

Town of Washington
Board of Selectmen

Meeting Minutes

July 02, 2020, Selectmen Meeting 9:00 am at the Town Hall

ASSEMBLY

MEMBERS: Tom Marshall, Jed Schwartz, Don Revane

1.0 Visitors: Bruce Carpenter

2.0 Minutes: Schwartz moved to approve the meeting minutes of June 25, 2020, Revane second, all voted in favor.

IMPORTANT DATES:

July 9, 2020, The Town Offices are closed except for essential business with the Tax Collector and Town Clerk transactions, due to COVID-19.

July 9, 2020, Selectmen office hours have been cut back to 9-12 pm, evening meeting 7:00 pm Town Hall

July 7, 2020, Planning Board meeting. 6:30 pm at Camp Morgan Lodge.

DID YOU KNOW!!

Washington Drive,
Shoulder work scheduled for mid-July,
"PLEASE EXPECT DELAYS"

Shedd Free Library
Curbside pickup, start date: Tuesday, June 16th
New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1
Please go to the Town's website at washingtonnh.org for additional information

Washington Town Beach Advisory (Camp Morgan and East Washington)
Due to Covid -19,

Use of the beach is limited to accessing the lake for swimming
Please adhere to social distancing guidelines and do not sit or play on the beach.
Know that the Selectmen are as anxious as you to get beyond this crisis and back to normal

Thursday, June 4, 2020, the Town Hall will reopen for Tax Collector and Town Clerk transactions, Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm and the last Saturday of the month 9:00 to 12:00 pm.

1. Please wear a mask
2. Inside the lobby please ring the buzzer to let us know you are here, there will be a limit of 5 customers at a time within the building.

From the Fire Chief and Fire Warden Regarding Burn Permits:

In regards to burn permits, we will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at nhfirepermit.com so please direct everyone to that site for their fire permits.

Taking precautionary measures if anyone is negatively impacted by the Corona-Virus and needs assistance please contact Monica Scanlan, Welfare Administrator 495-0262.

COVID 19 - IMPORTANT NOTICE and Information 7/2 Update

From the Board of Selectmen July 2, 2020
Re: COVID-19

The Selectmen are lifting the shelter in place advisory: However, when out in public around other people, we advise everyone to wear a face mask and adhere to the social distancing and other guidelines outlined by the state of NH <https://www.nh.gov/covid19/resources-guidance/> and CDC <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/index.html>

To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England

When you arrive in Town, you are advised to **self-quarantine for 2 weeks**. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

As of July 2, the business of our town government will go on, but some of this work will continue to be completed remotely.

Restricted Buildings: (Restricted to essential personnel) DPW Building, Fire/Rescue and Police Station, Camp Morgan Lodge.

The Town Hall is open for Tax Collector and Town Clerk transactions:

Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm and the last Saturday of the month from 9:00 to 12:00 pm.

1. To enter the building you **must wear a mask**.
2. Inside the lobby please ring the buzzer to let us know you are here, there will be **a limit of 5 customers at a time within the building**.

Public Committee, Board, and Commission meetings:

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of the organization can request use of CML for a meeting.

Public Selectmen Meetings:

As of July 2, the Selectmen have resumed holding weekly public meetings every Thursday at 7 pm. The public is welcome to attend the meetings, face masks are required. If more than 3-4 members of the public attend, the meeting will be moved into one of the larger rooms at the Meeting House in order to adhere to social distancing guidelines. The Selectmen will continue to meet Thursday mornings between 9 am and Noon at the Town Hall. If State advisories change or our local situation changes re: COVID-19, the meeting format will adjust to meet any new guidelines or circumstances.

The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any information relevant to community safety and access to public services. Call [603-495-3661](tel:603-495-3661) to contact the selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

For Building Permits: Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents in the box (labeled “Building Permits”) located in the entryway to the meeting house on Thursday mornings between 9am and Noon. Please call [495-3661](tel:495-3661) if you have any questions or need to make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to by phone with any questions or concerns.

Shedd Free Library

Curbside pickup:

New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1

Please go to the Town’s website at washingtonnh.org for additional information.

Washington Town Beach Advisory (Camp Morgan and East Washington)

Use of the beach is limited to accessing the lake for swimming.

Please adhere to social distancing guidelines and do not sit or play on the beaches.

Emergency Management Cynthia Dressel, the Director of Washington’s Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency.

Fire and Rescue The Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals and doing their best to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active fire, rescue, and police personnel. As always **in an emergency call 911**, Non-emergencies fire/rescue [495-3133](tel:495-3133).

Police The Washington police are maintaining their usual full schedule of operations. Non-emergencies call [495-3294](tel:495-3294)

The Recycling/Transfer Station will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **As of Wed. June 24 Paper and cardboard will be accepted again at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

The Department of Public Works will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at [603-495-3641](tel:603-495-3641).

The Welfare Department is here to help! Please contact Monica Scanlan at [495-0262](tel:495-0262) if you are in need of welfare assistance. If you need assistance with groceries, please contact Sue Hofstetter at [495-0096](tel:495-0096) to schedule an appointment to visit the food

pantry. The privacy of all welfare clients is guarded and respected so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

Washington Board of Selectmen

3.0 BUILDING PERMITS:

3.1 Jason, Angela Bouley, Tm # 24/10 requesting a building permit to place a pre-structure Reeds Ferry Shed on one's property. Schwartz moved to approve the building permit, Revane second all voted in favor. Permit # 20/43.

3.2 Susan Nutt-Lopez, Tm # 16/17 requesting a building permit to place an 8 X 12' utility shed on one's property. Revane moved to approve the building permit, Marshall second all voted in favor. Permit # 20/44.

3.3 Colleen Whitney, Tm # 8/48 requesting a building permit to construct a 12X 20 screened-in porch. Revane moved to approve the building permit Marshall second all voted in favor. Permit # 20/45.

3.4 John, Laurie Rankin, Tm 14/296 requesting a building permit for a previously constructed existing porch to a larger 12 X 16 (3) season porch. Marshall moved to approve the building permit upon payment of \$ 500.00 fine as per the LUO, building with-out a permit. Permit # 20/46

3.5 John, Laurie Rankin, Tm # 14/296 requesting a building permit for a previously placed 14.5 X 7' shed. Marshall moved to approve the building permit pending payment of a fine (See 3.4). Revane second all voted in favor. Permit # 20/47.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Property owner discussed one's health concern with a property on Halfmoon Pond Road.

4.2 Real Estate agent enquiring if a lot in LAE is buildable. DeFosse explained we cannot say whether a lot is buildable or not, DeFosse suggested for the potential buyer (s) to contact the Department of Environmental Services on wetland and flood zone regulations.

4.3 Property owner discussed one's property taxes.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Chief Murdough

5.1.1 Provided the Calls for Service Totals for June 2020.

5.2 Ed Thayer

5.2.1 Requested closed session on June 29, 2020 Zoom Meeting Held

Nonpublic Session Minutes

Select Board, Town of Washington, NH

Members Present: Jed Schwartz, chair
Tom Marshall, selectmen
Don Revane, selectmen

Motion to enter Nonpublic Session made by Schwartz seconded by Revane

Specific Statutory Reason cited as the foundation for the nonpublic session:

X RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy if based on inability to pay or poverty of the applicant.*

Roll Call vote to enter nonpublic session:	Marshall	Y
	Revane	Y
	Schwartz	Y

Entered nonpublic session at 4:00 p.m.

Note: Under RSA 91-A:3, III. *Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertaining to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

Motion made to seal these minutes? If so, motion made by Schwartz, seconded by Marshall, because it is determined that divulgence of this information likely would...

X Affect adversely the reputation of any person other than a member of this board

Roll Call Vote to seal minutes:	Marshall	Y
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Revane	Y
Schwartz	Y

Motion: PASSED

Motion to leave nonpublic session and return to public session by Marshall, seconded by Krygeris.

Motion: PASSED

Public session reconvened at 4:37 p.m.

These minutes recorded by Deb DeFosse

5.3 Chief Atkins

5.3.1 Provided May and June run reports

5.3.2 Provided a draft firefighter job description.

5.3.3 Tanker 1 will be going out for repairs, valves are leaking.

5.4 Officer Dressel

5.4.1 Discussed patrolling at Camp Morgan

5.4.2 Discussed an ongoing issue with a dilapidated building on Halfmoon Pond Road.

5.4.3 Reviewed a written complaint regarding Class VI road with the usage of ATV's and property owner not allowing access. Dressel to address.

6.0 PUBLIC:

7.0 COMMUNICATIONS RECEIVED

7.1 Letter from a property owner reflecting the 100 years one's family has been part of Washington and reflecting all the wonderful memories one has had. Wishing all is ok with these unsettled times.

7.2 Email from Andrew Hatch (Planning Board, chair). Re: business, inspections, and codes/regulations.

7.3 Letter informing the select board Washington Congregational Church would like to hold outdoor church services on Sunday, July 5, 2020, at 10:00 am.

7.4 NH Department of Environmental Services. Re: Seasonal Dock Notification (Statutory Permit-By-Notification Tm # 14/161.

7.5 Letter from Jay Smith regarding the use of one's ATV on Old Martin Road. Re: being confronted by property owners stating it is a private road owned by the Mckinnon Family and one is trespassing. The letter is asking the board to contact the landowner and clarify the classification of the road. See 5.4.3

7.6 Eversource, Re: Net Metering Annual Payout option (Public Works Solar panels) in the amount of \$ 39.84. Marshall moved to roll-over the kWh that had accumulated over the past year. Schwartz second all voted in favor.

7.7 NH Department of Revenue Administration, Re: Inventory of Property Transfer (PA-34), Tm # 20/92.

7.8 NH Lakes thanking the Town for the payment of \$1,500.00 to the Lake host Program of NH Lakes. Re: Highland Lake and Millen Pond.

7.9 NH Preservation Alliance news.

8.0 OLD BUSINESS:

8.1 Construction has begun on the Old School House annex.

9.0 NEW BUSINESS:

9.1 Schwartz moved to approve two expenditures of \$ 618.03 each from the Welfare Capital reserve fund. Revane second all voted in favor.

9.2 Schwartz moved to approve the expenditure of \$ 2,222.50 from the Bridge Capital Reserve Fund (Ayers Pond) Revane second all voted in favor.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 7,937.87 and vendor checks for \$ 157,951.96 for the week of July 03, 2020.

11.0 ADJOURNMENT

11.1 Schwartz moved to adjourn at 7:30 pm and Revane second. Moved

Respectfully Submitted,

Deborah DeFosse