

Town of Washington
Board of Selectmen

Meeting Minutes

October 03, 2019, Selectmen Meeting 7:00 pm at the Town Hall

ASSEMBLY

MEMBERS: Tom Marshall, Don Revane, Jed Schwartz

1.0 Visitors: Andrew Hatch, Dan Lavoie

2.0 Minutes: Schwartz moved to approve the meeting minutes of September 26, 2019. Marshall second all voted in favor.

IMPORTANT DATES:

October 10, 2019, Selectmen office hours 9-4, evening meeting 7:00 pm at the Town Hall

October 16, 2019, Conservation Commission meeting 7:00 pm at the Town Hall

October 24, 2019, Old Home Day meeting 6:00 pm at the Town Hall

October 27, 2019, Cemetery Trustee's meeting 7:00 pm at the Town Hall

DID YOU KNOW!!

**Conservation Commission Hike up Lovwell Mountain
Sunday October 6 at 10AM**

**Meet at the parking area at the end of Washington Drive at 9:45
Moderate hike, bring snack, water and good footwear!**

**Washington Area Artisans present Art in the Village
October 5-6 and October 12-13 10:00 am to 4:00 pm
Postcards with participating Artisans can be picked up at the Town Hall
Monday – Friday 9:00 am – 3:00 pm**

**Lake Sunapee Region VNA & Hospice
Flu Clinic, Tuesday, October 15, 2019
5:30 pm – 7:00 pm at the Washington Town Hall
Regular or High Dose
Medicaid, Medicare, Medicare Replacement or Cash: \$35 Regular - \$ 80.00 high dose.**

**Lake Ashuelot
Deep drawdown scheduled for 10/12/19 for dam reconstruction and repairs. Please plan
ahead.
APDVD Commissioners**

3.0 BUILDING PERMITS:

3.1 Ashley Broadley, Chad Durgin Tm. # 8/39 requesting a building permit to construct a 32' x 24' newly constructed building. Tabled for State Septic Approval.

3.2 Clifford Monkton, Tm # 14/193 requesting a building permit to construct a 10'X33' patio. Revane moved to approve the building permit Schwartz second all voted in favor. Permit # 19/39

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 DeFosse met with Thomas Simmons, United States Census 2020. Re: Informing the town there are Census takers in town and they are just confirming addresses. DeFosse to inform Chief Murdough.

4.2 Bill Shannon, John Rigby, Laura Manchester (Millen Pond Assoc.) met with selectmen to discuss Millen Pond Dam Spillway repair, spring 2020.

4.3 Jean Kluk, Lynn Hendrickson and Jim Crandall discussed the lighting and stage curtains proposal for the upstairs stage (Meeting House). Marshall moved to approve the lighting and stage curtains proposal from AMT Production. Schwartz second all voted in favor.

4.4 Jean Kluk and Lynn Hendrickson updated the select board with the completion of the Baseline Documentation, Re: (to close-out the LCHIP grant).

4.5 Jean Kluk, Lynn Hendrickson opened the ballot box finding one bid for the benches which was already purchased. All benches have been sold.

4.6 Property owner Tm # 25/99 discussed one's building permit to come into compliance with the Town's Land Use Ordinance.

4.7 John Butcher, president (Washington Lake Association) discussed the association's deed restrictions and covenants. (RV permitting).

4.8 Property owner Tm # 20/155 reviewed one's intentions to add on to existing camp and change existing roof structure; selectmen discussed options with the property owner.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Ed Thayer

5.1.1 Email correspondence inviting Highway supervisor and selectmen to training in Antrim Re: Road Maintenance 101 for Administrators and Elected Officials. Revane and Thayer to attend.

5.1.2 Informed the selectmen that the pellet stove is in need of repairs. Selectmen approved the expenditure to repair stove.

5.1.3 The selectmen discussed the Millen Lake Associates meeting (spillway repair). See 4.2.

5.2 Chief Murdough

5.2.1 Submitted Calls for Service Totals by Call Type for September 2019.

5.3 Deputy Chief Atkins

5.3.1

Nonpublic Session Minutes Select Board, Town of Washington, NH

Members Present: Thomas Marshall, Chair
Don Revane, Selectman
Jed Schwartz, Selectmen

Motion to enter Nonpublic Session made by Revane second by Marshall

Specific Statutory Reason cited as the foundation for the nonpublic session:

 X RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open*

meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy if based on inability to pay or poverty of the applicant.

Roll Call vote to enter nonpublic session:	Marshall	Y
	Revane	Y
	Schwartz	Y

Entered nonpublic session at 2:26 p.m.

Note: Under RSA 91-A:3, III. *Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

Motion made to seal these minutes? If so, motion made by Revane, seconded by Marshall, because it is determined that divulgence of this information likely would...

X Affect adversely the reputation of any person other than a member of this board

Roll Call Vote to seal minutes:	Marshall	Y
	Revane	Y
	Schwartz	Y

Motion: PASSED

Motion to leave nonpublic session and return to public session 2:52 pm by Revane, seconded by Marshall.

5.4 David Marazoff

5.4.1 Discussed the BTLA/PSNH court case settlement.

6.0 PUBLIC:

6.1 Andrew Hatch (Energy Committee) suggested contacting Northeast Electric for the purchase of the LED lights for the Highway Garage. DeFosse to call Kevin Electric to get the project started.

6.2 Andrew Hatch (Planning Board) reviewed Town Center Vision Committee proposal received from Crestwood Landscaping. See 7.11. Hatch commented that the Planning Board would have One Thousand Dollars (1,000.00) in their budget for this year and would request that Crestwood break their proposal into two separate phases; one to be completed prior to Town Meeting with a \$1,000 budget, and phase two to be covered by the Planning Board's budget in the ensuing year. The selectmen suggested to reach out to Crestwood Landscaping to see if they are willing to phase the project and come back with new proposal.

6.3 Dan Lavoie inquired about the status of court case # 220-2017-CV-00017. The Town's attorney filed another order and the town is waiting on court notice of decision.

7.0 COMMUNICATIONS RECEIVED

7.1 Invitation to the Town Hall employees and selectmen to celebrate Guy Eaton's retirement party, October 13, 2019.

7.2 Steve J. Bonnette, P.C., provided a copy of the Inventory of Property Transfer (Form PA-34) Tm # 24/34. Forward to assessor's for recording

7.3 New Hampshire Department of Revenue Administration, Re: two (2) Inventory of Property Transfer (Form PA-34) Tm # 15/125 and 15/171. Forward to assessor's for recording

7.4 Jim Garvin provided a copy of his letter sent to Andrew Hatch, chair Washington Planning Board. Re: Land Use Ordinance (RV's section).

7.5 New Hampshire Department of Environmental Services Tm # 14/273, Re: Approval for Construction of Individual Sewage Disposal System (ISDS).

7.6 Kevin Electric provided a proposal for replacement of lighting at Highway Garage.

7.7 Property owner submitted email re questions about new building permit applications. The selectmen responded that "total square footage" refers to existing and proposed; email reply sent to the property owner.

7.8 Bill Shannon, John Rigby, Laura Manchester (Millen Pond Assoc.) provided written documentations from last meeting and asked the board to provide their response to prior questions. Selectmen will work on a response. See 4.2.

7.9 The State of New Hampshire Judicial Branch (Superior Court) Summons in a Civil Action, Re: Public Service Company of New Hampshire v Town of Washington, Case # 220-2019-CV-0017.

7.10 West Central Behavioral Health, respectfully request the Town of Washington's support in the amount of (\$1,500.00) Fifteen Hundred Dollars for the ensuing year.

7.11 Crestwood Landscaping submitted project description for design of sketches to provide the Town Center Vision Committee and Town Selectmen concepts of possible solutions to vehicular and pedestrian passage around the town buildings and through the center of Washington.

7.12 AMT Productions submitted a proposal for the Washington Meeting House lighting system and stage curtains.

7.13 United States Census 2020 Partnership Specialist delivered packed of general census information for the 2020 census.

8.0 OLD BUSINESS:

8.1 All site work has been completed on Phase 1 (Old School House).

9.0 NEW BUSINESS:

9.1 Revane moved to approve the Town of Washington's Recycle Ordinance dated October 3, 2019 Schwartz second all voted in favor. DeFosse to make copies available at the Transfer Station and Town Hall.

9.2 Schwartz moved to approve the expenditure of \$ 40,311.00 for a compressor for refilling SCBA canisters (breathing apparatus) from the Fire Apparatus Capital Reserve Fund. Revane second all voted in favor

9.3 Schwartz moved to approve the proposal from Kevin's Electric for replacing the lights at the Highway Garage with LED lights.

9.4 Marshall moved to approve the settlement offer regarding the Town's cases pending before the Board of Land and Tax Appeals (BTLA) for the years 2014 through 2017. Also to apply for the first installment payment in the form of credit on the 2019 PSNH tax bill. Revane second all voted in favor. DeFosse to contact attorney with the select board's decision.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks in the amount of \$ 8,206.89 and vendor checks in the amount of \$51,723.62 for the week of September 27, 2019.

11.0 ADJOURNMENT

11.1 Marshall moved to adjourn at 8:10 pm and Schwartz second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse