

Town of Washington
Board of Selectmen

Meeting Minutes

January 07, 2020, Selectmen Meeting 9:00 am at the Town Hall.

ASSEMBLY

MEMBERS: Tom Marshall, Don Revane, Jed Schwartz (absent)

1.0 Visitors: Kevin Lawrence

2.0 Minutes: Marshall moved to approve the meeting minutes of December 29, 2020, Revane second all voted in favor.

IMPORTANT DATES:

January 14, 2021, Selectmen Meeting 9:00 am – 4:00 pm at the Town Hall; 7:00 pm evening meeting, Town Hall

DID YOU KNOW!

Public Notice
Candidates for Town and School Office 2021

Filing For School and Town Offices

A person interested in being a candidate for the following school district offices or town offices may file for these positions starting on January 20, 2021. The deadline for filing is 5:00 pm on January 29, 2021. Persons wishing to file should contact the Town Clerk, Meghan Robicheau at the Washington Town Office, 495-3667 (Thursday 1:00-7: 00 pm, Friday 9:00 am-3:00 pm).

Selectmen 1 for 3 years
Treasurer 1 for 1 year
Town Clerk 1 for 1 year
Moderator 1 for 2 years
Cemetery Trustee 1 for 3 years
Trust Fund Trustee 1 for 3 years
Trust Fund Trustee 1 for 2 years
Library Trustee 1 for 3 years
Supervisor of Checklist 1 for 2 years

Washington School District
2 School Board Members – 3-year term
1 School District Moderator – 1-year term
1 School District Clerk – 1-year term
1 School District Treasurer – 1-year term

Person wishing to submit warrant articles for inclusion in the 2021 Washington School District Warrant or the Washington Municipality must submit such warrants to the School Board, or one of its members, Municipality must submit to the Select Board no later than February 4, 2021, at 5:00 pm. Person wishing additional school information may contact the Superintendent of School's office at 464-4466. Person wishing additional municipality information may contact the Selectmen's office at 495-3661.

**Senior Luncheon Takeout – January 28th
Camp Morgan Lodge 1:00pm and 2:00pm
Snow Date: January 29, 2021**

Meals will be delivered to your cars to minimize any close contact with our crew.

From the Fire Warden and Fire Chief Regarding Burn Permit:

We will not be issuing burn permits at this time so that we can limit the person to person contact. The permitting process can now be done online at nhfirepermit.com so please direct everyone to that site for their fire permits

COVID 19 - IMPORTANT NOTICE and Information 10/15 Update

From the Board of Selectmen December 03, 2020
Re: COVID-19

To all residents and visitors from the Selectmen: Masks are **mandatory** in all Washington public buildings. When out in public in proximity to other people, please wear a face mask and adhere to the social distancing and other guidelines outlined by the state of NH <https://www.nh.gov/covid19/resources-guidance/> and CDC <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/index.html>

To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England

When you arrive in Town, you are advised to **self-quarantine for 10 days**. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

As of June 18, the business of our town government will go on, but some of this work will continue to be completed remotely.

Restricted Buildings: DPW Building, Fire, Rescue and Police Station, Camp Morgan Lodge.

The Town Hall is open for Tax Collector and Town Clerk transactions:

Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm, and the last Saturday of the month from 9:00 to 12:00 pm.

1. To enter the building you **must wear a mask**.

Public Committee, Board, and Commission meetings:

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of the organization can request the use of CML for a meeting.

The Selectmen are in close contact with our town safety agencies; Emergency Management, Fire and Rescue, Police and Welfare, and will do our best to keep the public informed of any information relevant to community safety and access to public services. Call [603-495-3661](tel:603-495-3661) to contact the selectmen's office with any questions or concerns. Please leave us a message and one of us will get back to you if the line is tied up.

For Building Permits: Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents with Town Administrator. Please call [495-3661](tel:495-3661) if you have any questions or need to make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to you by phone with any questions or concerns.

Shedd Free Library

Curbside pickup:

New Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1

Please go to the Town's website at washingttonnh.org for additional information.

Emergency Management Cynthia Dressel, the Director of Washington's Emergency Management Team is in contact with the state and federal agencies associated with the response to the COVID-19 emergency.

Fire and Rescue The Washington Fire and Rescue Chief and Captain are in close contact with our associated hospitals to stay on top of the latest protocols that are being updated daily regarding first responders assisting those in need of help during this crisis. For now, the Fire Station building has restricted access to only those who are active Fire, Rescue, and Police personnel. As always **in an emergency call 911**, Non-emergencies Fire/Rescue [495-3133](tel:495-3133).

Police The Washington Police are maintaining their usual full schedule of operations. Non-emergencies call [495-3294](tel:495-3294)

The Recycling/Transfer Station will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. **As of Wed. June 24 Paper and cardboard will be accepted again at the recycling center**, all other recycling will continue as usual. The attendant shed is restricted to employees only.

The Department of Public Works will continue to be fully operational, however, their building will be restricted to DPW personnel only. Please call Ed Thayer with any questions regarding the roads or the transfer station at [603-495-3641](tel:603-495-3641).

The Welfare Department is here to help! Please contact Monica Scanlan at [495-0262](tel:495-0262) if you are in need of welfare assistance or are negatively impacted by the Corona-Virus.

.If you need assistance with groceries, please contact Sue Hofstetter at [495-0096](tel:495-0096) to schedule an appointment to visit the food pantry. The privacy of all welfare clients is guarded and respected, so please let us know if you need help!

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us if you need help!

Washington Board of Selectmen

3.0 BUILDING PERMITS:

3.1 Harlan, Marie Bean Tm # 25-72-73 requesting a building permit to construct a 26 X 32' garage. Marshall moved to approve the building permit, with the Zoning Board of Adjustments approving a 1' variance from the back lot line. Revane second approved. Permit # 01

3.2 Loretta Asselin Zahn Tm. # 16/43 requesting a building permit to reconstruct a 21 X 32' deck. Revane moved to approve the requested building permit, Marshall second, approved. Permit # 02.

4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:

4.1 Peggy Carney, (Library Trustee), Re: reviewed the edited library appeal letter.

4.2 Sue Hofstetter discussed the Food Pantry procedures.

4.3 Conference call with Schwartz updating him with the day's business.

4.4 Meeting with Cai-Tech, (Tim Fountaine) assessors to review new town mapping company.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Ed Thayer

5.1.1 Discussed the increased cost of recycling electronics and comingle.

5.1.2 Discussed the auction procedure for the 2003 T800 Kenworth.

5.1.3 Updated the select board with possible changes on the military truck rebuild.

5.2 Kevin Lawrence, (cemetery trustee)

5.2.1 Reviewed the cemetery budget along with projects scheduled for 2021.

6.0 PUBLIC:

7.0 COMMUNICATION RECEIVED:

7.1 Chief Murdough: Calls for Service Totals December 2020, and 2020 yearly totals.

7.2 NH Department of Revenue Administration, Re: (PA-34) inventory of property transfer. Tm. # 8-9 and 7-54. Forward to assessors for recording.

7.3 NH Department of Environmental Services, Re: Approval of Individual Sewage Disposal System (ISDS). Tm # 20-13. Placed in property file.

7.4 Sandy Eccard, (Tax Collector) provided an update on tax revenue.

7.5 Town of Henniker Planning Board, Re: Notice of Public Hearing January 31, 2021, proposed site plan for construction of a 150foot monopole Wireless Communication tower.

7.6 M & N assessing Services, LLC, Re: Municipal Assessing Proposal/Contract.

7.7 Atkins provided the service calls for December 2020.

8.0 OLD BUSINESS:

9.0 NEW BUSINESS:

9.1 Revane moved to sign two (2) Tax Abatement Notices and one (1) Timber Tax Abatement. Marshall second all voted in favor. Forward to assessors and tax collector for processing.

9.2 Revane moved to approve the food pantry donations of Two Hundred Thirty Dollars. (\$230.00). Marshall second all voted in favor. Forward to Trustee of Trust Fund.

10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks for \$ 8,930.27 and vendor checks for \$ 62,088.10 for the week of January 08, 2021.

11.0 ADJOURNMENT:

11.1 Marshall moved to adjourn at 7:43 pm and Revane second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse