**Washington Zoning Board of Adjustment**

Working Session - July 23, 2021

Members Present – Gary Carney (chair), Jack Sheehy, Andrew Hatch, and Mark Florence

The meeting began at 10 a.m.

The Board reviewed the minutes of the 7/15 Working Session.

Jack retirement – Jack Sheehy informed the board that he could not continue in his role beyond the end of July.

Town Attorney – Matt Serge, Town Attorney, notified the Board that he had to reschedule from today. Andrew proposed Aug 9th and will reach out to Matt.

Rules of Procedure – Jack provided a copy of the ZBA Rule of Procedure, which was adopted in October 2002. Members agreed to review and discuss at next meeting. AH reported on 7/15 OSI training for Land Use Boards.

Minute Taking – It was agreed that draft minutes should be circulated to the Board within the statutory timeframe.

Posting of meeting minutes & agenda – Discussion was had regarding posting on the Town website in a timely fashion.

Application Packet – it was confirmed that the old appeal paperwork was still posted on the Town website.

Material change of scope – The Pellegrino & Chasse cases brought up the issue of at what point changes of scope will be accepted within the appeal, as opposed to having to reapply.

**Review of current cases**

**Pellegrino** – discussed the notification that Pellegrino had contacted Deb requesting to withdraw her current application. Deb had notified the Town Attorney. Deb had requested Pellegrino send a written notification of withdrawal. She will be submitting a new application.

**Davis** – Andrew Hatch made a motion to deny Davis because the appeal does not satisfy the 5 criteria, specifically that no reasonable case of unnecessary hardship was proven. There are no special conditions of the property and it can be reasonably used without granting the variance. Vote 3 in favor with 1 abstention.

**Mensch** – Gary Carney made a motion to approve the variance application to add a 2ft overhang over his side entry. Vote 3 in favor with 1 abstention.

**Chasse** – Andrew contended that this case was continued from the Rehearing of June 30, due to the absence of Mr. Chasse or his representative.

A motion was made to adjourn at 11.50 a.m.