 pm at the Town Hall.

ASSEMBLY

**MEMBERS:** Tom Marshall, Don Revane, Allan Dube

1.0 **Visitors:** Arin Mills, Nan Schwartz, Sue, Bob Hofstetter, Jim Garvin

2.0 **Minutes:** Dube moved to approve November 11, 2021 minutes, Marshall second all voted in favor.

**IMPORTANT DATES:**

**The Town Offices will be closed Thursday, November 25, and 26<sup>th</sup>.  
In observance of the Thanksgiving holiday. The Town Clerk and  
Tax Collector will be open, Saturday, November 27, 2021, 9:00 am –  
12:00 pm**

**December 2, 2021, Selectmen** meeting 9:00 am – 4:00 pm, Town Hall; 7:00 pm evening meeting, Town Hall.

**November 30, 2021, Selectmen** meeting 10:00 am, Town Hall, budget work session.

**November 30, 2021, Cemetery Trustee** meeting 7:00 pm, Town Hall

**December 1, 2021, Zoning Board of Adjustment** meeting 7:00 pm, Town Hall

**December 1, 2021, Trustee of Trust Funds** meeting 10:00 am Town Hall

**DID YOU KNOW!**

**Park & Recreation will hold their annual tree lighting, with some caroling and hot chocolate. Friday, November 26<sup>th</sup> at 6:00 pm (Gazebo).**

**We are going PAPERLESS!**

If you would like to receive your tax bill thru email and not have to  
worry about getting a paper one in the mail,

**PLEASE give us your email address.**

[603-495-3667](tel:603-495-3667) / [seccard@washingtongh.org](mailto:seccard@washingtongh.org) / [mrobicheau@washingtongh.org](mailto:mrobicheau@washingtongh.org)

**New Hampshire Food Bank**

**Tuesday, December 7<sup>th</sup> from 12:00 -2:00**

**(While supplies last)**

**Runnings, 403 Washington Street, Claremont**

**The NHG Food Bank will bring truckloads of food to distribute to families and individuals.**

**This is a drive-thru event. All items will be distributed to you in your vehicle.**

**COVID -19 VACCINE**

**For information and scheduling a time and place to get vaccinated for COVID-19**

**Please visit the website below for New Hampshire Residents: <https://www.vaccines.nh.gov>**

**To all residents and visitors from the Selectmen: Masks appreciated in all  
Washington public buildings.**

NH <https://www.nh.gov/covid19/resources-guidance>

**Town's ordinance 85-25 prohibits parking in front of Town buildings on the common.** The select board will be experimenting with alternatives to blocking off traffic from parking in front of the Town Hall. Please be aware parking is located on the sides of the building and down below.

Thanking you in advance for your cooperation.

**3.0 BUILDING PERMITS:**

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3.1 Eric, Wendy Mensh, Tm. # 24-59 requesting a building permit to rebuild the current building on the existing footprint. Tabled due to lack of information.

3.2 Mark Laprade, Tm. # 14-228 requesting a building permit to construct a 1400 sq. ft. home with a 1500 sq. ft. garage. Tabled due to lack of information

3.3 L. H. Armstrong 1992 Rev. Trust requesting a building permit to construct a 22'4" X 27' one story addition to existing house and includes a deck. Tabled due to lack of information.

3.4 The selectmen, and Atkins inspected Tm. # 16-98 and approve the Certificate of Compliance.

3.5 Revane, and Dube inspected Tm. #

### **4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:**

4.1 Peggy Carney, (Library Trustee) reviewed the 2022 budget and explained increases. Informed the board the chimney is still leaking, the board recommended reaching out to a stonemason in respect to waterproofing the building.

4.2 Glen Glanville, (Arcomm Communication) presented a quote for new phone systems.

4.3 Nan Schwartz, Jim Crandall, and Ron Jager reviewed the new engineering plan for parking and walkway located behind the Town Hall.

4.4 Property owner Tm. # 25-62 reviewed one's building plan.

4.5 Yvonne Bachand discussed the summer camp program.

4.6 Jean Kluk provided an electrical contract between the Town of Washington and the Congregational Church.

### **5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:**

### **6.0 Public**

6.1 Sue Hofstetter, follow-up from a previous conversation with the board to reconsider keeping the Food Pantry open. The board offered for the Congregational Church to take it over and all donated funds would still be approved for the Food Pantry expenditures. Tabled for consideration on both parties.

6.2 Arin Mills, (Conservation Commission, chair) asking for an update on the restoration of Mill Pond. The board explained no actions were taken this year and for DeFosse to research encumbrance from last year, past expenditures. Mills to contact engineer for updates

6.2.1 Looking for any updates with Marc Longval regarding the property on Rte. 31. No updates.

6.2.2 Arin was wondering when the rest of Faxon Hill Road will be paved. The board explained it is scheduled for next year.

6.3 Andrew Hatch, updated the board with the requested energy audit for Camp Morgan Lodge.

### **6.3.1 Nonpublic Session Minutes Select Board, Town of Washington, NH**

**Members Present:** Don Revane, Chair  
Thomas Marshall, Selectman  
Allan Dube, Selectman

**Motion to enter Nonpublic Session** made by Marshall, second by Dube

**Specific Statutory Reason** cited as the foundation for the nonpublic session:

  X   RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine, or other levy if based on inability to pay or poverty of the applicant.*

<b>Roll Call vote</b> to enter nonpublic session:	Revane	<b>Y</b>
	Marshall	<b>Y</b>
	Dube	<b>Y</b>

**Entered nonpublic session** at 7:42 a.m.

**Note:** Under RSA 91-A: 3, III. *Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

**Motion made to seal these minutes?** If so, motion made by Dube, seconded by Marshall, because it is determined that divulgence of this information likely would...

X     Affect adversely the reputation of any person other than a member of this board

<b>Roll Call Vote to seal minutes:</b>	Revane	Y
	Marshall	Y
	Dube	Y

**Motion: PASSED**

**Motion to leave nonpublic session** 7:59 pm and return to public session by Revane, seconded by Marshall.

6.4 Shawn Atkins, (Fire Chief), the select board requested Atkins to add Cynthia Dressel onto Temsis for processing rescue billing. Reviewed cistern report, Cares Act stipends.

6.4.1 Atkins asked for a one-week extension on this year's expenditures. The board agreed not to extend.

**7.0 COMMUNICATION RECEIVED:**

7.1 NH Department of Revenue Administration, Re: Inventory of Property Transfer (PA-34), Tm. # 15-14, and 16-117.

7.2 Shawn Atkins, (Fire Chief), Fire Depts. Activity log 11/5/2021-11/11/2021, and 11/11/2021-11/18/2021 cistern report, weekly activity report.

7.3 Email from Michael Bergeron, State of New Hampshire, Division of Economic Development Manager. Re: Helping companies to consider relocating or expanding to New Hampshire.

7.4 Email to Revane, Re: Proclamation Request to consider joining city and county leaders across the country in official recognition January 23-29, 2022 as School Choice Week in Washington.

7.5 Email response to the board regarding Town Maps hosting future costs for budgetary purposes.

7.6 Crestwood Landscaping, (Noah Chidester), Re: email confirming the continuance of shoveling the Town Hall and Shedd Free Library, including rate change.

7.7 NH Department of Environmental Services, Re: Shoreland Permit Application Tm. # 24-140.

7.8 Capitol Alarm Systems, Re: Monitoring proposal for all Town buildings.

7.9 State of New Hampshire, Board of Tax and Land Appeals, Hearing Notice Doc. # 30052-21FS.

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7.10 Arin Mills, (Washington Conservation Commission, chair). Request that the board vote to approve Reid Schwartz, and Cody Nowell for terms of three years on the Conservation Commission. Tabled for further discussion.

## **8.0 OLD BUSINESS:**

## **9.0 NEW BUSINESS:**

9.1 Revane moved to approve the expenditure of \$16,680.88 from the Bridge, Welfare, Health, and Building Capital Reserve Fund. Dube second all voted in favor.

9.2 Marshall moved to approve the electrical contract (See 4.6) and for Revane to sign on behalf of the board. Dube second all voted in favor.

## **10.0 EXPENDITURES:**

10.1 The Selectmen authorized payroll checks for \$ 8,049.94 and vendor checks for \$ 25,355.77 for the week of November 19, 2021.

## **11.0 ADJOURNMENT:**

11.1 Revane moved to adjourn at 8:54 pm and Marshall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse