

Town of Washington
Board of Selectmen

Meeting Minutes

December 30, 2021, Selectmen Meeting 7:00 pm at the Town Hall.

ASSEMBLY

MEMBERS: Tom Marshall, Don Revane, Allan Dube

1.0 Visitors:

2.0 Minutes: Revane moved to approve December 23, 2021 minutes, Marshall second all voted in favor.

IMPORTANT DATES:

Town Offices will be closed on December 31st in observance of the upcoming holiday.

January 4, 2022, Public Hearing, Land Use Ordinance changes, meeting to follow, Town Hall 2nd floor at 6PM. The Selectmen will be attending this meeting.

January 5, 2022, Zoning Board of Adjustments meeting, 7:00 pm Town Hall second floor.

January 6, 2022, Selectmen meeting 9:00 am – 4:00 pm, Town Hall; 7:00 pm evening meeting, Town Hall

DID YOU KNOW!

Seeking to fill position of “Supervisor of the Check List”
Please contact the selectmen’s office 603-495-3661.

We are going PAPERLESS!

If you would like to receive your tax bill thru email and not have to
worry about getting a paper one in the mail,

PLEASE give us your email address.

[603-495-3667](tel:603-495-3667) / seccard@washingtonnh.org / mrobicheau@washingtonnh.org

COVID -19 VACCINE

**For information and scheduling a time and place to get vaccinated for COVID-19
Please visit the website below for New Hampshire Residents: <https://www.vaccines.nh.gov>**

**To all residents and visitors from the Selectmen: Masks appreciated in all
Washington public buildings.**

NH <https://www.nh.gov/covid19/resources-guidance>

Town's ordinance 85-25 prohibits parking in front of Town buildings on the common. The select board will be experimenting with alternatives to blocking off traffic from parking in front of the Town Hall. Please be aware parking is located on the sides of the building and down below.

Thanking you in advance for your cooperation.

3.0 BUILDING PERMITS:

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Ed Thayer, (DPW) met with Selectmen to review the ADA entrance to the Library. Also discussed procedures for identifying the location of all culverts in town. Reviewed information provided related to core sampling of potential gravel pit. (See 7.5 below). Also discussed truck and equipment maintenance.

5.2 Shawn Atkins met with Selectmen to discuss equipment repairs and budget items. He will provide the activity report next week.

5.3 The Department of Assessing submitted the 2021 Annual Town Report along with relevant ratio study reports.

6.0 Public

7.0 COMMUNICATIONS RECEIVED:

7.1 Welfare budget for November, 2021.

7.2 DrummondWoodsum, (town attorney) provided an updated rate structure, effective January 1, 2022.

7.3 Robin Gray; notice of shed removal and request for tax refund, TM 16-007-03. Forward to Assessors.

7.4 Buckley & Zopf, Re: Inventory of Property Transfer (PA-34) Tm. #12-201.

7.5 Douglas V Brodeur, Meridian Land Services Inc; email regarding gravel pit exploration.

7.6 Resident submitted an email requesting access to Police Activity Reports and meeting minutes. The resident also expressed concern regarding building regulation violators.

7.7 Olivia Uyizeye, UVLSRPC; email regarding culvert inventory project.

7.8 NHDES; Notice of Acceptance of Permit Application for TM #24-140.

7.9 NHDES; Approval for Construction of Individual Sewage Disposal System for TM #24-140.

7.10 Greeting card from Upton and Hatfield.

7.11 Correspondence from Eversource regarding municipal aggregation for energy supply.

7.12 A draft Procurement Policy was received from DrummondWoodsum.

7.13 Health Trust correspondence regarding creditable coverage disclosures to CMS.

7.14 Correspondence from NH municipal Association regarding board appointment procedures.

7.15 DES sent documentation regarding Drinking Water and Groundwater Bureau rules.

7.16 DES: Request for Proposals Update: NH VW Environmental Mitigation Trust

7.17 NH DES; Shoreland Impact Permit for TM #12-032.

7.18 Correspondence from NHGFOA (New Hampshire Government Finance Officers Association): they are looking for additional members. They also provided their quarterly meeting agenda.

7.19 Correspondence from census.gov providing final annual update.

7.20 Applicant for Supervisor of the Checklist position called re: job requirements. Call was returned and a message left.

7.21 NH Retirement System Statutory Provisions 2021 Edition received from the state. Filed.

7.22 DES sent information on Executive Order #29; extension of Solid Waste Facility Operator Certification.

7.23 2021 Annual Report from Washington Cemetery Trustees received.

8.0 OLD BUSINESS:

9.0 NEW BUSINESS:

9.1 Article 28 in 2020 for \$ 3,000 has been encumbered for sand for the beach at Camp Morgan.

9.2 Article 8 in 2020 for \$15,000 has been encumbered for the plow truck build-out.

9.3 The selectmen voted to institute the COLA raises for all town employees as of January 1, 2022.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 17,355.48 and vendor checks for \$ 10,478.61 for the week of December 31, 2021.

11.0 ADJOURNMENT:

11.1 Revane moved to adjourn at 7:35 pm and Marshall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse/Kristine Chidester