

**Town of Washington  
Board of Selectmen**

**Meeting Minutes**

November 9, 2023, Selectmen Meeting 7:00 pm at the Town Hall.

**ASSEMBLY**

**MEMBERS:** Gary Kendall, Allan Dube, Don Revane (absent)

**1.0 Visitors:**

**2.0 Minutes:** Kendall moved to approve November 2, 2023 minutes, Dube second; all voted in favor.

**IMPORTANT DATES:**

November 16, 2023, Selectmen meeting 9:00 am – 4:00 pm, Town Hall; 7:00 pm evening meeting, Town Hall

November 13, 2023, Washington School Board Meeting at WES art room at 6 pm.

**DID YOU KNOW!**

**Park & Recreations Movie Night  
December 9, 2023 (6:30)  
Come one come all and do not be grinchy**



**The Town Offices will be closed on November 23, and 24<sup>th</sup>  
Town Clerk will open on Saturday, November 25, 2023 (9 to 12:00 pm)**

**Christmas Craft Fair**  
**November 25, 2023**  
**Camp Morgan Lodge (9:00 am to 2:00 pm)**  
**Visit Santa from 10 to noon, Lunch, and much more**

**3.0 BUILDING PERMITS:**

3.1 Kevin Erickson Tm. # 14-489 submitted a non-fee permit to install solar panels. Dube moved to approve the permit request, Kendall second all voted in favor. Permit # 23-62

3.2 Marc Dube Tm. # 7-35 requesting a Land Use Compliance Permit for Construction to enclose an existing 12 X 14' deck. Kendall moved to approve the Permit for Construction, Dube second all voted in favor. Permit # 23-63

**4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY.**

4.1 Civic Plus conference to review next year's contract and changes to the town's website.

4.2 Mark and Chris Roguz spoke with the select board to repurchase one's property.

4.3 Peggy Carney, Becky Dulac, and Lynn Hendrickson (library trustees) reviewed the completion of the inside of the vestibule and booked the mold removal on December 11<sup>th</sup> and 12<sup>th</sup>. (may have to close that Tuesday). Reviewed the 2017 MUO with the responsibility of shared cost. (Trustees and select board will review and check for changes.)

**5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:**

5.1 Ed Thayer (DPW)

5.1.2 Provided a Term of Service Agreement (Valley Road culvert repair). Selectmen approved and signed.

5.1.3 Ed Thayer and Cynthia Dressel discussed the Valley Road culvert/bridge (FEMA)

5.1.4 Meridian will be the proposed sand pit next week to survey the property to establish a driveway plan.

5.2 Shawn Atkins (fire chief)

5.2.1 Updated the board with truck repairs

5.2.2 Discussed the purchase of wet suits and the ensuing year budget increases

**6.0 PUBLIC**

## **7.0 COMMUNICATIONS RECEIVED:**

7.1 Megon Jones requested Camp Morgan Lodge's rental on December 2, 2023.

7.2 Gary Carney (APDVD) provided a copy of the letter that was sent out to residence/property owners regarding the redistricting and the public hearing to be held on December 9, 2023, at 1 pm Camp Morgan Lodge

7.3 Foy Law Office, PLLC submitted a Real Estate Transfer Tax Declaration of Consideration Real Estate Purchaser (form CD-57-P

7.4 NH Department of Environmental Services, Re: Approval for Operation of Individual Sewage Disposal System (ISDS).

7.5 Angela and Christopher Bronson Tm. # 22-37 and Ronald and Donna Dayka Tm. # 15-149 submitted their Property Transfer Survey.

7.6 Arline France (Trustee of Trust Fund, chair) submitted the Capital Reserve and Common Fund Balances for October 2023.

7.7 Andrew Hatch (town representative with UVLSRPC) emailed asking for support from the Town of Washington to apply for a grant to fund a full-time person to work in our region to support towns in navigating transportation-related resiliency efforts.

7.8 Email assessing software – Avitar Associates has a new PDF release for the Assessing Internet Kiosk, which allows our municipality to upload PDF copies of individual assessment cards.

7.9 State Aid update for municipality Highway Block Grant / Municipally–owned Bridge Allocation.

7.10 Crestwood Landscaping submitted snow shoveling for Town Hall, Police Station, Shedd Free Library, Camp Morgan, Fire Department, and Washington NH Cemetery Lawn Maintenance Bid 2024.

7.11 NH Department of Revenue Administration provided the town's Preliminary Tax Rate and revised MS-434-R.

7.12 Resident submitted a \$50.00 donation to the town's food pantry fund.

7.13 Peggy Carney (Library Trustee) emailed a quote from Tony Riccio to replace the shingles on the back of the cupola.

## **8.0 OLD BUSINESS:**

## **9.0 NEW BUSINESS:**

9.1 Dube moved to approve the expenditure of \$2 854.42 and \$ 417.00 from the Town Building Fund; Kendall second all voted in favor.

9.2 Kendall moved to approve the rental of Camp Morgan Lodge on December 2, 2023, and for Dube to sign on behalf of the Board

9.3 Kendall moved to approve the \$50.00 donation to the Food Pantry, and Dube second all voted in favor.

9.4 Dube moved to approve the quote from Riccio (See 7.13) Kendall second all voted in favor.

#### **10.0 EXPENDITURES:**

10.1 The Selectmen authorized payroll checks for \$ 8,765.15 and vendor checks for \$ 290,501.52 for November 10, 2023.

#### **11.0 ADJOURNMENT:**

11.1 Kendall moved to adjourn at 8:03 pm, and Dube second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse