

Town of Washington  
Board of Selectmen

Meeting Minutes

April 8, 2021, Selectmen Meeting 7:00 pm at the Town Hall.

ASSEMBLY

**MEMBERS:** Tom Marshall, Don Revane, Allan Dube

**1.0 Visitors:** Andrew Hatch

**2.0 Minutes:** Revane moved to approve April 4, 2021 minutes, Dube second all voted in favor.

**IMPORTANT DATES:**

April 13, 2021, Trustee of Trust Funds Meeting, 10:00 am, Town Hall

April 15, 2021, Selectmen Meeting 9:00 am – 4:00 pm at the Town Hall; 7:00 pm evening meeting, Town Hall

April 21, 2021, Zoning Board of Adjustment meeting, 7:00 pm Camp Morgan Lodge.

**DID YOU KNOW!**

**NO BURNING UNTIL FURTHER NOTICE**

**Camp Morgan Summer Program, looking for Life Guards and Swim Instructors. July – August. If interested please call the Town Hall 603-495-3661.**

**Class VI roads are posted weight limit 2000 #s.**

**As authorized by RSA-7:11.47:17 VII and 47:17 VIII we proposed the following town ordinance:**

**When, by order of the Selectmen, signs are posted indicating that a road is closed to wheeled vehicles, it should be illegal to operate any wheeled vehicle with a gross registered weight greater than one ton or any motorcycle on said road, with exception of emergency vehicles. Under penalty of a fine not to exceed five hundred dollars (\$500.00), enforcement of this ordinance to be under the control of the Police Department of the Town of Washington. Exceptions may be made only by approval of the road agent.**

**The Town of Washington Ordains:  
Ordinance #93:011  
Spring Road Load Limit Posting**

**Limitation of Use:** Except as specifically provided in Section V below, it shall be unlawful for any person to operate any motor vehicle weighing more than six (6) tons on any Limited Weight Street, Highway from **March 1<sup>st</sup> to May 31<sup>st</sup>** or as deemed necessary.

**Special Permits:** The Road Agent shall issue a special permit after consulting with the Board of Selectmen for the operation of vehicles weighing more than six (6) tons over Limited Weight Streets, Highways, and/or Bridges only after the Road Agent and Selectmen determine that the vehicle will not cause unusual damage to the highway.

**Exceptions:** Delivery vehicles making occasional trips to service residences. Any permitted business in the Town of Washington operating a Motor Vehicle empty over six (6) tons from their place of business to and from N.H. Route 31 and N.H. Route 10.

**Due to the pandemic, the Selectmen have voted to postpone the deliberative portion of our Town Meeting to June 8<sup>th</sup>.**

**COVID -19 VACCINE**

**For information and scheduling a time and place to get vaccinated for COVID-19  
Please visit the website below for New Hampshire Residents: <https://www.vaccines.nh.gov>**

COVID 19 - IMPORTANT NOTICE and Information 03/04/21 Update

From the Board of Selectmen March 4, 2021

Re: COVID-19

To all residents and visitors from the Selectmen: Masks are mandatory in all Washington public buildings. All Granite Stater's and visitors (above the age of 5) are required to wear a face mask over their noses and mouths any time they are in a public space, indoors or outdoors, where they are unable to or do not consistently maintain a physical distance of at least six feet from persons outside their household.

NH <https://www.nh.gov/covid19/resources-guidance/>

To visitors from outside of New England and non-resident homeowners and residents returning from extended travels outside of New England

When you arrive in Town, you are advised to self-quarantine for 10 days. If you receive a negative COVID test on day 6 of your quarantine, you can resume public activities and work outside of your home on Day 8. Please adhere to social distancing guidelines. This will go a long way towards protecting our most vulnerable residents.

Restricted Buildings: DPW Building, Fire, Rescue and Police Station, Camp Morgan Lodge.

The Town Hall is open for Tax Collector and Town Clerk transactions at regular hours: Thursday 1:00 pm to 7:00 pm, Friday 9:00 to 3:00 pm, and the last Saturday of the month from 9:00 to 12:00 pm.

To enter the building, you must wear a mask and follow the state guidelines for social distancing.

Board of Selectmen Meetings: The selectmen have resumed their regular schedule of public office hours on Thursdays from 9:30 am-4:00 pm and holding a weekly public meeting at 7:00 pm.

For Building Permits: Please download the permit from the town website and mail the completed permit to the Selectmen, or leave the completed permit and all required documents with Town Administrator. Please call 495-3661 if you have any questions or need to make other arrangements for dropping off your permit. The Board will review your permit within 7 days and get back to you by phone with any questions or concerns.

Public Committee, Board, and Commission meetings:

Any essential town business can be conducted by phone or internet conference, the public will have access to all meetings via a public login and password, minutes will be recorded and posted as usual. If plans are made to adhere to social distancing guidelines and masks are worn by ALL attendees, the Secretary or Chair of any Town organization can request the use of CML or other town building for small public meetings and hearings.

Emergency Management Cynthia Dressel, the Director of Washington's Emergency Management Team, continues to be in contact with the state and federal agencies associated with the response to the pandemic.

Fire and Rescue the Washington Fire and Rescue Chief is in close contact with our associated hospitals regarding protocols for our first responders during the pandemic. The Fire Station continues to have restricted access to only those who are active Fire, Rescue, and Police personnel. As always in an emergency call 911, Non-emergencies Fire/Rescue 495-3133.

Police The Washington Police continue to maintain their usual full schedule of operations. Non-emergencies call 495-3294. As always in an emergency call 911

The Recycling/Transfer Station will be opened at the usual hours, please remain in your vehicles until you can pull up to the compactor to dispose of your trash. All recycling will continue as usual. The attendant shed is restricted to employees only.

The Department of Public Works continues to be fully operational, however, their building is restricted to DPW personnel and vendors only. Please call Ed Thayer with any questions regarding the roads or the transfer station at 603-495-3641.

The Welfare Department Please contact Monica Scanlan at 495-0262 if you are in need of welfare assistance or are negatively impacted by COVID-19.

If you need assistance with groceries, please contact Sue Hofstetter at 495-0096 to schedule an appointment to visit the food pantry. The privacy of all welfare clients is guarded and respected, so please let us know if you need help!

Shedd Free Library

Open regular hour's curbside pickup still available

Hours of Operation: Tuesday 10-2 / Thursday 1-5 / Saturday 10-1. Please go to the Town's website at [washingtonnh.org](http://washingtonnh.org) for additional information.

Again, as the situation evolves we expect changes and revisions to these measures. Please visit the Washington Website <https://www.washingtonnh.org> for the latest updates on services and restrictions due to the pandemic.

Please stay safe and reach out to us (495-3661) if you need help!

Washington Board of Selectmen

### **3.0 BUILDING PERMITS:**

3.1 Colleen Whitney, Tm. # 8-48 requesting a building permit to construct a 30 X 24' horse barn. Marshall moved to deny the building permit, do to road frontage setback. Refer to the Zoning Board of Adjustment for review. Dube second all voted in favor.

3.2 Seth Chidester, Tm. # 39-1 requesting a building permit to construct a 10 X 18 outbuilding. Marshall moved to approve the building permit, Dube second all voted in favor. Permit # 21-7.

### **4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:**

4.1 Conference call with a citizen with one's concerns to be able to attend the Washington Elementary School. The select board recommended calling Stoddard School System

4.2 Peter Martin phoned questioning the Max Israel Tract Forestry cut boundaries.

4.3 Conference call with Matthew Serge, (town council) Lynn Hendrickson, Becky Dulac to discuss the land acquisition next to the Shedd Free Library.

4.4 Jed Schwartz, provided a copy of the road classification guide for UTV trails.

4.5 Property owner discussed building variances within wetlands and discussed the conceptual septic plan he emailed to the board. (Tm. # 16-33). Select board suggests moving away from the wetlands, but there are still no guarantees.

4.6 Property owner reviewed the status of the land acquisition.

## **5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:**

### **5.1 Shawn Atkins, Fire Chief**

5.1.1 Informed the board of the levels of the cistern at the fire station.

5.1.2 Provided the run reports for March

5.1.3 Looking to purchase no parking signs. Tabled until town meeting

5.1.4 Selectmen instructed Atkins to respond to citizens' email questions on Article # 20.

### **5.2 Ed Thayer, DPW**

5.2.1 Informed the select board that they would like to begin their 4 day work week on April 12, 2021. Selectmen were in agreement.

### **5.3 Peggy Carney, (Library Trustee)**

5.3.1 Discussed the donated down payment for the land acquisition next to the library.

### **5.4 David Marazoff (town assessor)**

5.4.1 Updated the board with the upcoming BTLA case on Thursday, April 15, 2021.

### **5.5 Sandy Eccard (tax collector)**

5.5.1 Select board reviewed the process of updating taxpayer's billing addresses. Tabled for further information.

## **6.0 PUBLIC:**

6.1 Andrew Hatch, (planning board) updated the select board with the planning board's thought process to implement and the process to witness perk tests.

## **7.0 COMMUNICATION RECEIVED:**

7.1 Property Transfer Survey's, Re: Tm. # 8-9, 9-46, and 20-182

7.2 NH Department of Revenue Administration, Re: Inventory of Property Transfer (PA-34) Tm. # 24-12, and 24-64 & 69.

7.3 Chief Murdough, Calls for Service Totals by Call Type, March 2021

7.4 State of New Hampshire, Board of Tax and Land Appeals, Re: BTLA Hearing Notice # 30008-20TT, Timber Tax Doomage

7.5 Emails from town voters following up with questions regarding Warrant Article # 20 asking for information from the Fire Chief. See 5.1.4

7.6 Land & Community Heritage Investment Program (LCHIP), a \$ 200.00 incentive payment to acknowledge that LCHIP received a timely 2020 monitoring report.

7.7 Northeast Resource Recovery Association, Re: Informational letter and requesting to renew the municipal membership.

7.8 NH Department of Environmental Services, Re: Approval for Construction of Individual Sewage Disposal System (ISDS).

7.9 NH Department of Revenue Administration, Farm Structures & Land Under farm Structures Assessment Application.

## **8.0 OLD BUSINESS:**

## **9.0 NEW BUSINESS:**

9.1 Discussed draft letter to be sent to the property owner regarding the concerns the select board received. Re: What was built versus what was approved on the building permit? (Tm. 24-38).

9.2 Revane moved to approve the expenditure of \$ 756.00 from the Bridge Capital Reserve Fund (2020). Marshall second all voted in favor.

9.3 Revane moved to approve the expenditure of \$ 4,923.67 from the Town Building Capital Reserve Fund. Marshall second all voted in favor. (2020)

9.4 Revane moved to approve the expenditure of \$ 3,655.02 from the Health reimbursement Capital Reserve Fund, Marshall second all voted in favor. 2021/2020

## **10.0 EXPENDITURES:**

10.1 The Selectmen authorized payroll checks for \$ 7,852.50 and vendor checks for \$ 238,096.50 for the week of April 9, 2021.

**11.0 ADJOURNMENT:**

11.1 Marshall moved to adjourn at 8:44 pm and Revane second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse