

Town of Washington  
Board of Selectmen

### Meeting Minutes

August 27, 2020, Selectmen Meeting 9:00 am at the Town Hall; evening meeting at 7 pm.

### ASSEMBLY

MEMBERS: Tom Marshall, Jed Schwartz, Don Revane

1.0 Visitors:

2.0 Minutes: Marshall moved to approve the meeting minutes of August 20, 2020, Revane second, all voted in favor.

### IMPORTANT DATES:

September 1, 2020, Planning Board meeting, Tuesday 6:30 pm Camp Morgan Lodge

September 3, 2020, Selectmen office hours Thursday's 9 am - 4:00 pm, evening meeting 7:00 pm, Town Hall

### DID YOU KNOW!!

**The Town of Washington Public Works Department is seeking a part-time Transfer Station Operator. Job application available at [www.washingtonnh.org](http://www.washingtonnh.org) or email [ddefosee@washingtonnh.org](mailto:ddefosee@washingtonnh.org)**

**Please send completed town application to the Selectman's Office 7 Halfmoon Pond Rd. Washington, NH 03280 by 1:00 p.m., September 17, 2020.**

**Residents and Property owners, to use Camp Morgan' beach you need a transfer sticker which can be obtained from the Transfer Station  
Sundays 11 – 7, Wednesday 10 – 6, Saturday 9 to 5  
(Please bring some form of proof of residency or property ownership, thank you).**

**To All Voters interested in absentee voting, please go to the following web-site <https://www.voteinnh.org/absentee>, download, print and fill out the application form and send it to the Washington Town Clerk, 7 Halfmoon Pond Road, Washington, NH 03280. You can apply for ballots for both of the upcoming elections on the one application.**

**Shedd Free Library  
Curbside pickup, start date: Tuesday, June 16<sup>th</sup>  
New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1  
Please go to the Town's website at [washingtonnh.org](http://washingtonnh.org) for additional information**

**Washington Town Beach Advisory (Camp Morgan and East Washington)  
Due to COVID -19,**

**Use of the beach is limited to accessing the lake for swimming  
Please adhere to social distancing guidelines and do not sit or play on the beach.  
The annual Firemen's chicken BBQ and Firemen's Breakfast will be canceled due to COVID -19.**

**Know that the Selectmen are as anxious as you to get beyond this crisis and back to normal**

**Thursday, June 4, 2020, the Town Hall reopened for Tax Collector and Town Clerk transactions, Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm, and the last Saturday of the month 9:00 to 12:00 pm.**

- 1. Please wear a mask**

**From the Fire Chief and Fire Warden Regarding Burn Permits:**

In regards to burn permits, we will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at [nhfirepermit.com](http://nhfirepermit.com) so please direct everyone to that site for their fire permits.

Taking precautionary measures if anyone is negatively impacted by the Corona-Virus and needs assistance please contact Monica Scanlan, Welfare Administrator 495-0262.

# COVID 19 - IMPORTANT NOTICE and Information 7/2 Update

From the Board of Selectmen July 2, 2020  
Re: COVID-19

**The Selectmen are lifting the shelter in place advisory:** However, when out in public around other people, we advise everyone to wear a face mask and adhere to the social distancing and other guidelines outlined by the state of NH <https://www.nh.gov/covid19/resources-guidance/> and CDC <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/index.html>

**To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England**

When you arrive in Town, you are advised to **self-quarantine for 2 weeks**. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

As of June 18, the business of our town government will go on, but some of this work will continue to be completed remotely.

**Restricted Buildings:** DPW Building, Fire, Rescue and Police Station, Camp Morgan Lodge.

**The Town Hall is open for Tax Collector and Town Clerk transactions:**

Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm and the last Saturday of the month from 9:00 to 12:00 pm.

1. To enter the building you **must wear a mask**.

**Public Committee, Board, and Commission meetings:**

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of the organization can request use of CML for a meeting.

The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any information relevant to community safety and access to public services. Call [603-495-3661](tel:603-495-3661) to contact the selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

**For Building Permits:** Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents with Town Administrator. Please call [495-3661](tel:495-3661) if you have any questions or need to make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to by phone with any questions or concerns.

### **Shedd Free Library**

Curbside pickup:

New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1

Please go to the Town's website at [washingtonnh.org](http://washingtonnh.org) for additional information.

### **Washington Town Beach Advisory (Camp Morgan and East Washington)**

Use of the beach is limited to accessing the lake for swimming

Please adhere to social distancing guidelines and do not sit or play on the beaches.

**Emergency Management** Cynthia Dressel, the Director of Washington's Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency.

**Fire and Rescue** The Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals and doing their best to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active fire, rescue, and police personnel. As always **in an emergency call 911**, Non-emergencies fire/rescue [495-3133](tel:495-3133).

**Police** The Washington police are maintaining their usual full schedule of operations. Non-emergencies call [495-3294](tel:495-3294)

**The Recycling/Transfer Station** will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **As of Wed. June 24 Paper and cardboard will be accepted again at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

**The Department of Public Works** will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at [603-495-3641](tel:603-495-3641).

**The Welfare Department** is here to help! Please contact Monica Scanlan at [495-0262](tel:495-0262) if you are in need of welfare assistance. If you need assistance with groceries, please contact Sue Hofstetter at [495-0096](tel:495-0096) to schedule an appointment to visit the food pantry. The privacy of all welfare clients is guarded and respected so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

Washington Board of Selectmen

### 3.0 BUILDING PERMITS:

3.1 James, Kristen Morse, Tm # 14/114 requesting a building permit to construct a 10 X 20' three (3) season porch, (replacing an existing 8 X 20' screened-in porch). Schwartz moved to approve the requested building permit, Revane second all voted in favor. Permit # 20/62

3.2 David Barkie, Tm # 15/14 requesting a building permit to construct a 14 X 22' attached garage. Marshall moved to approve the requested building permit, Revane second all voted in favor. Permit # 20/63.

3.3 Mark, Kathryn Pherson, Tm. # 20/140 requesting a building permit to construct a 10 X 28' lean-to. Zoning board of Adjustment approved a 14' sideline variance with a vote of 5-0. Marshall moved to approve the requested building permit, Schwartz second all voted in favor. Permit # 20/64

3.4 William J. Frazier Tm. # 25/1 requesting a building permit to construct a 12 X 40' farmer's porch. Revane moved to approve the requested building permit Marshall second all voted in favor. Permit # 20/ 65

### 4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Schwartz, Atkins, and Revane inspected Tm. # 12/69 for an Occupancy Permit. After review of the new construction finding additional work would be needed for sign-off.

## 5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

### 5.1 Ed Thayer, (DPW)

5.1.1 Provided the Town of Washington Recycle data. DeFosse to post on town's website.

5.1.2 Conference call with John Rigby and Bill Shannon, Re: Spillway & Sluiceway Millen Pond dam.

5.1.3 Informed the selectmen that the one-ton transmission is on its way out, asking permission to pursue looking into a used truck with plow. Selectmen authorize Thayer to search for a replacement.

5.1.4 Informed the select board that Marlow Rd., and the Library steps had been completed and new Summer Cottage signs have been ordered.

5.1.5 Asked the selectmen to make sure that the town website was updated to include the fact that the town is accepting paper and cardboard again.

### 5.2 Chief Atkins

5.2.1 Informed the select board that Tanker 1 is back in service, but engine II is still out of service.

5.2.2 Discussed rescue coverage.

5.2.3 Provided the Fire/Rescue Service calls August 2020.

5.2.4 Informed the select board that Atkins was offered a forestry truck to purchase from Trumball Ct. the select board authorized Atkins to look further into the purchase.

5.3 Kristine Chidester, (assessing clerk) Anita Blakeman review intent to cuts 1) doomage, 2) rebate.

## 6.0 PUBLIC:

## 7.0 COMMUNICATIONS RECEIVED

7.1 Health Trust notice to the Town of Washington with the amount of FY2020 surplus to be distributed to member groups.

7.2 Fernald, Taft, Falby & Little, Re: PA-34 Transfer from Tm. # 11/57, 85.

7.3 Email from John Rigby provided an update on Millen Dam projects.

7.4 Property Transfer Survey Tm. # 10/47 - 25/47 – 24/105 and 24/123.

7.5 NH Department of Environmental Services, Re: Approval for Operation of Individual Sewage Disposal System (ISDS). Tm. # 8/27

7.6 Letter from a property owner asking if the asphalt aprons on Washington Drive will be finished. Forward letter to Thayer for response.

## 8.0 OLD BUSINESS:

## 9.0 NEW BUSINESS:

9.1 Revane moved to approve the expenditure of \$ 155.05 from the bridge fund and \$ 2,573.50 from the fire apparatus Capital Reserve Fund. Revane second all voted in favor.

9.2 Yvonne Bachand, Elizabeth Sargent (Supervisor of the Checklist) recommends Amber Shifflett as an interim Supervisor of the Checklist until the next town meeting in 2021. Revane moved to approve Amber Shifflett as interim Supervisor, Schwartz second all voted in favor.

## 10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 13,817.32 and vendor checks for \$29,601.05 for the week of August 28, 2020.

## 11.0 ADJOURNMENT

11.1 Revane moved to adjourn at 7:38 pm and Marshall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse