

Town of Washington
Board of Selectmen

Meeting Minutes

September 10, 2020, Selectmen Meeting 9:00 am at the Town Hall; evening meeting at 7 pm.

ASSEMBLY

MEMBERS: Tom Marshall, Jed Schwartz, Don Revane

1.0 Visitors: Shawn Atkins, Andrew Hatch

2.0 Minutes: Marshall moved to approve the meeting minutes of September 3, 2020, with an amendment to the September 3, 2020 minutes to unseal the non- public minutes as they did not fit the criteria. Revane second, all voted in favor. See 5.1

IMPORTANT DATES:

September 17, 2020, Selectmen office hours Thursday's 9 am - 4:00 pm, evening meeting 7:00 pm, Town Hall

September 30, 2020, Zoning Board of Adjustment meeting 7:00 pm Camp Morgan Lodge

DID YOU KNOW!!

Millen Lake Association

Will commence its every fifth-year five-foot drawdown on 28 September. We will start pulling boards from the weir at Brighton's culvert on 28 September 2020 and open the Dam Gate on 1 October.

Invitation to Bid

The Town of Washington is offering up for open public bid a 1997 Ford F-350 fleet side 1-ton truck. Truck has 7.3-liter power stroke engine and automatic transmission. Transmission does have minor slippage issues. Engine has 144,000 miles and runs good. Truck is currently inspected but needs work. Truck chassis has fisher minute mount II system but does not have a plow or headgear included. To see the truck in person or access photos of the vehicle, please call the Public Works Garage at 603-495-3641 to set up an appointment.

Interested bidders may drop a sealed bid at the Town Hall in a sealed envelope labeled "1997 Ford-F 350 Bid" no later than 3:00 PM on Thursday, October 8th, 2020. The Town may exercise its right to refuse or accept any and all bids.

The Town of Washington Public Works Department

Seeking a part-time Transfer Station Operator. Job application available at www.washingtonnh.org. or email ddefosee@washingtonnh.org

Please send completed town application to the Selectman's Office 7 Halfmoon Pond Rd. Washington, NH 03280 by 1:00 p.m., September 17, 2020.

**Residents and Property owners, to use Camp Morgan' beach you need a transfer sticker which can be obtained from the Transfer Station
Sundays 11 – 7, Wednesday 10 – 6, Saturday 9 to 5
(Please bring some form of proof of residency or property ownership, thank you).**

To All Voters interested in absentee voting, please go to the following web-site <https://www.voteinnh.org/absentee>, download, and print and fill out the application form and send it to the Washington Town Clerk, 7 Halfmoon Pond Road, Washington, NH 03280. You can apply for ballots for both of the upcoming elections on the one application.

Shedd Free Library

Curbside pickup, start date: Tuesday, June 16th

New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1

Please go to the Town's website at washingtonnh.org for additional information

**Washington Town Beach Advisory (Camp Morgan and East Washington)
Due to COVID -19,**

Use of the beach is limited to accessing the lake for swimming

Please adhere to social distancing guidelines and do not sit or play on the beach.

The annual Firemen's chicken BBQ and Firemen's Breakfast will be canceled due to COVID -19.

Know that the Selectmen are as anxious as you to get beyond this crisis and back to normal

Thursday, June 4, 2020, the Town Hall reopened for Tax Collector and Town Clerk transactions, Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm, and the last Saturday of the month 9:00 to 12:00 pm.

- 1. Please wear a mask**

From the Fire Chief and Fire Warden Regarding Burn Permits:

In regards to burn permits, we will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at nhfirepermit.com so please direct everyone to that site for their fire permits.

Taking precautionary measures if anyone is negatively impacted by the Corona-Virus and needs assistance please contact Monica Scanlan, Welfare Administrator 495-0262.

COVID 19 - IMPORTANT NOTICE and Information 7/2 Update

From the Board of Selectmen July 2, 2020

Re: COVID-19

The Selectmen are lifting the shelter in place advisory: However, when out in public around other people, we advise everyone to wear a face mask and adhere to the social distancing and other guidelines outlined by the state of

NH <https://www.nh.gov/covid19/resources-guidance/> and CDC

<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/index.html>

To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England

When you arrive in Town, you are advised to **self-quarantine for 2 weeks**. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

As of June 18, the business of our town government will go on, but some of this work will continue to be completed remotely.

Restricted Buildings: DPW Building, Fire, Rescue and Police Station, Camp Morgan Lodge.

The Town Hall is open for Tax Collector and Town Clerk transactions:

Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm and the last Saturday of the month from 9:00 to 12:00 pm.

1. To enter the building you **must wear a mask**.

Public Committee, Board, and Commission meetings:

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of the organization can request use of CML for a meeting.

The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any information relevant to community safety and access to public services. Call [603-495-3661](tel:603-495-3661) to contact the selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

For Building Permits: Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents with Town Administrator. Please call [495-3661](tel:495-3661) if you have any questions or need to make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to by phone with any questions or concerns.

Shedd Free Library

Curbside pickup:

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Please go to the Town's website at washingtonnh.org for additional information.

Washington Town Beach Advisory (Camp Morgan and East Washington)

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Emergency Management Cynthia Dressel, the Director of Washington's Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency.

Fire and Rescue The Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals and doing their best to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active fire, rescue, and police personnel. As always **in an emergency call 911**, Non-emergencies fire/rescue [495-3133](tel:495-3133).

Police The Washington police are maintaining their usual full schedule of operations. Non-emergencies call [495-3294](tel:495-3294)

The Recycling/Transfer Station will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **As of Wed. June 24 Paper and cardboard will be accepted again at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

The Department of Public Works will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at [603-495-3641](tel:603-495-3641).

The Welfare Department is here to help! Please contact Monica Scanlan at [495-0262](tel:495-0262) if you are in need of welfare assistance. If you need assistance with groceries, please contact Sue Hofstetter at [495-0096](tel:495-0096) to schedule an appointment to visit the food pantry. The privacy of all welfare clients is guarded and respected so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

Washington Board of Selectmen

3.0 BUILDING PERMITS:

3.1 James & Julie Dicarlo, Tm # 12/153 requesting a building permit to replace existing screened-in porch with a 16 X 20 screen in porch. Schwartz moved to approve the requested building permit Revane second all voted in favor. Permit # 20/66.

3.2 Shawn, Katrina Kotfer Tm # 20/184 requesting a building permit to construct a 12 X 32' shed. Tabled

3.3 Anatolij, Brenda Ursini Tm # 25/109 requesting a building permit to replace existing deck with a 5 X 32' and 8 X 29' deck. Tabled

3.4 Roy, Patricia Kowalski Tm # 12/131 requesting a building permit to replace existing shed with a 10 X 12' shed. Revane moved to approve the requested building permit, Marshall second all voted in favor. Permit # 20/68

3.5 Alan Laurie Dube Tm # 09/39 requesting an amendment to existing permit # 20/62 adding an additional 3 X 4.6" to deck. Marshall moved to approve the additional 3 X 4.6 'addition to previous permit # 20/62. Revane second all voted in favor.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Chief Atkins, (September 3, 2020, unsealed minutes).

5.1.2 Discussed related expenditures required for cot repair, hydraulic repair, etc.

5.1.3 Discussed the stats on EMS calls and reviewed rescue budget looking to add additional shifts. Selectmen will look into the stats and overall cost to the town.

5.1.4 Questioned if the town would be getting additional Covid funds for emergency services.

5.1.5 Atkins further discussed budget cost on Radio Communication, funds required for lettering, and tools to retrofit the new forestry truck.

5.1.6 Informed the select board of the estimated cost on the tower microwave communication system (repeater tower).

5.2 Ed Thayer, (DPW)

5.2.1 Informed the safety concern with the utility company not having any signage out when working in the area. Ed to reach out to Granite State.

5.2.2 Updated the select board the Camp Morgan drainage project is coming to a completion and will be hydro seeded next week.

5.2.3 Discussed additional pound maintenance

5.2.4 Asked the select board to purchase a code reader for truck maintenance. The board agreed to the purchase.

5.2.5 Discussed next year's budget, to purchase a repair manual program.

5.2.6 Discussed the Old School House grading. Thayer and Revane to have an onsite review.

5.3 Chief Atkins

5.3.1 Discussed the purchase of a repeater for the Ambulance. The select board asked Atkins to provide an updated proposal.

5.3.2 Further discussion on additional rescue shifts.

6.0 PUBLIC:

6.1 Andrew Hatch, (planning board) reviewed the vision committee's plans for the reconfiguration of the town common, entrances, parking, and walkways.

7.0 COMMUNICATIONS RECEIVED

7.1 NH Department of Revenue Administration (PA-34), Re: Inventory of Property Transfer Tm. # 15/52 and 16/58.

7.2 Property Transfer Survey, Tm. # 7/30 and 7/31.

7.3 Court Appointed Special Advocates (CASA) requests appropriated funds in the amount of \$ 500.00.

7.4 Washington Police Department, Call for Service Totals by Call Type.

7.5 Health Trust Public Hearing Notice, Re: Rate setting, and return of surplus.

7.6 Crestwood Landscaping provided a bid to maintain the Washington cemeteries for 2021.

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8.0 OLD BUSINESS:

9.0 NEW BUSINESS:

9.1 Revane moved to approve the Dole EW Trust Road Bond and for Schwartz to sign on behalf of the select board. Marshall second all voted in favor.

9.2 Schwartz moved to approve the Governor's Office for Emergency Relief and Recovery (GOFERR), reimbursement for the town's Covid-19 expenses. Revane second all voted in favor.

9.3 Schwartz moved to appoint Andrew Hatch as the Town's UVLSRPC commissioner. Revane second all voted in favor.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 8,703.67 and vendor checks for \$ 3,887.40 for the week of September 11, 2020.

11.0 ADJOURNMENT

11.1 Revane moved to adjourn at 8:38 pm and Marshall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse