

Town of Washington  
Board of Selectmen

Meeting Minutes

October 29, 2020, Selectmen Meeting 9:00 am at the Town Hall; evening meeting at 7 pm.

ASSEMBLY

MEMBERS: Tom Marshall, Jed Schwartz, Don Revane

1.0 Visitors: Shwan Atkins

2.0 Minutes: Schwartz moved to approve the meeting minutes of October 22, 2020, Revane second all voted in favor.

IMPORTANT DATES:

November 5, 2020, Selectmen office hours Thursday's 9 am - 4:00 pm, evening meeting 7:00 pm, Town Hall

**DID YOU KNOW!!**

**TRUNK A TREAT  
OCTOBER 31, 2020  
TOWN COMMON  
1 TO 4 PM**

**If interested in participating in decorating your vehicle for the  
kiddies please call Danielle 309-6475/ Diane 831-8873/  
Deb 495-0494**

**From the Fire Chief and Fire Warden Regarding Burn Permits:**

**We will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at [nhfirepermit.com](http://nhfirepermit.com) so please direct everyone to that site for their fire permits.**

**General Election  
November 3, 2020  
Camp Morgan Lodge  
8:00 am – 7:00 pm**

**Trick A Treat  
October 31, 2020  
5 to 7:00 pm**

**To All Voters interested in absentee voting, please go to the following web-site <https://www.voteinnh.org/absentee>, download, print and fill out the application form and send it to the Washington Town Clerk, 7 Halfmoon Pond Road, Washington, NH 03280. You can apply for ballots for both of the upcoming elections on the one application.**

**NHDES has issued a Cyanobacteria Alert for Millen Pond. Please be careful of the small green orbs along the shoreline, they can be dangerous to humans and pets.**  
[https://www.des.nh.gov/organization/divisions/water/wmb/beaches/cyano\\_bacteria.htm](https://www.des.nh.gov/organization/divisions/water/wmb/beaches/cyano_bacteria.htm)

## **COVID 19 - IMPORTANT NOTICE and Information 10/15 Update**

From the Board of Selectmen October 15, 2020  
Re: COVID-19

**To all residents and visitors from the Selectmen:** Masks are **mandatory** in all Washington public buildings. When out in public in proximity to other people, please wear a face mask and adhere to the social distancing and other guidelines outlined by the state of NH <https://www.nh.gov/covid19/resources-guidance/> and CDC <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/index.html>

**To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England**

When you arrive in Town, you are advised to **self-quarantine for 2 weeks**. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

As of June 18, the business of our town government will go on, but some of this work will continue to be completed remotely.

**Restricted Buildings:** DPW Building, Fire, Rescue and Police Station, Camp Morgan Lodge.

**The Town Hall is open for Tax Collector and Town Clerk transactions:**

Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm and the last Saturday of the month from 9:00 to 12:00 pm.

1. To enter the building you **must wear a mask**.

**Public Committee, Board, and Commission meetings:**

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of the organization can request use of CML for a meeting.

The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any information relevant to community safety and access to public services. Call [603-495-3661](tel:603-495-3661) to contact the selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

**For Building Permits:** Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents with Town Administrator. Please call [495-3661](tel:495-3661) if you have any questions or need to make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to by phone with any questions or concerns.

**Shedd Free Library**

Curbside pickup:

New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1  
Please go to the Town's website at [washingtonnh.org](http://www.washingtonnh.org) for additional information.

**Emergency Management** Cynthia Dressel, the Director of Washington's Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency.

**Fire and Rescue** The Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active Fire, Rescue, and Police personnel. As always **in an emergency call 911**, Non-emergencies Fire/Rescue [495-3133](tel:495-3133).

**Police** The Washington Police are maintaining their usual full schedule of operations. Non-emergencies call [495-3294](tel:495-3294)

**The Recycling/Transfer Station** will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **As of Wed. June 24 Paper and cardboard will be accepted again at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

**The Department of Public Works** will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at [603-495-3641](tel:603-495-3641).

**The Welfare Department** is here to help! Please contact Monica Scanlan at [495-0262](tel:495-0262) if you are in need of welfare assistance or are negatively impacted by the Corona-Virus. If you need assistance with groceries, please contact Sue Hofstetter at [495-0096](tel:495-0096) to schedule an appointment to visit the food pantry. The privacy of all welfare clients is guarded and respected, so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

Washington Board of Selectmen

### 3.0 BUILDING PERMITS:

3.1 Ronald Max, Tm # 12/91 requesting a building permit to construct 112 sq. ft., 176 sq. ft. and 72 sq. ft. roof covering over existing patio and walkway. Tabled for shoreland permit.

3.2 Michael Goodman, Tm # 20/137 requesting a building permit to reconstruct existing deck, replace gable sunroom roof and construct a timber frame roof over front door. Tabled for review.

3.3 Siri Pellegrino Tm # 25/45 requesting a building permit to construct a 20 X 28' cottage with an 8 X 20' deck. Marshall moved to deny the building permit due to sideline setbacks. Referred to the Zoning Board of Adjustment. Revane second all voted in favor.

### 4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Property owner Tm # 24/48 along with one's septic planner to discuss building permit approval. Property owner to resubmit building permit.

4.2 Schwartz, Revane and Crane, inspected and approved Occupancy Certificate on Tm # 8/27 and 15/115.

4.3 Schwartz, Revane and Chief Atkins, inspected and denied Occupancy Certificate on Tm # 15/14 Valley Road

### 5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Kristine Chidester, (assessing clerk)

5.1.1 Asking the board to sign-off on two Intent to Cuts, Tm # 15/42, and Tm # 21/16. Schwartz moved to approve the Intents to Cut, Revane second all voted in favor.

5.2 Shawn Atkins (Fire Chief)

5.2.1 Service reports for October 2020

5.2.2 Provided an additional quote for three repeaters. Atkins to research other pricing options.

5.2.3 Rescue would like to upgrade the old laptop computer on the ambulance to an iPad for recording incident details and filing temsis reports. The selectmen approved splitting the cost between the rescue billing fund and the town's information systems budget to cover the approx... \$800.00 expense.

## 6.0 Public

### 7.0 COMMUNICATION RECEIVED

7.1 Jim Crandall, provided a proposal for acoustical Consulting Services, (Meeting House upper hall).

7.2 Health Trust, Re: Member Group's renewal rates for medical coverage for the period of January 1, 2021, through December 31, 2021.

7.3 NH Department of Environmental Services, Re: Approval for Construction of Individual Sewage Disposal System (ISDS). Permit # 25/45.

7.4 NH Department of Environmental Services, Re: Notice of Past Violation Letters, closing file # 2019-03231 and 2020-01389. Placed in property files.

7.5 Lake Sunapee Region VNA & Hospice, Re: respectfully requesting that the Town of Washington appropriate \$2,000.00 for FY2021. Tabled for consideration.

7.6 Project Lift-Adult Education, Re: respectfully requesting the annual donation of \$500.00 from the Town of Washington for FY2021. Tabled for consideration.

7.7 Property Transfer Survey Tm. # 20/93.

7.8 Portia-Henocon-Asteria O.E.S., Re: donation to the food pantry

7.9 Peggy Carney, (Library Trustee) provided a copy of the Shedd Free Library trusts accounts.

7.10 Washington Congregational Church, looking to extend outdoor services in November. The board approved the November dates.

## 8.0 OLD BUSINESS:

8.1 Schwartz moved to approve the Town Audit revisions Marshall second all voted in favor. DeFosse to email Auditor with approval to print final report.

## 9.0 NEW BUSINESS:

9.1 Revane moved to approve the expenditure of \$ 2,150.00 from the Fire Apparatus Capital Reserve Fund, Marshall second all voted in favor.

9.2 Schwartz moved to accept the \$30.00 donation for the Washington Food Pantry, Revane second all voted in favor. Forward to the Trustee of the Trust fund.

9.3 Revane moved to approve the expenditure of \$ 69.56 from the Rescue Billing Fund, Marshall second all voted in favor.

9.4 Marshall moved to approve the Agreement and Deposit Receipts on Tm # 14/341, Tm. # 14/298 and Tm. # 14/087, and for Schwartz to sign on behalf of the board, Revane second all voted in favor.

9.5 Revane moved to sign the Health Trust renewal (See 7.2) and for Schwartz to sign on behalf of the board. Marshall second all voted in favor.

## 10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 16,809.21 and vendor checks for \$ 13,324.16 for the week of October 30, 2020.

## 11.0 ADJOURNMENT

11.1 Revane moved to adjourn at 7:54 pm and Marshall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse