

**Town of Washington
Board of Selectmen**

Meeting Minutes

December 14, 2023, Selectmen Meeting at 7:00 pm at the Town Hall.

ASSEMBLY

MEMBERS: Gary Kendall, Allan Dube, Don Revane

1.0 Visitors: Gerry and Nancy Fico

2.0 Minutes: Kendall moved to approve December 7, 2023 minutes, Dube second; all voted in favor.

IMPORTANT DATES:

December 21, 2023, Selectmen meeting 9:00 am – 4:00 pm, Town Hall; 7:00 pm evening meeting, Town Hall.

DID YOU KNOW?

3.0 BUILDING PERMITS:

3.1 Carol Mulready TM # 14-273 requesting a one-year extension on permit # 22-01. Revane moved to approve the extension, Kendall second all voted in favor. Permit # 22-01-25

3.2 Heather Anderson requesting a Land Use Compliance permit to construct a 28 X 38' house with a 9 x 9' entryway. Permit # 23-65.

3.3 The select board inspected Tim Crouss Tm. #'s 15-18 and 25-77 finding the construction complies with the town's Land Use Ordinance—certificates issued.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY.

4.1 Heather Anderson met with the board to review the proposed building permit. (See 3.2)

4.2 Danna Higgins and Joe Kozlowshi (Hillsborough Community) Discussed the future Regional Community Center in Hillsborough and would like to host a Murder Mystery Theatre in May; all proceeds will benefit the Community Center.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Ed Thayer (DPW)

5.1.1 Reviewed Pavement Treatment Processes for future road maintenance cost

5.1.2 Discussed bridge repair, CIP projects, and fuel loading station replacement.

5.2 Shawn Atkins

5.2.1 Submitted the Lakes Region Fire Apparatus Inc. quote to complete the pump overhaul on the tanker.

5.2.2 Reviewed and submitted invoices and updated the board that the radio order is with the vendor to be programmed.

5.2.3 Atkins has two possible candidates for the town's per-diem shifts.

6.0 PUBLIC

6.1 Nancy and Gerry Fico discussed the selectmen's findings of additional work done without authorization on the building permit. Selectmen suggested a corrective action plan.

6.2 Jed Schwartz (conservation commission) asking to have a no wheeled vehicles sign to be placed McNeil's field, off Old Burbank Rd. and across from Camp Morgan

7.0 COMMUNICATIONS RECEIVED:

7.1 Aaron Zipper's email regarding a police report request.

7.2 Emails from property owners regarding proposed district expansion for APDVD.

7.3 Notice of Acceptance of Permit Application and Notice of Approval for Construction from NH Department of Environmental Services regarding Individual Subsurface Disposal System for TM 11-043.

7.4 Police Activity Report for November 2023

7.5 NH Department of Environmental Services, Re: Request for enforcement (Ashuelot Dr. Tm. # 14-184)

7.6 Trustee of Trust Fund requesting the appointment of Mark Trudell to fill the position left by the resignation of Bruce Carpenter

7.7 Todd Mandirola emailed the select board requesting information on making alterations and a small addition. Revane to meet on site.

7.8 Ed Thayer emailed regarding well water testing and Pavement Treatment Processes.

7.9 DrummondWoodsum hourly rate change

7.10 Cathy Carlson (145 Madison Drive) emailed the select board, responding to the building without a permit notice. Tabled for further review.

7.11 Plodzik and Sanderson, PA, provided a Management Representation Letter for signatures.

8.0 OLD BUSINESS:

9.0 NEW BUSINESS

9.1 Revane moved to expend \$1,652.17 from the Health Reimbursement Capital Reserve Fund and \$4,999.00 from the Bridge Capital Reserve Fund.

9.2 Revane moved to approve the Management Representation Letter (see 7.11). Dube, second, voted in favor.

9.3 Dube moved to approve the Municipal Assessing Proposal/Contract for 2024. Kendall second all voted in favor. Revane signed on behalf of the board.

9.4 The board selected Kennedy Landscaping LLC as the preferred vendor for landscaping maintenance at Wayside Park. DeFosse to send for signature.

9.5 Kendall moved to approve the Certificate of Authority by Vote (Used Oil Collection Assistance Grant Application). Dube second, all voted in favor. (Town Clerk signed, witnessing said vote).

9.6 Kendall moved to approve the appointment of Mark Trudell as the Trustee of Trust Fund for the remaining term of Bruce Carpenter, Dube second, all voted in favor.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$8,047.50 and vendor checks for \$17,473.74 for December 8, 2023.

11.0 ADJOURNMENT:

11.1 Kendall moved to adjourn at 7:55 and Dube second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse