


# Zoning Board of Adjustment

## Meeting Minutes

June 28, 2023



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## Public Meeting

Present	Absent	Visitors
<ul style="list-style-type: none"><li>Linda Marshall, Board Member</li><li>Gary Carney, Board Member</li><li>Joe Tapp, Board Member</li><li>Mark Florence, Chair</li></ul>	<ul style="list-style-type: none"><li>Andrew Hatch, Board Member</li></ul>	None

## Summary

In this discussion, the Zoning Board of Adjustment holds their June meeting. The chair, Mark Florence, calls the meeting to order and notes the attendees, including new member Joe Tapp. Two members, Deb DeFosse and Andrew Hatch, are absent. The minutes from the previous meeting are approved unanimously. Board member Gary Carney expresses his enjoyment of reading the minutes, stating that it feels like experiencing the events firsthand.

The next order of business is unfinished business, specifically the amended Rules of Procedure. Florence explains the proposed changes, which include updating the appeal window and replacing the term "chairman" with "chair." The requirement of three readings before voting on changes is also eliminated. The amended Rules of Procedure are read and approved unanimously.

Florence asks Tapp if he has any questions, to which Tapp responds that he does not at the moment, having received answers during previous conversations. Florence then asks if there is any other business to discuss, and if not, suggests scheduling the next meeting for July 26th, but only if there is a case to hear. The meeting is adjourned unanimously at 7:10 pm.

## Transcript

7:00 pm **Florence** Good evening, everybody. The June meeting of the Zoning Board of Adjustment is called to order. Present are: new Board member Joe Tapp, members Linda Marshall and Gary Carney, and me, Board chair, Mark Florence

Executive Administrative Deb DeFosse and member Andrew Hatch are not present this evening.

Our first order of business is to approve the minutes from the last meeting on May 31st. I move that we approve those minutes. All those in favor?

7:00 pm **All** Aye

7:00 pm **Florence** The motion passes unanimously and the minutes are approved.

7:01 pm **Carney** I would like to mention that reading those minutes is truly enjoyable, as it feels as though I am experiencing the events firsthand. It's like being right there in the moment. Honestly, I can't even remember what I had for breakfast, but the experience of reading these minutes is absolutely perfect.

7:01 pm **Florence** Next up is unfinished business. We have to read the amended Rules of Procedure into the record, then vote on them and if we vote to approve them, they take immediate effect. Should we recap what those changes were?

7:01 pm **Carney** Let's do that.

7:01 pm **Florence** Basically, we proposed updating the Rules of Procedure to align with current practice and current law. We changed the window in which to file an Appeal from an Administrative Decision from 21 to 30 days to make the appeal windows uniform.

We replaced the word "chairman" with "chair" to get us into the 21st century.

The big change was to eliminate the requirement that any change of the Rules of Procedure required three readings before it could be voted on and take effect. If you recall, there was a time when we only had four Board members and we needed to rule in a timely manner what the effect of a 2-2 tie would be.

I move that the amended Rules of Procedure be read as written, and that we approve them. All those in favor?

7:03 pm **All** Aye

7:03 pm **Florence** The motion passes unanimously and the amended Rules of Procedure are now in effect.

Joe, are there any questions that you might have for us?

7:03 pm **Tapp** No, not at this time. You answered many questions when we spoke last, and although I was sorry to miss the last meeting, I learned a lot from the one before that, the Mensh hearing.

7:06 pm **Florence** Does anyone else have any business to discuss? If not, it only remains to schedule our next meeting, which will be on July 26th, but only if we have a case to hear.

I move to adjourn the meeting. All those in favor?

**All** Aye

7:09 pm **Florence** The motion passes unanimously and the meeting is adjourned at 7:10 pm.