

Town of Washington
Board of Selectmen

Meeting Minutes

August 10, 2023, Selectmen Meeting 7:00 p.m. at the Town Hall.

ASSEMBLY

MEMBERS: Don Revane, Chair, Allan Dube, Gary Kendall

1.0 Visitors: Korey Egan, Shawn Atkins

2.0 Minutes: Dube moved to approve August 03, 2023 minutes, Revane second; all voted in favor.

IMPORTANT DATES:

August 17, 2023, Selectmen meeting 9:00 am – 4:00 pm, Town Hall; 7:00 pm evening meeting, Town Hall.

August 29, 2023, Cemetery Trustee meeting 7:00 pm Town Hall

DID YOU KNOW!

**REMINDER: Per the Binding Decision from previous Town Meeting 85-25
"Prohibits Parking in front of Town Buildings on the Common."**

**Please take notice of this Town Voted binding decision and refrain from parking in front of the Town
Buildings. Thank you for your cooperation.**

3.0 BUILDING PERMITS:

- 3.1 Paul & Kim Kapteyn, Tm. # 12-129 requesting a building permit to construct a 4' X 20' portico over the basement entrance. Revane moved to approve the building permit, and Dube second all voted in favor. Permit # 23-4. Kapteyn charged for building without a permit.
- 3.2 Chris Whynott Tm. # 16.97 requests to turn an existing 6 x 24' overhang into a 6 X 24' deck. Kendall moved to approve the building permit, and Dube second all voted in favor. Permit # 23-39. Upon inspection, the board found an unpermitted screen in-porch. The board explained he would need to submit an additional permit and explained the fee of \$500.00 for building without a permit.
- 3.3 Shawn Atkins Tm. # 16-2 requesting a building permit to construct a 24 X 32' addition to the existing building permit, 22 X 16' wood overhang, 24 X 20' room for tank storage, and 6 X 32' roof overhang. Dube moved to approve the building permit, and Kendall second all voted in favor. Permit # 23.40

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY.

- 4.1 James Crandall discussed pricing to replace the shed at the library.
- 4.2 Shawn Atkins (fire chief), Christopher Seale, Christopher Smith, Steve Dube, and Jeff Brule (conference call). Letter from Steve Marshall. Discussion regarding equalization of the pay scale. The selectmen would have further discussion and will have an answer within two weeks.
- 4.3 Mr. Mrs. Trottier, Tm. # 15-10 reviewed building permit requirements and discussed the unregistered vehicles on one's property. Mrs. Trottier will bring in the missing building permit section along with the additional cost on Friday, August 11, 2023.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

- 5.1 Ed Thayer
- 5.1.1 Coordinating the generator installation, ADA units have been installed, and training has been scheduled.
- 5.1.2 Restocked the culverts, flood expense.
- 5.1.3 Stormwater management, postponed until fall 2024.
- 5.2 Dave Marazoff
- 5.2.1 Updated the board regarding the town's evaluation. Letters will be going out within the next couple of days.

5.3 Shawn Atkins (fire chief)

5.3.1 Submitted weekly call report.

5.4 Mark Dressel (police LT.) picked up the new UTV for the police department, for which they applied for a grant that covered 100% v % of the cost.

6.0 PUBLIC

6.1 Shawn Atkins (fire chief) followed up on an earlier meeting with per-diem. (See 4.2).

7.0 COMMUNICATIONS RECEIVED:

7.1 NH Department of Environmental Services, Re: Approval for Construction of Individual Sewage Disposal System (ISDS) Tm. # 7-41, Bruce Barker.

7.2 Arline France (Trustee of Trust Fund chair) submitted the Capital reserve and Common Fund balance in July 2023.

7.3 Ferwerda Mapping, Re: submitted a copy amended Shoreland Permit plan, David Barkie Tm. # 24-25

7.4 Ryan Murdough (police chief) submitted the Calls for Service Totals by Call Type in July 2023.

7.5 Eversource (Vegetation Management Tree Removal Request Form) Lempster Mtn. Road. Dube moved to approve the tree removal and for Revane to sign on behalf of the board. Kendall second all voted in favor.

7.6 Quote from Lavalley Lumber for the replacement of the Transfer Station shed.

7.7 Sullivan County Board of Commissioners, Re: flyer showing the new "Welcome to Sullivan County" sign project.

7.8 Cynthia Dressel (treasurer) provided monthly town account balances.

7.9 Ryan Murdough and Mark Dressel provided a copy of the police department's written Directive (ATV/UTV Operations).

7.10 Email from Arin Mills letting the board know the school will be voting on Monday, August 14, 2023, regarding the paving at the elementary school.

7.11 Email from Arin Mills regarding the communication received from the NH Department of Environmental Services, work exceeding what the state approved. The select board is working with the homeowner to correct the building permit and other concerns to come into compliance.

8.0 OLD BUSINESS:

9.0 NEW BUSINESS:

9.1 Revane moved to approve \$1,085.00 from the Welfare Capital Reserve Fund and \$10,000.00 from the Revaluation Capital Reserve Fund; Kendall second all voted in favor.

9.2 Selectmen signed the August 3, 2023, meeting and a letter asking to approve using the unassigned fund balance to cover flood costs.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 15,572.37 and vendor checks for \$75,785.38 for August 11, 2023.

11.0 ADJOURNMENT:

11.1 Kendall moved to adjourn at 7:50 pm, and Revane second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse