

**Town of Washington  
Board of Selectmen**

**Meeting Minutes**

January 18, 2024, Selectmen Meeting at 7:00 pm at the Town Hall.

**ASSEMBLY**

**MEMBERS:** Don Revane, chair, Gary Kendall, Allan Dube

**1.0 Visitors:**

**2.0 Minutes:** Kendall moved to approve January 11, 2024 minutes, Revane second; all voted in favor.

**IMPORTANT DATES:**

January 23, 2024, Primary Election, Camp Morgan Lodge, 8:00 am to 7:00 pm.

January 25, 2024, Selectmen meeting 9:00 am–4:00 pm, Town Hall; 7:00 pm evening meeting, Town Hall.

January 31, 2024, Zoning Board of Adjustment meeting, 7:00 pm Town Hall second floor.

February 13, 2024, Public Budget Hearing, 7:00 pm Town Hall second floor.  
(Snow day February 14, 2024)

Washington School Department regular meeting and budget hearing is Wednesday, February 14, 2024 (snow date February 15) at 6 pm at the Washington School Elementary multi-purpose room.

**DID YOU KNOW?**

**Primary Election  
Camp Morgan Lodge  
January 23, 2024  
8:00 am to 7:00 pm**

**Supervisor of the Checklist  
Will be in session for the purpose of corrections/additions to the list at the following location;  
Camp Morgan Lodge  
18 Wolf Way, Washington, NH  
January 23, 2024 / 7:00 pm -7:30 pm  
(Last day to register to vote before: Annual School Meeting/Annual Town Meeting. )**

**Public Notice**

**Town of Washington Filing for Town positions**

**Persons interested in being a candidate for the following town offices may file for these positions starting January 24, 2024. The deadline for filing is 3:00 pm on February 2, 2024.**

**Persons wishing to file should contact the**

**Town Clerk, Michael Callender at the Washington Town Office, 603-495-3667  
(Thursday 1:00 - 7:00 pm, Friday 9:00-3:00 pm, or Saturday 1-28-2023 9:00 am -11:45 pm)**

- 1 Selectmen – 3 years**
- 1 Treasurer – 1 year**
- 1 Trustee of Trust Fund – 3 years**
- 1 Library Trustee – 3 years**
- 1 Cemetery Trustee – 3 years**
- 1 Supervisor of Checklist – 6 years**
- 1 Planning Board – 3 years**

**3.0 BUILDING PERMITS:**

3.1 Select board signed off on a Certificate of Compliance Tm. # 11-36 (28-40 shop, garage)

**4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY.**

4.1 Lucien Bean reviewed the APDVD decision to continue; no decision has been made.

4.2 Derek Ferland (county manager) Discussed the placement of the “Welcome to Sullivan County” Gateway Sign Project for Washington, NH. Revane suggested adding the Town of Washington. (See 7.12 in Correspondence). Recommended he contact the Planning Board to discuss sign placement.

**5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:**

**5.1 Ed Thayer**

5.1.2 Ed discussed the recycling center year-end reports.

5.1.2 Also reviewed equipment repairs.

5.1.3 Ed will reach out to the school for recycling opportunities.

5.1.4 Update on generator project.

## **5.2 Shawn Atkins**

5.2.1 Reviewed personnel issues.

5.2.2 Discussed equipment repairs and delivery of radios.

5.2.3 Selectmen requested that he review library fire alarm panel.

## **6.0 PUBLIC**

### **7.0 COMMUNICATIONS RECEIVED:**

7.1 Property Transfer Survey, Tm. # 14-380-381.

7.2 Laura Heselton submitted a request for the use of Camp Morgan Lodge. Request rescinded due to schedule conflict.

7.3 Law Offices of Gregory Majewski submitted NH Department of Revenue (PA-34) Inventory of Property Transfer (253 East Shore Drive).

7.4 Arline France (Trustee of trust fund) December 2023 Capital Reserve and Common Funds totals.

7.5 John Calabro emailed the board expressing his opinion on the APDVD redistricting.

7.6 Hillsborough Community Center submitted dates for the Town Hall theatrical production that will be held in May 2024.

7.7 NH Department of Environmental Services, Re: Approval for Construction of Individual Sewage Disposal System (ISDS). Tm. # 20-153, Janet Soule Clark.

7.8 Tim Levasseur emailed the proposed sanitary system for review.

7.9 Letter from Stephen Zucker requesting an abatement for property Tax assessed on 731 Ashuelot Drive. Forwarded to Assessing Department.

7.10 NH Department of Environmental Services, Re: Approval for Operation of Individual Sewage Disposal System (ISDS).

7.11 Correspondence related to DES approval of holding tank repair or replacement.

7.12 Sullivan County representative met with Selectmen regarding sign placement at entrance to the town of Washington.

7.13 Received documents from the Town Center Vision Committee.

**8.0 OLD BUSINESS:**

**9.0 NEW BUSINESS:**

**10.0 EXPENDITURES:**

10.1 The Selectmen authorized payroll checks for \$10,738.98 and vendor checks for \$19,132.53 for January 12, 2024.

**11.0 ADJOURNMENT:**

11.1 Revane moved to adjourn at 7:25 pm, Kendall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse/Kristine Chidester