

Town of Washington  
Board of Selectmen

Meeting Minutes

May 28, 2020, Selectmen Meeting 9:00 am at the Town Hall

ASSEMBLY

MEMBERS: Tom Marshall, Jed Schwartz, Don Revane

1.0 Visitors:

2.0 Minutes: Marshall moved to approve the meeting minutes of May 21, 2020, Revane second, all voted in favor.

IMPORTANT DATES:

June 4, 2020, The Town Offices are closed except for essential business with the Tax Collector and Town Clerk transactions, due to COVID-19. Usual Selectmen office hours have been cut back to 9-10 am, evening 7 pm public meetings at the Town Hall are canceled until further notice.

**DID YOU KNOW!!**

**Shedd Free Library**  
**Curbside pickup, start date: Tuesday, June 16<sup>th</sup>**  
**New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1**  
**Please go to the Town's website at [washingtonnh.org](http://washingtonnh.org) for additional information**

**Washington Town Beach Advisory (Camp Morgan and East Washington)**  
**Due to Covid -19,**

**Use of the beach is limited to accessing the lake for swimming**  
**Please adhere to social distancing guidelines and do not sit or play on the beach.**  
**Know that the Selectmen are as anxious as you to get beyond this crisis and back to normal**

**Thursday, June 4, 2020, the Town Hall will reopen for Tax Collector and Town Clerk transactions, Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm and the last Saturday of the month 9:00 to 12:00 pm.**

- 1. Please wear a mask**
- 2. Inside the lobby please ring the buzzer to let us know you are here, there will be a limit of 5 customers at a time within the building.**

**In conjunction with Park & Rec. and with careful consideration of the safety of our public, with much regret, the select board with Park & Rec. unanimously voted to cancel the Summer Program held at Camp Morgan. The docks and buoys will not be in place this season.**

**From the Board of Selectmen March 30, 2020**

**To visitors and non-resident homeowners who have come to Washington to escape exposure to COVID- 19, and residents returning from out of state.**

Due to confirmed cases of COVID-19 in the town of Washington, the Selectmen issued a Shelter in place advisory on March 23.

**When you arrive in Town, you and anyone with you is advised to self-quarantine for not less than 14 days.**

Please arrive with the supplies you need to get you through your period of quarantine. You should not leave your home for any reason **except to fulfill essential needs.**

Please adhere to social distancing guidelines and avoid social gatherings or recreational activities that could put you or others at risk, including gathering in groups of UTVs, Off-Road Bikes, and Cycling or for Hiking.

Our town officials are dedicated to a coordinated effort to keep our community and town employees as safe as possible by promoting measures to stay ahead of the pandemic.

**Please stay home and stay safe!**

### **From the Fire Chief and Fire Warden Regarding Burn Permits:**

In regards to burn permits, we will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at [nhfirepermit.com](http://nhfirepermit.com) so please direct everyone to that site for their fire permits.

Taking precautionary measures if anyone is negatively impacted by the Corona-Virus and needs assistance please contact Monica Scanlan, Welfare Administrator 495-0262.

### **From the Board of Selectmen March 18, 2020**

#### **Re: COVID-19**

Due to State and Nationwide advisories and mandates resulting from the continuing spread of the COVID-19 virus, the Town of Washington is implementing several precautionary measures to protect our community, town officials, and employees. Please know these measures are temporary and we are all hoping to get back to normal as soon as possible! As the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

**As of Tuesday, March 17, access to all town Buildings will be restricted to essential personnel only. The business of our town government will go on, but much of this work will be completed remotely.**

**Restricted Buildings:** Town Hall, DPW Building, Fire, Rescue and Police Station, Camp Morgan Lodge, Shedd Free Library.

All public Committee, Board, and Commission meetings are suspended until further notice. Any essential town business can be conducted by phone or internet conference, minutes will be recorded and posted as usual.

**1.) The Selectmen** will be canceling the weekly Thursday, 7 pm public meetings until further notice. We will continue working on the business of the town and will record and post minutes as always. The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any information relevant to community safety and access to public services. Call

603-495-3661 to contact the selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

**2.) Emergency Management** Cynthia Dressel, the new Director of Washington's Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency. The Town's EOC will open if needed, but for now, we are on standby and ready to coordinate with the local, state, and federal response activities if needed.

**3.) Fire and Rescue** the Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals and doing their best to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active fire, rescue, and police personnel. As always **in an emergency call 911**, Non-emergencies fire/rescue 495-3133.

**4.) Police** the Washington police are on full alert and maintaining their usual full schedule of operations. Non-emergencies call 495-3294.

**FYI: The state has extended all temporary plates issued after March 1st from 20 to 45 days. So far there is no extension to the 10-day grace period for standard registration renewals.**

For detailed information concerning the documents required to register your vehicle or any other business with the town clerk or tax collector, please go to the town Website and choose the Town Clerk or Tax Collector in the Boards and Committees tab. They can both be reached by phone or email, also noted on the website.

**5.) The Recycling/Transfer station** will be opened at the usual hours, but the "mall" will be closed until further notice. For now, please hold the items that you think might be of use to others rather than leaving them at the "mall". Please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **Paper and cardboard are no longer being accepted at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

**6.) The Department of Public Works** will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at 603-495-3641.

**7.) The Welfare Department** is here to help! Please contact Monica Scanlan at 495-0262 if you need welfare assistance. If you need assistance with groceries, please contact Sue Hofstetter at 495-0096 to schedule an appointment to pick up ordered items from the food pantry. The privacy of all welfare clients is guarded and respected so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

Washington Board of Selectmen

### 3.0 BUILDING PERMITS:

**"For Building Permits:** Please download the permit from the town website and leave the completed permit and all required documents in the box (labeled "Building Permits") located in the entryway to the meeting house on Thursday mornings between 9:am and Noon, or mail to the Selectmen at 7 Halfmoon Pond Road, Washington NH 03280. The Board will review your permit within 7 days and get back to you by phone with any questions or concerns."

3.1 Michael Pon, Tm. # 15/72 requesting a building permit to construct a 10 X 14' wooden screen structure. Revane moved to approve the building permit Schwartz second all voted in favor. Permit # 20/28.

3.2 Timothy Giglio, Tm. # 21/20 requesting a building permit to construct a 30 X 40' garage. Revane moved to approve the building permit, Schwartz second all voted in favor. Permit # 20/29

3.3 Louis Landry, Tm. # 9/10 requesting the building permit to construct a 12 X 16' screen porch Marshall moved to approve the building permit, Revane second all voted in favor. Permit # 20/30

3.4 Stephen Worsham, Tm. # 14/205 requesting the building permit to construct a 12 X 35 addition with a new 440 sq. ft. deck. Revane moved to approve the building permit, Schwartz second all voted in favor. Permit # 20/31

3.5 Jerold Gershman, Tm. # 14/144 requesting a building permit to construct a 12 X 24' garage. The Zoning Board of Adjustment approved an area variance of 20' from the property sideline at the May 27, 2020 meeting. Marshall moved to approve the building permit, Schwartz second all voted in favor. Permit # 20/ 32

3.6 Brain Moser, Tm. # 22/71 requesting a building permit to construct a 16 X 20' addition. The Zoning Board of Adjustment approved an area variance of 12' from the property sideline along with an 18' variance from the road frontage. Marshall moved to approve the building permit, Revane second all voted in favor. Permit # 20/33

3.7 Beverly Butler Tm. # 15/132 requesting a building permit to construct a 20 X 20' garage. The Zoning Board of Adjustment approved a 20' area variance from the property road frontage. Marshall moved to approve the building, Schwartz second all voted in favor. Permit # 20/34.

3.8 Tim and Donald Callender Tm. # 11/11 requesting a building permit to construct a 16 X 22' garage. The Zoning Board of Adjustments approved a 24' area variance from the property road

frontage. Marshall moved to approve the building permit, Revane second all voted in favor. Permit # 35.

#### 4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Schwartz and Atkins signed off on an Occupancy Permit, Re: Buchanan Circle.

4.2 Conference call with Brother Peter. Re: opening up the summer retreat program. The select board suggests waiting one more week on the final decision.

#### 5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Ryan Murdough, (Police Chief), Cynthia Dressel, (EOC), Shawn Atkins, (Fire Chief)

5.1.1 Discussed the verbiage to be used on signage to advise the public on the use of the town beaches as the swimming season has begun. The group also discussed plans to slowly open town buildings.

5.2 Ed Thayer

5.2.1 Discussed the hydrant repair on RTE. 31. Marshall moved to approve the repair, Revane second all voted in favor.

5.3 Atkins, (fire chief) updated the select board with the up-coming pump testing, and the needed replacement on Tanker 1.

5.3.1 Discussed pay scale, Re: fire chief, and paramedic status. All agreed on paying the newly licensed paramedic on the same scale program established in 2019.

#### 6.0 PUBLIC:

#### 7.0 COMMUNICATIONS RECEIVED

7.1 NH Department of Environmental Services, Re: Approval for Construction of Individual Sewage Disposal System (ISDS). Tm # 25/103 and 24/108.

7.2 Ciardelli Fuel Company- Fuel Proposal

7.3 The State of New Hampshire Department of Transportation, Re: driveway permit approval Tm. # 16/49.

7.4 Washington New Hampshire Historical Society, Re: thanking the town for the designated funds, which will help with insurance cost.

7.5 Shedd Free Library emailed one's plans to reopen Tuesday, June 16 with Curbside Pickup only. The board agreed to the library's plans put in place to allow Curb-side pickup.

#### 8.0 OLD BUSINESS:

#### 9.0 NEW BUSINESS:

9.1 Schwartz moved to sign the Yield Tax Levy, Tm # 11/27 Revane second all voted in favor.

#### 10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 12,785.69 and vendor checks for \$ 246,866.34 for the week of May 29, 2020.

#### 11.0 ADJOURNMENT

11.1 Schwartz moved to adjourn at 2:40 pm and Revane second. Moved

Respectfully Submitted,

Deborah DeFosse