

Town of Washington  
Board of Selectmen

### Meeting Minutes

July 23, 2020, Selectmen Meeting 9:00 am at the Town Hall; evening meeting at 7 pm.

### ASSEMBLY

MEMBERS: Tom Marshall, Jed Schwartz, Don Revane

1.0 Visitors:

2.0 Minutes: Marshall moved to approve the meeting minutes of July 16, 2020, Revane second, all voted in favor.

### IMPORTANT DATES:

July 30, 2020, The Town Offices are closed except for essential business with the Tax Collector and Town Clerk transactions, due to COVID-19.

July 30, 2020, Selectmen office hours have been cut back to 9 am-12 pm, evening meeting 7:00 pm, Town Hall

Planning Board Meeting, August 4<sup>th</sup>, 6:30 pm Camp Morgan Lodge (masks required)

Zoning Board of Adjustment, July 29, 2020, 7:00 pm Camp Morgan Lodge (masks required)

### **DID YOU KNOW!!**

### **Household Hazardous Waste Collection August 8, 2020 / 9:00 am to 11:00 am**

**Residents and Property owners, to use Camp Morgan Beach you need a transfer sticker which can be obtained from the Transfer Station  
Sundays 11 – 7, Wednesday 10 – 6, Saturday 9 to 5  
(please bring some form of proof of residency, thank you).**

**Washington Drive,  
Shoulder work scheduled for mid-July,  
“PLEASE EXPECT DELAYS”**

**Shedd Free Library**  
**Curbside pickup, start date: Tuesday, June 16<sup>th</sup>**  
**New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1**  
**Please go to the Town's website at [washingtonnh.org](http://washingtonnh.org) for additional information**

**Washington Town Beach Advisory (Camp Morgan and East Washington)**  
**Due to COVID -19,**

**Use of the beach is limited to accessing the lake for swimming**  
**Please adhere to social distancing guidelines and do not sit or play on the beach.**  
**The annual Firemen's chicken BBQ and Firemen's Breakfast will be canceled due to COVID -19.**

**Know that the Selectmen are as anxious as you to get beyond this crisis and back to normal**

**Thursday, June 4, 2020, the Town Hall reopened for Tax Collector and Town Clerk transactions, Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm, and the last Saturday of the month 9:00 to 12:00 pm.**

- 1. Please wear a mask**
- 2. Inside the lobby please ring the buzzer to let us know you are here, there will be a limit of 5 customers at a time within the building.**

**From the Fire Chief and Fire Warden Regarding Burn Permits:**

In regards to burn permits, we will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at [nhfirepermit.com](http://nhfirepermit.com) so please direct everyone to that site for their fire permits.

**If anyone is negatively impacted by the Coronavirus and needs assistance please contact Monica Scanlan, Welfare Administrator 495-0262.**

# COVID 19 - IMPORTANT NOTICE and Information 7/2 Update

From the Board of Selectmen July 2, 2020  
Re: COVID-19

**The Selectmen are lifting the shelter in place advisory:** However, when out in public around other people, we advise everyone to wear a face mask and adhere to the social distancing and other guidelines outlined by the state of NH <https://www.nh.gov/covid19/resources-guidance/> and CDC <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/index.html>

**To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England**

When you arrive in Town, you are advised to **self-quarantine for 2 weeks**. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

As of June 18, the business of our town government will go on, but some of this work will continue to be completed remotely.

**Restricted Buildings:** DPW Building, Fire, Rescue and Police Station, Camp Morgan Lodge.

**The Town Hall is open for Tax Collector and Town Clerk transactions:**

Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm and the last Saturday of the month from 9:00 to 12:00 pm.

1. To enter the building you **must wear a mask**.
2. Inside the lobby, please ring the buzzer to let us know you are here, there will be a **limit of 5 customers at a time within the building**.

**Public Committee, Board, and Commission meetings:**

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of the organization can request use of CML for a meeting.

The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any

information relevant to community safety and access to public services. Call [603-495-3661](tel:603-495-3661) to contact the selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

**For Building Permits:** Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents in the box (labeled "Building Permits") located in the entryway to the meeting house on Thursday mornings between 9:am and Noon. Please call [495-3661](tel:495-3661) if you have any questions or need to make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to by phone with any questions or concerns.

### **Shedd Free Library**

Curbside pickup:

New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1

Please go to the Town's website at [washingtonnh.org](http://washingtonnh.org) for additional information.

### **Washington Town Beach Advisory (Camp Morgan and East Washington)**

Use of the beach is limited to accessing the lake for swimming

Please adhere to social distancing guidelines and do not sit or play on the beaches.

**Emergency Management** Cynthia Dressel, the Director of Washington's Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency.

**Fire and Rescue** The Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals and doing their best to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active fire, rescue, and police personnel. As always **in an emergency call 911**, Non-emergencies fire/rescue [495-3133](tel:495-3133).

**Police** The Washington police are maintaining their usual full schedule of operations. Non-emergencies call [495-3294](tel:495-3294)

**The Recycling/Transfer Station** will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **As of Wed. June 24 Paper and cardboard will be accepted again at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

**The Department of Public Works** will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at [603-495-3641](tel:603-495-3641).

**The Welfare Department** is here to help! Please contact Monica Scanlan at [495-0262](tel:495-0262) if you are in need of welfare assistance. If you need assistance with groceries, please contact Sue Hofstetter at [495-0096](tel:495-0096) to schedule an appointment to visit the food pantry. The privacy of all welfare clients is guarded and respected so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

Washington Board of Selectmen

### 3.0 BUILDING PERMITS:

**"For Building Permits:** Please download the permit from the town website and leave the completed permit and all required documents in the box (labeled "Building Permits") located in the entryway to the meeting house on Thursday mornings between 9:am and Noon, or mail to the Selectmen at 7 Halfmoon Pond Road, Washington NH 03280. The Board will review your permit within 7 days and get back to you by phone with any questions or concerns."

3.1 Raymond Wilson Tm # 7/32 requesting a building permit to construct an 8 X 16' shed. Tabled for more information.

3.2 Nick Wright Tm # 12/47 requesting a building permit to construct a 12 X 12' greenhouse. Tabled for more information.

3.3 Brian and Barbara Quinn, Tm # 19/33 submitted a revised building permit, (original structure 8X24 cabin, revised to 18 X 24' cabin). Marshall moved the building permit, Revane second, all voted in favor.

3.4 Walter and Lanijean Feeley, Tm # 20/97 requesting an extension on building permit # 18/25. Revane moved the building permit, Schwartz second, all voted in favor.

### 4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Property owner requesting information regarding a building permit on Valley Road lot #15/36.

4.2 Property owner lot # 20/69 came in to discuss payment of taxes.

4.3 Peter Mellen delivered a plot plan for the Planning Board, reviewed details with the Selectmen.

4.4 Property owner requesting information regarding construction of a Yurt.

## 5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Town Clerk; Selectmen discussed upcoming elections, Jane explained she is in contact with the state, they will be sending the town PPE to protect election officials and the public in time for the elections.

## 6.0 PUBLIC:

6.1 The selectmen called a property owner (Tm # 14/316) to discuss the options if one has an unbuildable lot. The selectmen agreed to send a list of abutters to the property owner.

## 7.0 COMMUNICATIONS RECEIVED

7.1 NPO Litigation, Re: Proof of claim in the Perdue Bankruptcy

7.1 Reuter Associates, Re: Proposal for Acoustical assessment of the second-floor Meeting House.

7.2 Citizen Road Signage Request Form, Re: replacement of existing signage on Marlow Road.

7.3 Property Transfer Survey Tm. # 14/161.

7.4 Steve Hanssen, (Park & Rec). Re: Bandstand work revision.

7.5 NH Department of Environmental Services, Re: Approval for construction of Individual Sewage Disposal System (ISDS). Tm. # 014/153 and 16/2.

7.6 NH Department of Environmental Services, Re: Approval of Operation of Individual Sewage Disposal System (ISDS) Tm # 15/125.

## 8.0 OLD BUSINESS:

8.1 Revane moved to have Schwartz sign letters regarding perambulation for Hillsboro and Bradford, Marshall second all voted in favor.

## 9.0 NEW BUSINESS:

9.1 Millen Lake Association requesting the use of Camp Morgan Lodge on July 3, 2021, and August 14, 2021. Tabled.

9.2 Marshall moved to have Schwartz sign Reuter Associates, Acoustical proposal, Revane seconded all voted in favor.

9.3 Revane discussed the good progress on the Old Schoolhouse construction project.

9.4 Marshall discussed the idea of having a new town Sticker for parking at Town beaches and transfer station access. They would be available at the Town Clerk and the transfer station and would expire after 5 years. All agreed this is a good idea, will look into implementing for 2021.

## 10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 7,841.15 and vendor checks for \$ 4,761.88 for the week of July 24, 2020.

## 11.0 ADJOURNMENT

11.1 Schwartz moved to adjourn at 7:42 pm and Revane second. Moved

Respectfully Submitted,

Deborah DeFosse