

Town of Washington
Board of Selectmen

Meeting Minutes

July 30, 2020, Selectmen Meeting 9:00 am at the Town Hall; evening meeting at 7 pm.

ASSEMBLY

MEMBERS: Tom Marshall, Jed Schwartz, Don Revane

1.0 Visitors:

2.0 Minutes: Marshall moved to approve the meeting minutes of July 16, 2020, Revane second, all voted in favor.

IMPORTANT DATES:

August 6, 2020, The Town Offices are closed except for essential business with the Tax Collector and Town Clerk transactions, due to COVID-19.

August 6, 2020, Selectmen office hours Thursday's 9 am-4:00 pm, evening meeting 7:00 pm, Town Hall

DID YOU KNOW!!

**Household Hazardous Waste Collection
August 8, 2020 / 9:00 am to 11:00 am**

**Residents and Property owners, to use Camp Morgan' beach one would need a transfer sticker which can be obtained from the Transfer Station
Sundays 11 – 7, Wednesday 10 – 6, Saturday 9 to 5
(please bring some form of proof of owners ship, thank you).**

**Washington Drive,
Shoulder work scheduled for the week of August 1, 2020
“PLEASE EXPECT DELAYS”**

Shedd Free Library
Curbside pickup, start date: Tuesday, June 16th
New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1
Please go to the Town's website at washingtonnh.org for additional information

Washington Town Beach Advisory (Camp Morgan and East Washington)
Due to COVID -19,

Use of the beach is limited to accessing the lake for swimming
Please adhere to social distancing guidelines and do not sit or play on the beach.
The annual Firemen's chicken BBQ and Firemen's Breakfast will be canceled due to COVID -19.

Know that the Selectmen are as anxious as you to get beyond this crisis and back to normal

Thursday, June 4, 2020, the Town Hall reopened for Tax Collector and Town Clerk transactions, Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm, and the last Saturday of the month 9:00 to 12:00 pm.

- 1. Please wear a mask**
- 2. Inside the lobby please ring the buzzer to let us know you are here, there will be a limit of 5 customers at a time within the building.**

From the Fire Chief and Fire Warden Regarding Burn Permits:

In regards to burn permits, we will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at nhfirepermit.com so please direct everyone to that site for their fire permits.

Taking precautionary measures if anyone is negatively impacted by the Corona-Virus and needs assistance please contact Monica Scanlan, Welfare Administrator 495-0262.

**COVID 19 - IMPORTANT NOTICE and
Information 7/2 Update**

From the Board of Selectmen July 2, 2020
Re: COVID-19

The Selectmen are lifting the shelter in place advisory: However, when out in public around other people, we advise everyone to wear a face mask and adhere to the social distancing and other guidelines outlined by the state of NH <https://www.nh.gov/covid19/resources-guidance/> and CDC <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/index.html>

To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England

When you arrive in Town, you are advised to **self-quarantine for 2 weeks**. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

As of June 18, the business of our town government will go on, but some of this work will continue to be completed remotely.

Restricted Buildings: DPW Building, Fire, Rescue and Police Station, Camp Morgan Lodge.

The Town Hall is open for Tax Collector and Town Clerk transactions:

Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm and the last Saturday of the month from 9:00 to 12:00 pm.

1. To enter the building you **must wear a mask**.
2. Inside the lobby please ring the buzzer to let us know you are here, there will be a **limit of 5 customers at a time within the building**.

Public Committee, Board, and Commission meetings:

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of the organization can request use of CML for a meeting.

The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any information relevant to community safety and access to public services. Call [603-495-3661](tel:603-495-3661) to contact the selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

For Building Permits: Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents in the box (labeled "Building Permits") located in the entryway to the meeting house on Thursday mornings between 9:am and Noon. Please call [495-3661](tel:495-3661) if you have any questions or need to make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to by phone with any questions or concerns.

Shedd Free Library

Curbside pickup:

New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1

Please go to the Town's website at washingtonnh.org for additional information.

Washington Town Beach Advisory (Camp Morgan and East Washington)

Use of the beach is limited to accessing the lake for swimming

Please adhere to social distancing guidelines and do not sit or play on the beaches.

Emergency Management Cynthia Dressel, the Director of Washington's Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency.

Fire and Rescue The Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals and doing their best to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active fire, rescue, and police personnel. As always **in an emergency call 911**, Non-emergencies fire/rescue [495-3133](tel:495-3133).

Police The Washington police are maintaining their usual full schedule of operations. Non-emergencies call [495-3294](tel:495-3294)

The Recycling/Transfer Station will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **As of Wed. June 24 Paper and cardboard will be accepted again at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

The Department of Public Works will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at [603-495-3641](tel:603-495-3641).

The Welfare Department is here to help! Please contact Monica Scanlan at [495-0262](tel:495-0262) if you are in need of welfare assistance. If you need assistance with groceries, please contact Sue

Hofstetter at [495-0096](tel:495-0096) to schedule an appointment to visit the food pantry. The privacy of all welfare clients is guarded and respected so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

Washington Board of Selectmen

3.0 BUILDING PERMITS:

"For Building Permits: Please download the permit from the town website and leave the completed permit and all required documents in the box (labeled "Building Permits") located in the entryway to the meeting house on Thursday mornings between 9:am and Noon, or mail to the Selectmen at 7 Halfmoon Pond Road, Washington NH 03280. The Board will review your permit within 7 days and get back to you by phone with any questions or concerns."

3.1 Raymond Wilson Tm # 7/32 requesting a building permit to construct an 8 X 16' shed. Marshall moved to approve the building permit, Revane second all voted in favor. Permit # 20/56

3.2 Nick Wright Tm # 12/47 requesting a building permit to construct a 12 X 12' greenhouse. Marshall moved to approve the building permit, Revane second all voted in favor. Permit # 20/52.

3.3 Kristi Eccard, Tm # 9/42 requesting a building permit to construct a 14 X 60' single wide mobile home. Marshall moved to approve the building permit, Revane second all voted in favor. Permit # 20/53.

3.4 Michael Scaramellino, C/O Kathleen Glynn, Tm # 22/45 requesting a building permit to construct a 288 sq. /ft. deck. Marshall denied the building permit do to road frontage. DeFosse to send Zoning Board of Adjustment appeal application to consider roadside variance. Revane second all voted in favor.

3.5 Ralph, Inger Barden, Tm # 16/118 requesting a building permit to construct an 8' X 16' shed roof off the existing garage. Marshall moved to approve the building permit, Revane second all voted in favor. Permit # 20/55.

3.6 Arin, Phillip Mills, Tm # 14/316, requesting a building permit to construct a 13 x 16 sunroom and a 16 X 10' deck. Marshall moved to approve the building permit, Revane second all voted in favor. Permit # 20/54.

3.7 Lawrence Petrowicz, Tm # 15/36, requesting a building permit to construct a 30 X 30' two-bedroom cabin. Revane inspected finding all setbacks are in compliance with the town's LUO. Marshall moved to approve the building permit, Schwartz second all voted in favor. Permit # 20/56.

3.8 Bruce Carpenter, Tm # 24/142 requesting a building permit to construct a two-story garage. Marshall denied the building permit do to sideline set-back. DeFosse to send Zoning Board of Adjustment appeal application to consider a sideline variance. Revane second all voted in favor.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 E-mail communication between Schwartz, (selectmen, chair) and Bob Porter, (Health officer), regarding a Land Use Violation, Tm # 9/53.

4.2 E-mail communication between Schwartz, (selectmen, chair) and Phil Tirrell, (chairman, Lempster select board), Re: UTV and ATV usage on town roads.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Nina Carter, (Supervisor of the Checklist)

5.1.1 Letter informing the board resigning her position as a member of the Supervisor of the Checklist. . The select board accepts Nina's resignation and thank her for her dedication to the town.

5.2 Shawn Atkins, Fire Chief

5.2.1 Informed the board that Engine 2 was placed out of service and may need to be sent out for diagnosis and repair. Also, tanker 1 failed on the pump test, still trying to diagnose.

5.3 Ed Thayer, Public Works

5.3.1 Catch basin on Rte. 31 has been completed

5.3.2 Discussed the transfer station sticker's accessibility. Also clarified that the residents in Merriwood can use the transfer station.

5.3.3 Reviewed the recommendation from Chief Murdough regarding the signs needing to be replaced and added on Old Marlow Road, Thayer to order signs.

6.0 PUBLIC:

7.0 COMMUNICATIONS RECEIVED

7.1 NH Department of Environmental Services, Re: Approval for Construction of Individual Sewage Disposal System (ISDS) Tm # 15/103.

7.2 NH Community Action Agencies, Re: Applications for the New Hampshire Housing Relief Program. This program is designed to keep people from losing their housing and to secure or maintain permanent housing. The application may be found at www.capnh.org.

7.3 Property Transfer Survey, Tm # 14/184, forward to assessor for recording.

7.4 NH Department of Environmental Services, re: Approval for Operation of Individual Sewage Disposal System (ISDS). Tm # 14/343 & 344, Tm # 16/2.

7.5 Ferwerda Mapping, Re: Amended Shoreland Plan and application, 1795 Valley Road.

7.6 James R. St. Jean Auctioneers, Re: Tax-Deeded Properties, Proposed Budget/Fee Structure.

7.7 Wal Masonry brick laying proposal, Re: Old School House.

7.8 Laura-Jean Gilbert, e-mailed resigning from the Trustees of the Trust Funds. The select board accepts Lolly's resignation and would like to thank Lolly for her dedication to the Town, we greatly appreciate all that you have done it has not gone without notice.

7.9 E-mail from the state with the current regulations with masks to be worn in restaurants when serving the public.

8.0 OLD BUSINESS:

8.1 Revane moved to approve the usage of Camp Morgan Lodge on July 3, 2021, and August 14, 2021, and for Schwartz to sign on behalf of the board. Marshall second all voted in favor.

8.2 Old School House annex renovation is almost complete, roof work replacement would begin within two weeks.

9.0 NEW BUSINESS:

9.1 Marshall moved to approve the expenditure of \$ 618.03 from the Capital Reserve Welfare Fund and \$ 140,346.50 from the Capital Reserve Bridge Fund. Revane second all voted in favor.

9.2 Lawrence Petrowicz Tm # 15/36 requesting an RV permit for 180 days. Revane moved to approve the RV. permit Schwartz second all voted in favor. See 3.7

9.3 Revane moved to approve the proposal from Wal Masonry brick masonry for the Old School House. Marshall second all voted in favor. See 7.7

9.4 Schwartz moved to approve the abatement on Tm # 20/69 Revane second all voted in favor.

9.5 The select board sent out two LUO violation letters. Tm # 9/53.

9.6 Marshall moved to revert the selectmen's hours back to (9:00 am to 4:00 pm). Revane second. Vote 2 yes. 1 no.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 15,067.32 and vendor checks for \$ 274,147.95 for the week of July 31, 2020.

11.0 ADJOURNMENT

11.1 Schwartz moved to adjourn at 7:44 pm and Revane second. Moved

Respectfully Submitted,

Deborah DeFosse