

Town of Washington  
Board of Selectmen

Meeting Minutes

November 21, 2019, Selectmen Meeting 7:00 pm at the Town Hall

ASSEMBLY

MEMBERS: Tom Marshall, Don Revane, Jed Schwartz

1.0 Visitors: Bruce Putnam, Nan Schwartz, Dan Lavoie, Arin Mills, Vivian Clark, Judy Aron,  
Michael Aron

2.0 Minutes: Marshall moved to approve the meeting minutes of November 14, 2019. Schwartz  
second all voted in favor.

IMPORTANT DATES:

November 25, 2019, Cemetery Trustees meeting 7:00 pm at the Town Hall.

November 28, 29, 2019, the town offices will be closed for observance of the Thanksgiving  
Holiday.

November 29, 2019, Tree Lighting, 6:30 pm at the town's bandstand

December 3, 2019, Planning Board Meeting 6:30 pm at the Town Hall

December 4, 2019, Zoning Board of Adjustment meeting 7:00 pm at the Town Hall.

December 5, 2019, Selectmen office hours 9:00 am to 4:00 pm, evening meeting 7:00 pm at the  
Town Hall

December 11, 2019, Park & Rec meeting 6:00 pm at the Town Hall.

December 16, 2019, Planning Board Public Hearing 7:00 pm at the Town Hall, Re: RV Petition

December 18, 2019, Conservation Commission meeting 7:00 pm at the Town Hall.

## **DID YOU KNOW!!**

**Park & Recreations will hold their annual Tree Lighting at the Bandstand November 29, 2019, at 6:30 pm.**

**Saturday, November 30 from 9 AM to 2 PM – annual CHRISTMAS FAIR at two locations this year: Washington Elementary School (62 Wolf Way) AND at Camp Morgan Lodge right next door. Visit with Santa from 10 to noon – bring a camera. Come and shop for special gifts, local homemade items and delicious food delicacies. Lunch will be served at Camp Morgan Lodge. Sponsored by the Washington Congregational Church.**

**Washington School District will hold a School District Meeting on Monday, November 25, 2019, at 6:00 pm in the Washington Elementary School Multi-Purpose Room. The purpose is to see if the Washington School District will vote to raise and appropriate \$ 31,765.00 in additional state funding.**

**Hillsboro-Deering Cooperative, Washington and Windsor School Districts will meet Thursday, December 5, 2019, at 6:30 p.m. At the Hillsboro-Deering Elementary School Media Center, 4 Hillcat Drive, Hillsboro, NH.**

### **3.0 BUILDING PERMITS:**

3.1 Frank Demarco Tm # 25/117 requesting a building permit to construct a 5 X 5 bulk-head. Revane moved to approve the building permit Schwartz second all voted in favor. Permit # 19/53

3.2 Charlie Wojtas, Tm # 16/31 requesting a building permit to construct a 10 X 16' covered screen porch. Revane moved to approve the building permit, Schwartz second all voted in favor. Permit # 19/54.

### **4.0 APPOINTMENTS DURING THE DAY AND PREVIOUSLY:**

#### **4.1 Nonpublic Session Minutes Select Board, Town of Washington, NH**

**Members Present:** Thomas Marshall, Chair  
Don Revane, Selectman  
Jed Schwartz, Selectmen

**Motion to enter Nonpublic Session** made by Revane second by Marshall

**Specific Statutory Reason** cited as the foundation for the nonpublic session:

  X   RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy if based on inability to pay or poverty of the applicant.*

<b>Roll Call vote</b> to enter nonpublic session:	Marshall	<b>Y</b>
	Revane	<b>Y</b>
	Schwartz	<b>Y</b>

**Entered nonpublic session** at 11:20 p.m.

**Note:** Under RSA 91-A:3, III. *Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

**Motion made to seal these minutes?** If so, motion made by Revane, seconded by Marshall, because it is determined that divulgence of this information likely would...

X    Affect adversely the reputation of any person other than a member of this board

<b>Roll Call Vote to seal minutes:</b>	Marshall	<b>Y</b>
	Revane	<b>Y</b>
	Schwartz	<b>Y</b>

**Motion:** PASSED

**Motion to leave nonpublic session** and return to public session 11:44 pm by Revane, seconded by Marshall.

5.0 DEPARTMENT HEADS AND EMPLOYEE APPOINTMENTS:

5.1 Arline France (Trustee of Trust Fund)

5.1.1 Provided the Capital Reserve and Common Fund balances for the month of October 2019 and updated corrected balances, (August and September 2019).

5.2 Ed Thayer (Highway)

5.2.1 Discussed future projects

5.2.2 Discussed the 2020 budget

5.2.3 Discussed truck repair.

5.2.4 Discussed using the old highway garage barn for winter storage.

### 5.3 Deputy Chief Atkins

5.3.1 Informed the select board that there is a safety issue with tires on Engine 1. The select board approved the expenditure and authorized Atkins to purchase and replace the two front tires on Engine 1.

5.3.2 Discussed the budget and purchasing one set of turn out gear from this year's budget. The select board approved the expenditure and for Atkins to order.

## 6.0 PUBLIC:

6.1 Dan Lavoie enquiring the status of case # 220-2017-CV-00017. Marshall explained town council filed a motion to Sell Real Property in Execution of Judgement, waiting on the court decision.

6.2 Arin Mills inquiring about the 75 acres deeded to the town. The select board is aware of the interest from the Conservation Commission, but the board will hold the property until more time has lapsed.

## 7.0 COMMUNICATIONS RECEIVED

7.1 Thank you card from Guy Eaton

7.2 State of New Hampshire, (State of New Hampshire Office of Professional Licensure and Certification Division of Technical Professions). Re: notice pursuant to RSA 205-D the State of New Hampshire requires anyone who installs a manufactured home and/or concrete pad to be licensed by the Manufactured Housing Installation Standards Board.

7.3 Southwestern Community Services, Re: requesting \$ 609.00 in Town Funding in Fiscal Year 2019. Tabled for consideration.

7.4 New Hampshire Department of Revenue Administration, Re: 2019, MS-434-R (Revised Estimated Revenue Adjustment).

7.5 Paul Mercier (Town Auditor) provided a letter in connection with the audit of the financial statements of Town of Washington as of December 31, 2017.

7.6 Health Trust provided the 2020 Medical rate coverage.

7.7 Hansen Bridge, Re: Bridge work estimate Ayers Pond Road.

## 8.0 OLD BUSINESS:

## 9.0 NEW BUSINESS:

9.1 Schwartz moved to sign the financial statement for the Town of Washington for December 31, 2017 town audit. Revane second all voted in favor.

9.2 Marshall moved to approve the expenditure of \$ 3,664.65 from the Capital Reserve Bridge Fund. Schwartz second all voted in favor.

9.3 Revane moved to approve the 2020 Medical Rate coverage with Health Trust (See 7.6) and for Marshall to sign on behalf of the select board. Schwartz second all voted in favor.

## 10.0 EXPENDITURES:

10.1 The Selectmen authorized payroll checks in the amount of \$ 6,788.15 and vendor checks in the amount of \$ 18,195.70 the week of November 23, 2019.

## 11.0 ADJOURNMENT

11.1 Revane moved to adjourn at 7:20 pm and Schwartz second. All voted in favor.

Respectfully Submitted,

Deborah DeFosse