Town of Washington

Board of Selectmen

Meeting Minutes

July 16, 2020, Selectmen Meeting 9:00 am at the Town Hall; evening meeting at 7 pm.

ASSEMBLY

MEMBERS: Tom Marshall, Jed Schwartz, Don Revane

1. Visitors:

2.0 Minutes: Schwartz moved to approve the meeting minutes of July 09, 2020, Revane second, all voted in favor.

IMPORTANT DATES:

July 23, 2020, The Town Offices are closed except for essential business with the Tax Collector and Town Clerk transactions, due to COVID-19.

July 23, 2020, Selectmen office hours have been cut back to 9 am-12 pm, evening meeting 7:00 pm, Town Hall

**DID YOU KNOW!!**

**Household Hazardous Waste Collection**

**August 8, 2020 / 9:00 am to 11:00 am**

**Residents and Property owners, to use Camp Morgan’ beach one would need a transfer sticker which can be obtained from the Transfer Station**

**Sundays 11 – 7, Wednesday 10 – 6, Saturday 9 to 5**

**(please bring some form of proof of residency or owners ship, thank you).**

**Washington Drive,**

Shoulder work scheduled for mid-July,

“PLEASE EXPECT DELAYS"

**Shedd Free Library**

**Curbside pickup, start date: Tuesday, June 16th**

**New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1**

**Please go to the Town’s website at washingtonnh.org for additional information**

**Washington Town Beach Advisory (Camp Morgan and East Washington)**

 **Due to COVID -19**,

**Use of the beach is limited to accessing the lake for swimming**

**Please adhere to social distancing guidelines and do not sit or play on the beach.**

**The annual Firemen’s chicken BBQ and Firemen’s Breakfast will be canceled due to COVID -19.**

 **Know that the Selectmen are as anxious as you to get beyond this crisis and back to normal**

**Thursday, June 4, 2020, the Town Hall reopened for Tax Collector and Town Clerk transactions, Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm, and the last Saturday of the month 9:00 to 12:00 pm.**

1. **Please wear a mask**
2. **Inside the lobby please ring the buzzer to let us know you are here, there will be a limit of 5 customers at a time within the building.**

**From the Fire Chief and Fire Warden Regarding Burn Permits:**

In regards to burn permits, we will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at [nhfirepermit.com](http://nhfirepermits.com/) so please direct everyone to that site for their fire permits.

Taking precautionary measures if anyone is negatively impacted by the Corona-Virus and needs assistance please contact Monica Scanlan, Welfare Administrator 495-0262.

COVID 19 - IMPORTANT NOTICE and Information 7/2 Update

From the Board of Selectmen July 2, 2020

Re: COVID-19

**The Selectmen are lifting the shelter in place advisory:** However, when out in public around other people, we advise everyone to wear a face mask and adhere to the social distancing and other guidelines outlined by the state of NH <https://www.nh.gov/covid19/resources-guidance/> and CDC

<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/index.html>

**To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England**

When you arrive in Town, you are advised to **self-quarantine for 2 weeks**. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

As of June 18, the business of our town government will go on, but some of this work will continue to be completed remotely.

**Restricted Buildings:** DPW Building, Fire, Rescue and Police Station, Camp Morgan

Lodge.

**The Town Hall is open for Tax Collector and Town Clerk transactions:**

Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm and the last Saturday of the month from 9:00 to 12:00 pm.

   1. To enter the building you **must wear a mask**.

   2. Inside the lobby please ring the buzzer to let us know you are here, there will be a **limit of 5**

**customers at a time within the building.**

**Public Committee, Board, and Commission meetings:**

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of the organization can request use of CML for a meeting.

The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any information relevant to community safety and access to public services. Call 603-495-3661 to contact the selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

**For Building Permits:** Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents in the box (labeled “Building Permits”) located in the entryway to the meeting house on Thursday mornings between 9:am and Noon. Please call 495-3661 if you have any questions or need to

make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to by phone with any questions or concerns.

**Shedd Free Library**

Curbside pickup:

New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1

Please go to the Town’s website at [washingtonnh.org](http://washingtonnh.org/) for additional information.

**Washington Town Beach Advisory (Camp Morgan and East Washington)**

Use of the beach is limited to accessing the lake for swimming

Please adhere to social distancing guidelines and do not sit or play on the beaches.

**Emergency Management** Cynthia Dressel, the Director of Washington’s Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency.

**Fire and Rescue** The Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals and doing their best to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active fire, rescue, and police personnel.  As always **in an emergency call 911**, Non-emergencies fire/rescue 495-3133.

**Police** The Washington police are maintaining their usual full schedule of operations. Non-emergencies call 495-3294

**The Recycling/Transfer Station** will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **As of Wed. June 24 Paper and cardboard will be accepted again at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

**The Department of Public Works** will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at 603-495-3641.

**The Welfare Department** is here to help! Please contact Monica Scanlan at 495-0262 if you are in need of welfare assistance. If you need assistance with groceries, please contact Sue Hofstetter at 495-0096 to schedule an appointment to visit the food pantry. The privacy of all welfare clients is guarded and respected so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website [https://www.washingtonnh.org](https://www.washingtonnh.org/) for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

 Washington Board of Selectmen

1. BUILDING PERMITS:

**"For Building Permits:**Please download the permit from the town website and leave the completed permit and all required documents in the box (labeled “Building Permits”) located in the entryway to the meeting house on Thursday mornings between 9:am and Noon, or mail to the Selectmen at 7 Halfmoon Pond Road, Washington NH 03280. The Board will review your permit within 7 days and get back to you by phone with any questions or concerns."

3.1 Christine Ciancetta Tm # 15/149 requesting a building permit to construct a 20 X 8’ covered porch. Revane moved to approve the building permit, Schwartz second all voted in favor. Permit # 20/49

3.2 Raymond Wilson Tm # 7/32 requesting a building permit to construct an 8 X 16’ shed. Tabled for additional information.

3.3 Joseph Tapp Tm # 24/29 requesting a building permit to construct a 12 X 30’ outbuilding to an existing garage. Zoning Board of Adjustment approved a 10’ variance from the road frontage and a 1.1 impervious variance. Marshall moved to approve the building permit Schwartz second all voted in favor. Permit # 20/50.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Property owner Tm # 10/32, continued conversation with one’s taxes.

4.2 Conference call with St. Jean Auction, Re: deeded properties.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Arline France, (Trustee of the Trust Fund, chair)

5.1.1 Town of Washington, Capital Reserve Funds and Common Fund balances, June 2020.

5.2 Officer, Dressel

5.2.1 Discussed email complaint asking to reduce the speed limit on Marlow Road. Dressel to research speed regulations.

6.0 PUBLIC:

7.0 COMMUNICATIONS RECEIVED

7.1 Art Sharkey, (Washington Congregational Church) Re: follow-up with the first outdoor church service and looking for approval to hold additional services in July and August. The select board agreed to continue services.

7.2 Property Transfer Survey Tm # 14/153.

7.3 The Business Journal, Issue 3, Volume 5, placed in public reading file.

8.0 OLD BUSINESS:

9.0 NEW BUSINESS:

9.1 Revane moved to approve the expenditure of $ 618.03 from the Welfare Capital Reserve Fund. Marshall second all voted in favor.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for $ 13,170.11 and vendor checks for

 $ 222,832.53 for the week of July 17, 2020.

11.0 ADJOURNMENT

11.1 Schwartz moved to adjourn at 7:17 pm and Revane second. Moved

Respectfully Submitted,

Deborah DeFosse