

Town of Washington  
Board of Selectmen

### Meeting Minutes

November 24, 2020, Selectmen Meeting 1:00 pm at the Town Hall; Zoom meeting at 7 pm.

### ASSEMBLY

MEMBERS: Tom Marshall, Jed Schwartz, Don Revane

#### 1.0 Visitors:

2.0 Minutes: Schwartz moved to approve the meeting minutes of November 19, 2020, Revane second all voted in favor.

### IMPORTANT DATES:

December 2, 2020, Zoning Board of Adjustment, 7:00 pm at Camp Morgan Lodge.

December 3, 2020, Selectmen office hours Thursday's 9 am - 4:00 pm, evening meeting 7:00 pm, Town Hall

**The Town Offices and Departments Will Be Closed November 26, 27, in observance of Thanksgiving.**

**Correction: Town Clerk and Tax Collector will be open November 28, 2020, 9 to 12 pm.**

### **DID YOU KNOW!!**

New Hampshire Governor Chris Sununu has issued a statewide mask mandate as Covid-19 cases rise in the state. The mandate takes effect at 12:01 AM on Friday, November 20, 2020, and will remain in effect through January 15, 2021.

Everyone over the age of 5 will be required to wear a mask or cloth face covering over their nose and mouths any time they are in public, indoors, or outdoors where they are unable to maintain a social distance of six feet from people outside of their own households.

**From the Fire Chief and Fire Warden Regarding Burn Permits:**

**We will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at [nhfirepermit.com](http://nhfirepermit.com) so please direct everyone to that site for their fire permits.**

## COVID 19 - IMPORTANT NOTICE and Information 10/15 Update

From the Board of Selectmen October 15, 2020  
Re: COVID-19

**To all residents and visitors from the Selectmen:** Masks are mandatory in all Washington public buildings. When out in public in proximity to other people, please wear a face mask and adhere to the social distancing and other guidelines outlined by the state of NH <https://www.nh.gov/covid19/resources-guidance/> and CDC <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/index.html>

**To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England**

When you arrive in Town, you are advised to **self-quarantine for 2 weeks**. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

As of June 18, the business of our town government will go on, but some of this work will continue to be completed remotely.

**Restricted Buildings:** DPW Building, Fire, Rescue and Police Station, Camp Morgan Lodge.

**The Town Hall is open for Tax Collector and Town Clerk transactions:**

Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm, and the last Saturday of the month from 9:00 to 12:00 pm.

1. To enter the building you **must wear a mask**.

**Public Committee, Board, and Commission meetings:**

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of the organization can request use of CML for a meeting.

The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any information relevant to community safety and access to public services. Call [603-495-3661](tel:603-495-3661) to contact the selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

**For Building Permits:** Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents with Town Administrator. Please call [495-3661](tel:495-3661) if you have any questions or need to make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to by phone with any questions or concerns.

**Shedd Free Library**

Curbside pickup:

New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1

Please go to the Town's website at [washingtonnh.org](http://washingtonnh.org) for additional information.

**Emergency Management** Cynthia Dressel, the Director of Washington's Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency.

**Fire and Rescue** The Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active Fire, Rescue, and Police personnel. As always **in an emergency call 911**, Non-emergencies Fire/Rescue [495-3133](tel:495-3133).

**Police** The Washington Police are maintaining their usual full schedule of operations. Non-emergencies call [495-3294](tel:495-3294)

**The Recycling/Transfer Station** will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **As of Wed. June 24**

**Paper and cardboard will be accepted again at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

**The Department of Public Works** will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at [603-495-3641](tel:603-495-3641).

**The Welfare Department** is here to help! Please contact Monica Scanlan at [495-0262](tel:495-0262) if you are in need of welfare assistance or are negatively impacted by the Corona-Virus.

If you need assistance with groceries, please contact Sue Hofstetter at [495-0096](tel:495-0096) to schedule an appointment to visit the food pantry. The privacy of all welfare clients is guarded and respected, so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

Washington Board of Selectmen

### 3.0 BUILDING PERMITS:

3.1 David Barkie Tm # 15-16 requesting a building permit to construct a 28 X 42' residential home. Tabled

3.2 Joseph Tapp Tm, # 24-30, requesting a building permit to construct a 16 X 30' addition to existing garage. Tabled.

### 4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Schwartz, Revane, Marshall, and Atkins inspected and approve the Certificate of Compliance on Tm. # 15-15.

### 5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Arline France (Trustee of Trust Fund)

5.1.1 Provided the Town of Washington, Capital Reserve Funds, and Common Funds monthly balances, October 2020.

## 6.0 Public

## 7.0 COMMUNICATION RECEIVED

7.1 NH Department of Environmental Services, Re: Approval for Operation of Individual Sewage Disposal System (ISDS), Tm. # 12-181-3

7.2 NH Department of Environmental Services, Re: Approval for Construction of Individual Sewage Disposal System (ISDS).

7.3 NH Department of Environmental Services, Re: Notice of Acceptance of Shoreland Permit Application (RSA 483-B). NHDES File Number 2020-02926, Tm. # 10/21.

7.4 NH Department of Environmental Services. Re: Land Resource Management File #2020-02969, Tm. # 24-91. Dredging complaint.

7.5 Property Transfer Survey Tm. # 20-185.

7.6 Avitar Associates of New England, Inc. Terra-Map Service Agreement.

7.7 Health Reimbursement Arrangement (HRA) Plan Adoption Agreement.

## 8.0 OLD BUSINESS:

## 9.0 NEW BUSINESS:

9.1 Zoom meeting, with the authority vested in the select board by the legislative body, I Marshall move to approve the unanticipated expenditure not to exceed \$ 205K for the purchase of a new transfer station roll-off truck with \$ 45K to come from the unexpended fund balance and accept a lease/purchase agreement with MLC Leasing Inc. for (5) years with the trade-in or auction value of the old roll-off truck to be applied to the unexpended fund balance. Revane second all voted in favor.

9.2 Schwartz moved to purchase a replacement printer for the Town Clerk. Revane second all voted in favor.

## 10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 14,419.48 and vendor checks for \$ 7,225.99 for the week of November 27, 2020.

## 11.0 ADJOURNMENT

11.1 Revane moved to adjourn at 2:37 pm and Marshall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse