

Town of Washington
Board of Selectmen

Meeting Minutes

December 3, 2020, Selectmen Meeting 9:00 am at the Town Hall; evening meeting at 7 pm.

ASSEMBLY

MEMBERS: Tom Marshall, Jed Schwartz, Don Revane

1.0 Visitors:

2.0 Minutes: Schwartz moved to approve the meeting minutes of November 26, 2020, Revane second all voted in favor.

IMPORTANT DATES:

December 8, 2020 Trustee of the Trust Fund meeting, 10 AM at Town Hall

December 10, 2020, Selectmen office hours Thursday's 9 am - 4:00 pm, evening meeting 7:00 pm, Town Hall

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DID YOU KNOW!!

Parking Ban is in effect from November 1, 2020 to April 1st 2021 from 11:00 pm – 6: 00 am.

From the Fire Chief and Fire Warden Regarding Burn Permits:

We will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at nhfirepermit.com so please direct everyone to that site for their fire permits.

COVID 19 - IMPORTANT NOTICE and Information

10/15 Update

From the Board of Selectmen December 03, 2020
Re: COVID-19

To all residents and visitors from the Selectmen: Masks are mandatory in all Washington public buildings. When out in public in proximity to other people, please wear a face mask and adhere to the social distancing and other guidelines outlined by the state of NH <https://www.nh.gov/covid19/resources-guidance/> and CDC <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/index.html>

To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England

When you arrive in Town, you are advised to **self-quarantine for 10 days**. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

As of June 18, the business of our town government will go on, but some of this work will continue to be completed remotely.

Restricted Buildings: DPW Building, Fire, Rescue and Police Station, Camp Morgan Lodge.

The Town Hall is open for Tax Collector and Town Clerk transactions:

Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm, and the last Saturday of the month from 9:00 to 12:00 pm.

1. To enter the building you **must wear a mask**.

Public Committee, Board, and Commission meetings:

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of the organization can request use of CML for a meeting.

The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any information relevant to community safety and access to public services. Call [603-495-3661](tel:603-495-3661) to contact the

selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

For Building Permits: Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents with Town Administrator. Please call [495-3661](tel:495-3661) if you have any questions or need to make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to by phone with any questions or concerns.

Shedd Free Library

Curbside pickup:

New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1

Please go to the Town's website at washingtongh.org for additional information.

Emergency Management Cynthia Dressel, the Director of Washington's Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency.

Fire and Rescue The Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active Fire, Rescue, and Police personnel. As always **in an emergency call 911**, Non-emergencies Fire/Rescue [495-3133](tel:495-3133).

Police The Washington Police are maintaining their usual full schedule of operations. Non-emergencies call [495-3294](tel:495-3294)

The Recycling/Transfer Station will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **As of Wed. June 24 Paper and cardboard will be accepted again at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

The Department of Public Works will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at [603-495-3641](tel:603-495-3641).

The Welfare Department is here to help! Please contact Monica Scanlan at [495-0262](tel:495-0262) if you are in need of welfare assistance or are negatively impacted by the Corona-Virus. If you need assistance with groceries, please contact Sue Hofstetter at [495-0096](tel:495-0096) to schedule an appointment to visit the food pantry. The privacy of all welfare clients is guarded and respected, so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

Washington Board of Selectmen

3.0 BUILDING PERMITS:

3.1 Joseph Tapp, Tm # 24-29-30, requesting a building permit to construct a 16 X 30 addition to existing garage. Revane moved to approve the building permit, Marshall second all voted in favor. Permit # 20-91

3.2 David Barkie, Tm. # 15-16 requesting a building permit to construct a 28' X 42" residential home. Tabled.

3.3 Schwartz, Revane, and Atkins inspected Tm. # 12-181-2 and approved the Certificate of Compliance.

3.4 Schwartz and Atkins inspected Tm. # 9-42 and approved the Certificate of Compliance.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Property owner discussed building permit requirements.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Chief Atkins

5.1.1 Informed the board that Engine 3 needs tires. Selectmen approved expenditure.

5.1.2 Old forestry truck has been purchased and would like the funds to be earmarked to be placed in the Fire Apparatus Capital Reserve Fund. Select board approved.

5.2 Peggy Carney, (Library Trustee)

5.2.1 Informed the select board the furnace was serviced with no issues

5.2.2 Discussed organizing a fundraiser to help offset some of the funding to purchase the property next to the library.

5.2.3 Concerned about the outside vent at ground level and would like to extend the vent. Select board agreed.

5.2.4 Informed the board she is working on a grant for masonry repairs.

6.0 PUBLIC

7.0 COMMUNICATION RECEIVED

7.1 Eversource, Re: revised Electric Utility Company Report of Utility Company Assets (PA-81 form).

7.2 State of New Hampshire, Board of Tax Land Appeals, requesting copies of the abatement denial letter, Docket # 30008-20TT. Forward to assessors to process.

7.3 NH Department of Environmental Services, Land Resource Management, and Re: Tm # 25/93, alleged dredging complaint.

7.4 DrummonWoodsum, (town council), Re: copy of a letter, sent to a property owner with LUO violation (RV on premises without a permit). Tm # 20/184.

7.5 NH Department of Environmental Services, Re: Approval for Operation of Individual Sewage Disposal System (ISDS) Tm # 12-181-2.

7.6 NH Department of Environmental Services, Re: Approval for Construction of Individual Sewage Disposal System (ISDS). Tm # 25-108.

7.7 Arline France, (Trustee of Trust Fund, chair) Re: Town of Washington, Capital Reserve Funds, and Common Fund balance as of November 2020.

7.8 NH Department of Revenue Administration (PA-34), Inventory of Property Transfer. Tm. # 20-02.

7.9 NH Department of Environmental Services, Re: Forestry Statutory Permit-by-Notification File Number: 2020-03022.

8.0 OLD BUSINESS:

9.0 NEW BUSINESS:

9.1 Schwartz moved to approve the expenditure of \$ 4, 288.00 from the Fire Apparatus Capital Reserve Fund. Revane second all voted in favor.

9.2 Marshall moved to approve the State Grant for election reimbursement and for Schwartz to sign on behalf of the board. Revane second all voted in favor.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 8,725.88 and vendor checks for \$ 718,600.89 for the week of December 4, 2020.

11.0 ADJOURNMENT

11.1 Revane moved to adjourn at 7:24 pm and Marshall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse