

BUSINESS PERMIT APPLICATION

Washington Planning Board
7 Halfmoon Pond Road, Washington, NH 03280

The Town of Washington permits three classifications of businesses as included in **Section #200 Permitted Uses of the Land Use Ordinance**.

Those classifications are:

200.2 Minor Home Occupation (Cottage Industry)

200.3 Home Occupation

200.4 Business Use

Please refer to those sections of the Land Use Ordinance for the details as to the criteria required to be met for each classification.

Based on your application information, the Planning Board will determine the classification your business meets which then in turn determines the level of Site Plan Review that may be required.

The Planning Board meets the first Tuesday of every month and in order for your application to be reviewed at a regularly scheduled meeting:

- 1. The application should be received 14 days prior to the next scheduled meeting;***
- 2. You are expected to attend the meeting in order to address any question;***
- 3. Please notify Nan Schwartz via email if you have delivered an application to Town Hall (email address on Town website under Boards and Committees/Planning Board/Nan Schwartz).***

Please feel free to email the Planning Board with any questions you may have regarding the application. We are happy to be of assistance!

BUSINESS PERMIT APPLICATION
Washington Planning Board
7 Halfmoon Pond Road Washington, NH 03280

Property Owner:

Name: _____ Address: _____

Email: _____ Phone: _____

Business Owner:

Name: _____ Address: _____

Email: _____ Phone: _____

1. Actual location of proposed business _____
Tax Map No. _____ Lot Size _____

2. Is business owner's dwelling located on the same property as the location of the proposed business: Yes ___ No ___

If **Yes**, how many individuals will be employed beyond family members who reside at the principal dwelling? _____

If **Yes**, indicate the following:

a. Square footage of dwelling: _____

b. Square footage that business will occupy in dwelling or accessory building: _____

3. Nature of business – list all aspects. Attach separate sheet if necessary.

If the business is food related, all State regulations must be met. If uncertain, Write to New Hampshire Division of Public health, Hazen Drive, Concord, NH

4. Days of operation including hours open and months (if seasonal):

5. Will business be confined to the inside or outside of the structure? _____

If outside space will be utilized, indicate total square footage of area: _____

BUSINESS PERMIT APPLICATION
Washington Planning Board
7 Halfmoon Pond Road Washington, NH 03280

6. Will the business routinely involve customer on-site sales or service? Yes ___ No ___
7. Total square footage available for off-street parking: _____
8. Projected number of customer vehicles at site during business hours: _____
9. Projected number of business work-related vehicles to be parked on premises: _____
10. Will there be any by-products, i.e. smoke, garbage, hazardous waste, rejects, packing materials, noise pollution? Yes ___. No ___. If yes, provide details:

11. Is there an existing septic system? Yes ___ No ___ State approved? Yes ___ No ___
Approval Number (if known) _____
12. If additional load to septic system is anticipated, has a new design been filed?
Yes ___ No ___ NA ___
13. What is the present source of water?
Drilled well ___ Dug well ___ Lake ___ Stream ___ Cistern ___ None ___
14. In what manner will customers approach your business?
Road ___ Boat ___ Mail ___ Phone ___ E-mail ___ Other ___
15. Will there be outside lighting? Yes ___ No ___
16. Were or are variances needed to comply with the Town of Washington Land Use Ordinance (LUO)? Yes ___ No ___ If yes, provide details: _____.
17. Does property deed allow non-residential use? Yes ___ No ___
18. Site-plan review completed? Yes ___ No ___
19. Exemption to Site Plan completed Yes ___ No ___
20. Indicate here if business is pre-existing: _____ Date business started: _____

Property Owner's Signature: _____ Date: _____

Business Owner's Signature: _____ Date: _____

BUSINESS PERMIT APPLICATION
Washington Planning Board
7 Halfmoon Pond Road Washington, NH 03280

FOR PLANNING BOARD USE ONLY:

Comments:

Application Approved for:

Minor Home Business (Cottage Industry) _____

Home Business _____

Business _____

Permit # _____

Application Denied: _____

Reasons:

Chairman, Planning Board

Date