

Shedd Free Library  
Board of Director's Meeting  
July 2, 2019

The meeting was called to order at 5:10 by Chairman Elaine Kay, attending were: Karen Drew, Jo Ellen Wright, Sue Toscko, Cynthia Harvey, Al Bruno, Peggy Carney, Becky Dulac and Bob Wright.

Secretary's report accepted as posted.

Treasurer's Report: Karen reported that we have \$38,110.60 in Savings and as of June 2<sup>nd</sup> \$3907.77 in Checking. Karen also reported that she has requested this year's funds from the town and will pick up the check next week.

Correspondence: None but Jo Ellen reported that there have been many positive comments on the steps which Noah repaired mid June.

Librarian's Report:

- Noah- Jo Ellen reported that Noah and Carol are taking the summer off. Since there were no patrons here for his last 2 visits they are re-thinking his return in the fall. It was suggested that Thursday Story-time might bring in more readers for Noah. Jo-Ellen will check with Carol to see if they can come on Thursdays.
- Front Stairs: Jo Ellen asked if it was possible to clean the lower steps to better match the new top step. Karen researched and will get the Wet and Forget Granite Cleaner and try it out.
- Summer Reading: Sue said the theme for the Summer Reading Program is Space Stories. She reported on the following summer reading contests awarding prizes for the # of books read: Hillsboro Masons will reward a new boy and girls bike to the 2 who have read the most books, Grappone Automotive Group will reward Fisher Cat tickets to children who read 5 books and the NH Speedway is awarding Speedway tickets to readers.
- Front Steps Railing: Jo Ellen noted that the right hand side is pulling away from the building and asked who does this kind of repair work. Becky suggested Noah's brother, Bob Wright checked the railing and it was decided that it was dangerous so he roped it off and a sign was posted requesting people to use the side entrance. Jo Ellen will contact Noah's brother to fix it.

Unfinished Business:

- Appointment of Alternate Trustees for coming year: After a brief description of the role of the Alternate Trustee, Elaine made the motion that we accept Cynthia, Peggy and Al as Alternate Trustees and that we request the Selectmen to approve their selection as Alternates for the next year. Karen seconded and all approved.

- Front stair repair: Elaine reminded us that with the money left from Noah's stair repair we need to repair the walkway. She reported that Brian Irwin had come to measure and will be giving us a quote on patching the holes and applying Acryflex-. She is also getting a quote from a company in Barry, Vt on July 12<sup>th</sup>.
- Donation Plaques: Becky and Karen will meet on July 12<sup>th</sup> to decide how many plaques we need and what to put on them. They will need the donation notebook and record from Jo Ellen prior to their work session.
- Book Sale- July 6<sup>th</sup>, 9:00am-1:00pm Elaine reported that we might need more tents as the weather is looking iffy. We have 1 downstairs and may need 2 others. We are all set with tables, 2 downstairs and borrowing 3 others. Noah will help bring the books up from the basement early Saturday morning. Volunteers are scheduled to be there early for set up, working the sale and cleanup. The following prices were decided upon: fill a bag- \$10, DVD's \$2., videos 2 for \$1. Elaine has arranged for a company to come between 1:30 and 2:00 to take away books that didn't sell.
- Basement Area Cleanup and future use: Elaine reported that a general cleanup was done in June but that the librarians need to go through the files and holiday displays etc. to see what should be thrown or kept. We will have Naomi move things from the old basement to the new basement and we need to think about what we can use the basement for in the future. It was noted that the shrub covers would be more attractive if painted dark green. They could be painted in the basement. No volunteers for that job at this point, would need to be done in the fall.

#### New Business:

- Computers and Printer for Patron use: After much discussion on the need for new computers and the good prices that Tech Soup offers Elaine made the following motion:
- to use money from the Trust Fund interest to proceed with the purchase of computers not to exceed \$1000 to replace the 3 outdated Patron computers. Karen seconded and all approved. Karen will call Tech Soup and see if they can give us a deal of the computers, Elaine requested that we make this happen soon and that once we have purchased computers we will buy an HP laser wireless printer for all 3 new computers. This should solve the problem Jo Ellen mentioned in her report of running out of printer color cartridges. Jo Ellen also reported difficulties with her office computer, Al will look at it after the meeting and if need be, Elaine will take it to Esscor computer repair in Claremont.
- Wayside Park Request for \$ from the Trust Fund: After explaining the request from the town, Elaine moved that we approve the release of up to \$400 of Washington Wayside Park Trust Fund as allowed by the terms of the Trust Fund for the preservation and enhancement of Washington Wayside Park. Karen seconded, all approved.

- Review/Revise Trustee Bylaws and SFL Policy Manual: Elaine will send copies to everyone to review and make comment to be discussed at the next two meetings.

Other Business:

- Discussion on saving files on Jo Ellen's computer- Al recommended doing it on Cloud Drive
- Becky requested that a thank you note and gift certificate be sent to Susan Voss for her gardening contributions (time spent gardening and plants given) to the pergola garden. It was decided that Becky would send her a thank you note with a \$50 gift certificate.

Next Meeting; Tuesday, August 13<sup>th</sup>, 5:30 pm

Meeting adjourned at 6:40

Respectfully submitted,  
Becky Dulac, Secretary SFL