

Town of Washington
Board of Selectmen

Meeting Minutes

August 31, 2023, Selectmen Meeting 7:00 p.m. at the Town Hall.

ASSEMBLY

MEMBERS: Don Revane, Chair, Allan Dube, Gary Kendall

1.0 Visitors: Kevin Lawrence, Shawn Atkins

2.0 Minutes: Dube moved to approve August 24, 2023 minutes, Revane second; all voted in favor.

IMPORTANT DATES:

September 5, 2023, Planning Board meeting 6:30 pm Town Hall 2nd floor

September 7, 2023, Selectmen meeting 9:00 am – 4:00 pm, Town Hall; 7:00 pm evening meeting, Town Hall.

September 13, 2023, Park & Recreation meeting 5:00 p.m. Town Hall

September 13, 2023, Conservation Commission meeting 7:00 p.m. Town Hall

September 26, 2023, Cemetery Trustee meeting 7:00 pm Town Hall.

DID YOU KNOW!

**REMINDER: Per the Binding Decision from previous Town Meeting 85-25
"Prohibits Parking in front of Town Buildings on the Common."**

**Please take notice of this Town Voted binding decision and refrain from parking in front of the Town
Buildings. Thank you for your cooperation.**

3.0 BUILDING PERMITS:

3.1 Jacqueline Devine & Richard Sheridan Tm. # 20-11 requesting constructing a 28 X 16' one-bedroom house.
The selectmen inspected, finding all setbacks comply with the Land Use Ordinance. Revane moved to
approve the building permit, Kendall second, and all voted in favor. Permit # 23-45

- 3.2 Robert Trottier, Tm. # 15-10 requesting to construct an 8 X 22' shed. The selectmen inspected, finding all setbacks comply with the Land Use Ordinance. Revane moved to approve the building permit, Kendall second, and all voted in favor. Permit # 23-46
- 3.3 Anthony Adams Tm. # 24-138 requesting to construct a 10 X 16' non-permanent shed. The selectmen inspected, finding all setbacks comply with the Land Use Ordinance. Kendall moved to approve the building permit, and Dube second all voted in favor. Permit # 23.-45
- 3.4 The select board inspected the shed and Portico on Tm. # 12-129 (Kapteyn) finding the construction complied with the building permits. Selectmen signed off
- 3.5 Joseph Szymanski, Tm. # 14-91 requesting a permit to place a pre-built 20 X 10' shed, Revane moved to approve the building permit to allow a prefab 20 X 10' shed, having the Zoning Board of Adjustment approve a 25' variance from the road frontage with a 5-0 vote in favor. Permit # 23-43.
- 3.6 Timothy Crouss Tm. # 25-77 requesting a building permit to remove the existing shed and carport and replace it with a 12 X 24' shed. Dube moved to approve the building permit to construct a 12 X 24' shed, having the Zoning Board of Adjustments approve a 10' rear setback, where 40' is required, 16' setback from the road where 50' is required, 18' sideline setback where 30' is needed, 16 % structure coverage where 8% is required, and 8% impervious coverage where 20 % is required. Additional conditions existing, including the shed and carport, shall be restored to a fully pervious state. Kendall second, and all voted in favor. Permit # 23-43.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY.

4.1 Carolyn Russell, James Russell, Arline France (trustee trust fund chair), Charlene Kellerman, and Michael Kennedy discussed the future maintenance of Wayside Park. Reviewed the draft of the Washington Wayside Park Landscaping and Maintenance Trust Fund. The board asked Michael Kennedy for an annual maintenance budget plan.

4.2 Nick Cashorali, procedures on petition articles. Selectmen referred him to the planning board.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Shawn Atkins (fire chief)

5.1.1 Further discussion regarding the sprinkler system.

5.1.2 Shawn asked about the purchase of a new UTV. The board denied the expenditure suggestion to apply for grants.

5.2 Ed Thayer

5.2.1 Culvert replacement on Valley Road.

5.2.1 Reviewed retaining wall on Millen Pond; selectmen will meet onsite next Thursday at 8:30 am

5.2.2 Reviewed a possible grant that would cover 90% of the cost to replace the highway fork truck.

5.2.3 Updated the board that the concrete deck gas fueling station at DPW would need to be refurbished, and the spill bucket would need to be replaced. Suggest the town starts putting money away for the repair.

5.2.3 Class VI roads are 50% complete.

6.0 PUBLIC

6.1 Kevin Lawrence updated the board with the cleaning of the cemetery stones and monuments and discussed the removal of older trees and replacing them with maple.

7.0 COMMUNICATIONS RECEIVED:

7.1 JCR Construction Co., Inc. Re: provide pole, labor, and equipment to install 45'2" CCA Pole

7.2 Cecile Bushey, Tm. # 20-81 requesting a 6-month RV Permit. Selectmen approved permit.

7.3 NH Division of Public Health Services, Re: Washington TB-Millen Pond water testing

7.4 Shawn Atkins (fire chief) provided monthly minutes and merit raises for per-diem

8.0 OLD BUSINESS:

9.0 NEW BUSINESS:

9.1 Revane moved to approve the expenditure of \$777.00 from the Rescue Billing Fund. Kendall second, and all voted in favor.

9.2 Revane moved to approve the expenditure of \$ 1,085.00 from the Welfare Capital Reserve Fund, and Kendall second all voted in favor.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 9,768.38 and vendor checks for \$17,913.73 for September 1, 2023

11.0 ADJOURNMENT:

11.1 Kendall moved to adjourn at 8:05 pm, and Revane second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse