

Town of Washington  
Board of Selectmen

### Meeting Minutes

September 24, 2020, Selectmen Meeting 9:00 am at the Town Hall; evening meeting at 7 pm.

### ASSEMBLY

MEMBERS: Tom Marshall, Jed Schwartz, Don Revane

1.0 Visitors: Shawn Atkins

2.0 Minutes: Schwartz moved to approve the meeting minutes of September 10, 2020, Revane second all voted in favor.

### IMPORTANT DATES:

September 30, 2020, Zoning Board of Adjustment meeting 7:00 pm Camp Morgan Lodge

October 1, 2020, Selectmen office hours Thursday's 9 am - 4:00 pm, evening meeting 7:00 pm, Town Hall

October 6, 2020, Planning Board meeting at 6:30 pm at Camp Morgan Lodge.

### DID YOU KNOW!!

## **Notice from the Town Fire Warden**

**No outside burning until significant rainfall.**

## **Millen Lake Association**

**Will commence its every fifth-year five-foot drawdown on 28 September. We will start pulling boards from the weir at Brighton's culvert on 28 September 2020 and open the Dam Gate on 1 October.**

## **Invitation to Bid**

The Town of Washington is offering up for open public bid a 1997 Ford F-350 fleetside 1-ton truck. Truck has 7.3-liter power stroke engine and automatic transmission. Transmission does have minor slippage issues. Engine has 144,000 miles and runs good. Truck is currently inspected but needs work. Truck chassis has fisher minute mount II system but does not have a plow or headgear included. To see

the truck in person or access photos of the vehicle, please call the Public Works Garage at 603-495-3641 to set up an appointment.

Interested bidders may drop a sealed bid at the Town Hall in a sealed envelope labeled "1997 Ford-F 350 Bid" no later than 3:00 PM on Thursday, October 8<sup>th</sup>, 2020. The Town may exercise its right to refuse or accept any and all bids.

**Residents and Property owners, to use Camp Morgan' beach you need a transfer sticker which can be obtained from the Transfer Station  
Sundays 11 – 7, Wednesday 10 – 6, Saturday 9 to 5  
(Please bring some form of proof of residency or property ownership, thank you).**

**To All Voters interested in absentee voting, please go to the following web-site <https://www.voteinnh.org/absentee>, download, print and fill out the application form and send it to the Washington Town Clerk, 7 Halfmoon Pond Road, Washington, NH 03280. You can apply for ballots for both of the upcoming elections on the one application.**

**Washington Town Beach Advisory (Camp Morgan and East Washington)  
Due to COVID -19,**

**Use of the beach is limited to accessing the lake for swimming  
Please adhere to social distancing guidelines and do not sit or play on the beach.  
The annual Firemen's chicken BBQ and Firemen's Breakfast will be canceled due to COVID -19.  
Know that the Selectmen are as anxious as you to get beyond this crisis and back to normal**

**Thursday, June 4, 2020, the Town Hall reopened for Tax Collector and Town Clerk transactions, Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm, and the last Saturday of the month 9:00 to 12:00 pm.**

- 1. Please wear a mask**

### **From the Fire Chief and Fire Warden Regarding Burn Permits:**

In regards to burn permits, we will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at [nhfirepermit.com](http://nhfirepermit.com) so please direct everyone to that site for their fire permits.

Taking precautionary measures if anyone is negatively impacted by the Corona-Virus and needs assistance please contact Monica Scanlan, Welfare Administrator 495-0262.

## **COVID 19 - IMPORTANT NOTICE and Information 7/2 Update**

From the Board of Selectmen July 2, 2020

Re: COVID-19

**The Selectmen are lifting the shelter in place advisory:** However, when out in public around other people, we advise everyone to wear a face mask and adhere to the social distancing and other guidelines outlined by the state of

NH <https://www.nh.gov/covid19/resources-guidance/> and CDC

<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/index.html>

**To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England**

When you arrive in Town, you are advised to **self-quarantine for 2 weeks**. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

As of June 18, the business of our town government will go on, but some of this work will continue to be completed remotely.

**Restricted Buildings:** DPW Building, Fire, Rescue and Police Station, Camp Morgan Lodge.

**The Town Hall is open for Tax Collector and Town Clerk transactions:**

Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm and the last Saturday of the month from 9:00 to 12:00 pm.

1. To enter the building you **must wear a mask**.

**Public Committee, Board, and Commission meetings:**

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of the organization can request use of CML for a meeting.

The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any information relevant to community safety and access to public services. Call [603-495-3661](tel:603-495-3661) to contact the selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

**For Building Permits:** Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents with Town Administrator. Please call [495-3661](tel:495-3661) if you have any questions or need to make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to by phone with any questions or concerns.

**Shedd Free Library**

Curbside pickup:

New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1

Please go to the Town's website at [washingtonnh.org](http://washingtonnh.org) for additional information.

**Washington Town Beach Advisory (Camp Morgan and East Washington)**

Use of the beach is limited to accessing the lake for swimming

Please adhere to social distancing guidelines and do not sit or play on the beaches.

**Emergency Management** Cynthia Dressel, the Director of Washington's Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency.

**Fire and Rescue** The Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals and doing their best to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active fire, rescue, and police personnel. As always **in an emergency call 911**, Non-emergencies fire/rescue [495-3133](tel:495-3133).

**Police** The Washington police are maintaining their usual full schedule of operations. Non-emergencies call [495-3294](tel:495-3294)

**The Recycling/Transfer Station** will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **As of Wed. June 24 Paper and cardboard will be accepted again at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

**The Department of Public Works** will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at [603-495-3641](tel:603-495-3641).

**The Welfare Department** is here to help! Please contact Monica Scanlan at [495-0262](tel:495-0262) if you are in need of welfare assistance. If you need assistance with groceries, please contact Sue Hofstetter at [495-0096](tel:495-0096) to schedule an appointment to visit the food pantry. The privacy of all welfare clients is guarded and respected so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

Washington Board of Selectmen

### 3.0 BUILDING PERMITS:

3.1 Dale & Shannon Guyer, Tm # 24/67 requesting a building permit to construct a 24 X 40 carport. Marshall moved to deny the building permit, application needed from Department of Environmental Services, Re: Shoreland Permit, and sideline setback. Revane second all voted in favor.

3.2 John Hardy Tm # 22/2 request a one-year extension with one's building permit (18/34). Marshall approved the one-year extension. Revane second all voted in favor. Permit # 18/34/2

3.3 Mark, Cynthia Dressel, Tm. # 11/19 requests a building permit to construct an 8 X 10' greenhouse. Marshall moved to approve the building permit, Revane second all voted in favor. Permit # 20/73

### 4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Linda Musmanno, Kathy Atkins, (Washington Elementary School Board)

4.1.1 Purpose of the meeting was discuss the letters exchanged between the boards.

- Procedures on how the school board voted on choosing vendors for boiler replacement. .
- Discussed the school's Energy Audit
- Discussed shared cost on the generator that supply's backup power for the school and Camp Morgan and cost sharing for other shared WES and Town facilities

4.2 Mr. Bodnar, (Washington Historical Society), provided dates for the use of Camp Morgan Lodge.

- Asking permission to set a table at the Transfer Station to speak with local people regarding their experience during the current pandemic. This is for historical reference to better understand our lives today when reviewed in the future. Selectmen approved the request and asked Mr. Bodnar to contact Ed Thayer to confirm location and dates.

## 5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Ed Thayer, (DPW).

5.1.2 Expressed the radio tower being re-activated would not affect highway communications.

5.1.3 Discussed the Emergency Management radio budget

5.1.4 The board approved the hiring of a new part-time transfer station attendant.

5.1.5 Hydro-seeding at Camp Morgan and the town pound maintenance has been completed.

5.1.6 Millen Pond Spillway, working on the rescheduling.

5.1.7 Discussed purchasing maintenance Tracking Software Program for three months as a trial period. Schwartz moved to approve the purchase, Revane second all voted in favor.

5.1.8 Discussed the shared facilities/utilities for the WES and Camp Morgan.

5.1.9 Informed the select board that highway will start work on the schoolhouse fire protection line and underground electrical conduit commencing next week.

5.2 Robert Crane, (Deputy Chief) representing the selection committee for the appointment for Fire Chief.

5.2.1 Addressed the board with written letters of recommendation for the appointed Fire Chief. The board discussed placing ads in hopes of finding additional candidates. Deputy Chief agreed with this procedure.

5.3 Officer Mark Dressel,

5.3.1 Informed the board of his findings from a request of a concerned citizen.

## 6.0 PUBLIC:

### **6.1 Nonpublic Session Minutes Select Board, Town of Washington, NH**

**Members Present:** Jed Schwartz, Chair  
Thomas Marshall, Selectman  
Don Revane, Selectman

**Motion to enter Nonpublic Session** made by Schwartz second by Marshall

**Specific Statutory Reason** cited as the foundation for the nonpublic session:

  X   RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine, or other levy if based on inability to pay or poverty of the applicant.*

<b>Roll Call vote</b> to enter nonpublic session:	Marshall	<b>Y</b>
	Schwartz	<b>Y</b>
	Revane	<b>Y</b>

**Entered nonpublic session** at 8:03 p.m.

**Note:** Under RSA 91-A:3, III. *Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertaining to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

**Motion made to seal these minutes?** If so, motion made by Schwartz, seconded by Marshall, because it is determined that divulgence of this information likely would...

X     Affect adversely the reputation of any person other than a member of this board

<b>Roll Call Vote to seal minutes:</b>	Marshall	<b>Y</b>
	Schwartz	<b>Y</b>
	Revane	<b>Y</b>

**Motion: PASSED**

**Motion to leave nonpublic session** and return to public session by Schwartz, seconded by Marshall.

**Motion: PASSED**

**Public session reconvened** at 8:29 p.m.

## 7.0 COMMUNICATIONS RECEIVED

7.1 Property owner, Tm # 24/66 requesting a Recreational Vehicle Seasonal Parking Permit (RV) 180 days with approved building. Revane moved to approve the building permit, Schwartz second all voted in favor. Permit # 20/24/66

7.2 New Hampshire Electric Cooperative 2020 Special Meeting Official Ballot

7.3 Lake Sunapee Region VNA & Hospice, Re: August 2020 newsletter

7.4 NH Department of Environmental Services, cc: Board of Selectmen with possible violation on Tm # 12/69, removing trees, saplings, and shrubs over the allowable limits. File # 2019-02626.

7.5 NH Department of Environmental Services, Re: Approval for Construction of Individual Sewage Disposal System (ISDS). Tm. # 11/39/1.

7.6 Health Trust, Re: Hearing on Proposed bylaws Amendments, October 6, 2020, at 9:00 am

7.7 Property Transfer Survey's, Re: Tm # 15-52, and 14-257.

7.8 Mr. Bodner, provided literature from the Historical Society, The Marks We Leave Behind. See 4.2

7.9 Revised estimate from E.K.W. Painting & Texture, Re: Old School House.

## 8.0 OLD BUSINESS:

## 9.0 NEW BUSINESS:

9.1 Revane moved to approve the expenditure of \$ 15,000.00 from the Fire Apparatus Equipment Capital Reserve Fund. Marshall second all voted in favor.

9.2 Revane moved to approve the expenditure of \$ 3,500.00 from the Fire Apparatus Equipment Capital Reserve Fund. Marshall second all voted in favor.

9.3 Marshall moved to approve the quote from E.K.W., Painting & Texture, (Old School House). And for Revane to sign on behalf of the board. Schwartz second all voted in favor.

## 10.0 EXPENDITURES:



10.1 The Selectmen authorized payroll checks for \$ 14,230.48 and vendor checks for \$ 244,657.93 for the week of September 25, 2020.

#### 11.0 ADJOURNMENT

11.1 Revane moved to adjourn at 8:32 pm and Marshall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse