

Town of Washington
Board of Selectmen

Meeting Minutes

December 10, 2020, Selectmen Meeting 9:00 am at the Town Hall; evening meeting at 7 pm.

ASSEMBLY

MEMBERS: Tom Marshall, Jed Schwartz, Don Revane

1.0 Visitors:

2.0 Minutes: Schwartz moved to approve the meeting minutes of December 03, 2020, Revane second all voted in favor.

IMPORTANT DATES:

December 14, 2020, Trustee of the Trust Funds meeting, Monday, December 14, 2020. 10:00 am town Hall.

December 15, 2020, Selectmen will hold a Budget work session at

December 17, 2020, Selectmen office hours Thursday's 9 am - 4:00 pm, evening meeting 7:00 pm, Town Hall

December 30, 2020, Zoning Board of Adjustments meeting 7:00 pm Camp Morgan Lodge

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DID YOU KNOW!!

Attention all Washington elementary school parents. This is a follow-up, to the teacher's emails. Santa is making a special visit to the fire station on Friday, December 18 at 6:30 pm. All Washington elementary students are invited to come. Say hello to Santa and pick up a gift. To be COVID safe the front and back doors of the station will be open and parents can drive through.

Parking Ban is in effect from November 1, 2020, to April 1st 2021 from 11:00 pm – 6: 00 am.

From the Fire Chief and Fire Warden Regarding Burn Permits:

We will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at nhfirepermit.com so please direct everyone to that site for their fire permits.

COVID 19 - IMPORTANT NOTICE and Information

10/15 Update

From the Board of Selectmen December 03, 2020
Re: COVID-19

To all residents and visitors from the Selectmen: Masks are mandatory in all Washington public buildings. When out in public in proximity to other people, please wear a face mask and adhere to the social distancing and other guidelines outlined by the state of NH <https://www.nh.gov/covid19/resources-guidance/> and CDC <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/index.html>

To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England

When you arrive in Town, you are advised to **self-quarantine for 10 days**. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

As of June 18, the business of our town government will go on, but some of this work will continue to be completed remotely.

Restricted Buildings: DPW Building, Fire, Rescue and Police Station, Camp Morgan Lodge.

The Town Hall is open for Tax Collector and Town Clerk transactions:

Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm, and the last Saturday of the month from 9:00 to 12:00 pm.

1. To enter the building you **must wear a mask**.

Public Committee, Board, and Commission meetings:

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of the organization can request use of CML for a meeting.

The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any information relevant to community safety and access to public services. Call [603-495-3661](tel:603-495-3661) to contact the selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

For Building Permits: Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents with Town Administrator. Please call [495-3661](tel:495-3661) if you have any questions or need to make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to you by phone with any questions or concerns.

Shedd Free Library

Curbside pickup:

New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1

Please go to the Town's website at washingtonnh.org for additional information.

Emergency Management Cynthia Dressel, the Director of Washington's Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency.

Fire and Rescue The Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active Fire, Rescue, and Police personnel. As always **in an emergency call 911**, Non-emergencies Fire/Rescue [495-3133](tel:495-3133).

Police The Washington Police are maintaining their usual full schedule of operations. Non-emergencies call [495-3294](tel:495-3294)

The Recycling/Transfer Station will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **As of Wed. June 24 Paper and cardboard will be accepted again at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

The Department of Public Works will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at [603-495-3641](tel:603-495-3641).

The Welfare Department is here to help! Please contact Monica Scanlan at [495-0262](tel:495-0262) if you are in need of welfare assistance or are negatively impacted by the Corona-Virus. If you need assistance with groceries, please contact Sue Hofstetter at [495-0096](tel:495-0096) to schedule an appointment to visit the food pantry. The privacy of all welfare clients is guarded and respected, so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

Washington Board of Selectmen

3.0 BUILDING PERMITS:

3.1 David Barkie, Tm. # 15-16 requesting a building permit to construct a 28 X 42' residential home. Schwartz moved to approve the building permit Revane second all voted in favor. Permit # 20-93.

3.2 Audrey Kern, Tm. # 11-50 requesting a building permit to reconstruct a 10 X 14' shed on the existing footprint. Marshall moved to approve the building permit, Revane second all voted in favor. Permit # 20-92.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Conference call regarding the purchase of TM. # 14-103.

4.2 Conference call regarding the repurchase of one's deeded property, Tm. # 16-44.

4.3 Revane and Marshall inspected an RV complaint, finding no Land Use violations.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Ed Thayer

5.1.1 Discussed 2021 budget and articles.

5.2 David Marazoff, (town assessor), Kristine Chidester, assessing clerk

5.2.1 Discussed upcoming Avitar Mapping Contract for the ensuing year. Tabled for further review.

5.3 Chief Atkins

5.3.1 Discussed Fire/Rescue, and Emergency Management budget for the ensuing year.

6.0 PUBLIC

7.0 COMMUNICATION RECEIVED

7.1 Holiday cards from various vendors

7.2 NH Department of Environmental Services, Re: notice of incomplete Wetlands Permit-by-Notification (RSA482-A). Tm. # 20-144

7.3 Chief Murdough, November 2020, Calls for Service Totals by Call Type.

7.4 Health Trust, Cobra/Retiree Rate and Plan Design

7.5 DrummonWoodsum (town counsel), Re: Verified Petition for Declaratory Judgement. Tm. # 22-31

7.6 Veteran Technology Services, Inc., Re: quote to replace two computers and printer for the Town Clerk and Tax collector. Schwartz authorized the purchase of (1) Laserjet printer and tabled the computers for consideration in the ensuing year's budget. Marshall second all voted in favor.

7.7 NH Department of Environmental Services, Re: Approval for Operation of Individual Sewage Disposal System (ISDS). Tm. # 15-103.

8.0 OLD BUSINESS:

8.1 Schwartz moved to approve and sign the Quit Claim Deeds from abutter sale. Revane second all voted in favor.

9.0 NEW BUSINESS:

9.1 Revane moved to approve Health Trust, (Cobra/Retiree, Plan Design), and for Schwartz to sign on behalf of the select board. Marshall second all voted in favor.

9.2 Marshall moved to approve the Verified Petition Declaratory Judgement and for Schwartz to sign on behalf of the select board. Revane second all voted in favor.

9.3 Marshall moved to approve the expenditure from the following Capital Reserve Funds, \$ 1,042.00 town-building fund, \$ 1,787.36 bridge fund, \$ 1,103.70 fire apparatus fund. Revane second all voted in favor.

9.4 Revane moved to approve the Representation Letter in connection with the audit of the financial statements of the Town of Washington, and for Schwartz to sign on behalf of the select board. Marshall second all voted in favor.

9.5 Schwartz moved to approve and signed the Emergency Management Performance Grant. Revane second all voted in favor.

9.6 Marshall moved to sign a letter of support for USDA Solid Waste Management Grant Application and for Schwartz to sign on behalf of the board. Revane second all voted in favor.

9.7 Schwartz moved to approve the \$250.00 donation for the Washington food Pantry. Revane second all voted in favor.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 8,566.07 and vendor checks for \$ 34,347.44 for the week of December 11, 2020.

11.0 ADJOURNMENT

11.1 Revane moved to adjourn at 8:14 pm and Marshall second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse