

Town of Washington
Board of Selectmen

Meeting Minutes

September 17, 2020, Selectmen Meeting 9:00 am at the Town Hall; evening meeting at 7 pm.

ASSEMBLY

MEMBERS: Tom Marshall, Jed Schwartz, Don Revane

1.0 Visitors:

2.0 Minutes: Marshall moved to approve the meeting minutes of September 3, 2020, Revane second all voted in favor.

IMPORTANT DATES:

September 24, 2020, Selectmen office hours Thursday's 9 am - 4:00 pm, evening meeting 7:00 pm, Town Hall

September 30, 2020, Zoning Board of Adjustment meeting 7:00 pm Camp Morgan Lodge

DID YOU KNOW!!

Notice from the Town Fire Warden

No outside burning until significant rainfall.

Millen Lake Association

Will commence its every fifth-year five-foot drawdown on 28 September. We will start pulling boards from the weir at Brighton's culvert on 28 September 2020 and open the Dam Gate on 1 October.

Invitation to Bid

The Town of Washington is offering up for open public bid a 1997 Ford F-350 fleetside 1-ton truck. Truck has 7.3-liter power stroke engine and automatic transmission. Transmission does have minor slippage issues. Engine has 144,000 miles and runs good. Truck is currently inspected but needs work. Truck chassis has fisher minute mount II system but does not have a plow or headgear included. To see the truck in person or access photos of the vehicle, please call the Public Works Garage at 603-495-3641 to set up an appointment.

Interested bidders may drop a sealed bid at the Town Hall in a sealed envelope labeled “1997 Ford-F 350 Bid” no later than 3:00 PM on Thursday, October 8th, 2020. The Town may exercise its right to refuse or accept any and all bids.

**Residents and Property owners, to use Camp Morgan’ beach you need a transfer sticker which can be obtained from the Transfer Station
Sundays 11 – 7, Wednesday 10 – 6, Saturday 9 to 5
(Please bring some form of proof of residency or property ownership, thank you).**

To All Voters interested in absentee voting, please go to the following web-site <https://www.voteinnh.org/absentee>, download, print and fill out the application form and send it to the Washington Town Clerk, 7 Halfmoon Pond Road, Washington, NH 03280. You can apply for ballots for both of the upcoming elections on the one application.

**Washington Town Beach Advisory (Camp Morgan and East Washington)
Due to COVID -19,**

**Use of the beach is limited to accessing the lake for swimming
Please adhere to social distancing guidelines and do not sit or play on the beach.
The annual Firemen’s chicken BBQ and Firemen’s Breakfast will be canceled due to COVID -19.
Know that the Selectmen are as anxious as you to get beyond this crisis and back to normal**

Thursday, June 4, 2020, the Town Hall reopened for Tax Collector and Town Clerk transactions, Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm, and the last Saturday of the month 9:00 to 12:00 pm.

- 1. Please wear a mask**

From the Fire Chief and Fire Warden Regarding Burn Permits:

In regards to burn permits, we will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at nhfirepermit.com so please direct everyone to that site for their fire permits.

Taking precautionary measures if anyone is negatively impacted by the Corona-Virus and needs assistance please contact Monica Scanlan, Welfare Administrator 495-0262.

COVID 19 - IMPORTANT NOTICE and Information 7/2 Update

From the Board of Selectmen July 2, 2020
Re: COVID-19

The Selectmen are lifting the shelter in place advisory: However, when out in public around other people, we advise everyone to wear a face mask and adhere to the social distancing and other guidelines outlined by the state of NH <https://www.nh.gov/covid19/resources-guidance/> and CDC <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/index.html>

To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England

When you arrive in Town, you are advised to **self-quarantine for 2 weeks**. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

As of June 18, the business of our town government will go on, but some of this work will continue to be completed remotely.

Restricted Buildings: DPW Building, Fire, Rescue and Police Station, Camp Morgan Lodge.

The Town Hall is open for Tax Collector and Town Clerk transactions:

Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm and the last Saturday of the month from 9:00 to 12:00 pm.

1. To enter the building you **must wear a mask**.

Public Committee, Board, and Commission meetings:

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of the organization can request use of CML for a meeting.

The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any information relevant to community safety and access to public services. Call [603-495-3661](tel:603-495-3661) to contact the selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

For Building Permits: Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents with Town Administrator. Please call [495-3661](tel:495-3661) if you have any questions or need to make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to by phone with any questions or concerns.

Shedd Free Library

Curbside pickup:

New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1

Please go to the Town's website at washingtonnh.org for additional information.

Washington Town Beach Advisory (Camp Morgan and East Washington)

Use of the beach is limited to accessing the lake for swimming

Please adhere to social distancing guidelines and do not sit or play on the beaches.

Emergency Management Cynthia Dressel, the Director of Washington's Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency.

Fire and Rescue The Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals and doing their best to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active fire, rescue, and police personnel. As always **in an emergency call 911**, Non-emergencies fire/rescue [495-3133](tel:495-3133).

Police The Washington police are maintaining their usual full schedule of operations. Non-emergencies call [495-3294](tel:495-3294)

The Recycling/Transfer Station will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **As of Wed. June 24 Paper and cardboard will be accepted again at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

The Department of Public Works will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at [603-495-3641](tel:603-495-3641).

The Welfare Department is here to help! Please contact Monica Scanlan at [495-0262](tel:495-0262) if you are in need of welfare assistance. If you need assistance with groceries, please contact Sue Hofstetter at [495-0096](tel:495-0096) to schedule an appointment to visit the food pantry. The privacy of all welfare clients is guarded and respected so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

Washington Board of Selectmen

3.0 BUILDING PERMITS:

3.1 Shawn, Katrina Kotfer Tm # 20/184 requesting a building permit to construct a 12 X 32' shed. Schwartz moved to approve the requested building permit to construct a 12 X 32 shed, with the condition the property owner (s) applies for an RV permit to come into compliance with the town's LUO. Schwartz moved to approve the requested building permit, Revane second all voted in favor. Permit # 20/71

3.2 Anatolij, Brenda Ursini Tm # 25/109 requesting a building permit to replace existing deck with a 5 X 32' and 8 X 29' deck. Revane moved to approve the requested building permit, Marshall second all voted in favor. Permit # 20/69.

3.3 Steven Tilton, Mary Fioravanti Tm # 24/66 Requesting a building permit to construct a 24 X 36 house with a 24X32 addition, 8 X 24 deck with 3 X13 stairs. Revane inspected finding the setbacks comply with the town's LUO, Schwartz moved to approve the building permit with the condition the property owner (s) applies for and RV permit. Marshall second all voted in favor. Permit # 20/72

3.4 Jon, Deb Chamberlain Tm # 14/494 requesting a building permit to construct a 16 X 23 pole shed. Marshall moved to approve the requested building permit. Revane second all voted in favor. Permit # 20/67

3.5 Ed Morin, Tm # 14/292 requesting a permit to construct a 12 X 16' addition to existing garage and a 20 X 16' addition to existing house. Marshall moved to approve the requested building permit. Revane second all voted in favor. Permit # 20/70

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Jim Berry, (Deputy Health Officer), discussed the continuance of Deputy, Health Officer. Jim stated he will let his term run out in June 2021.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Chief, Atkins

5.1.1 Asking for clarification on who will be researching alternatives to the Faxon Hill radio tower for extending radio coverage to the town. The select board agreed for Shawn and Ed Thayer to research alternatives.

5.1.2 Informed the selectmen they have a new member of the fire department.

5.2 Arline France, (Trustee of Trust Fund, chair)

5.2.1 Provided the Town of Washington's Capital Reserve Funds and Common Funds.

6.0 PUBLIC:

7.0 COMMUNICATIONS RECEIVED

7.1 NH Department Environment Service, Re: Approval for Construction of Individual Sewage Disposal System (ISDS). Tm # 15/15

7.2 NH Department of Environmental Services, Re: Land Resource Management File # 2020-02257, Tm # 24/59, complaint of possible violation of an expanded a non-conforming dock.

7.3 State of New Hampshire, Department of Revenue Administration, Re: Washington 2021-2024 Utility, Telecommunication, and Right-of-Way Valuation.

7.4 NH Department of Environmental Services, Re: Approval for Construction of Individual Sewage Disposal System (ISDS). Tm # 20/13 and 14/144

7.5 NH Department of Environmental Services, Land resources Management File #2019-03231, Tm # 11/39-3. Possible violation not properly maintained erosion and sediment controls.

7.6 Email between Schwartz and Linda Musmanno, (school board), regarding generator repairs. Also, a letter responding to the board of selectmen on the boiler replacement project at the elementary school.

7.7 Matthew Serge, (town council), Re: Notice of Order, Town of Washington's Motion to Appoint a Commissioner (doc. No. 35). Case # 220-2017-CV-00017.

7.8 Estimate from Peabody's Electric, LLC, Re: installing electrical services from the Police Department to the Congregational Church. Forward to Deacon Krygeris.

7.9 New Hampshire Department of Revenue Administration, Re: Inventory of Property Transfer (PA-34). Tm # 7/46.

8.0 OLD BUSINESS:

9.0 NEW BUSINESS:

9.1 Marshall moved to approve the expenditure of \$283.90 from the Health Reimbursement Capital Reserve Fund. Revane second all voted in favor.

9.2 Washington Snowriders requesting the usage of Camp Morgan Lodge, on various dates through 2020-2021. Marshall moved to approve the usage of Camp Morgan Lodge and for Schwartz to sign on behalf of the board. "With the provision they follow Covid-19 sanitization rules after each meeting" Revane second all voted in favor.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 8,951.31 and vendor checks for \$ 34,906.50 for the week of September 11, 2020.

11.0 ADJOURNMENT

11.1 Revane moved to adjourn at 7:29 pm and Marshall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse